

**HoweValley Site Based Council**  
**Minutes**  
**April 25, 2018 at 2:30 P.M.**

The meeting was called to order by the chairperson, Carlena Sheeran, with the following members present:

Carlena Sheeran- Chair/principal  
Kathy Cofer  
Tanya Stilwell  
Tiffany Neuman  
Theresa Collins  
Deborah Lewis  
Jennifer Sadler

**Approval of Agenda:** Kathy Cofer motioned to approve the agenda. Theresa Collins seconded. Motion carried by consensus.

**Approval of Minutes:** Theresa Collins motioned to approve the minutes for March. Tanya Stilwell seconded. Motion carried by consensus.

**Recognition of Visitors:** Billy Coffey-assistant interim principal, John Stith-Chief Operations Officer, and Kiersten- Campbellsville student

**Good News Report-** Good news going on throughout the school was shared. Discussion was held.

**Student Achievement Report/Data -**

- a) Common Assessment Data- Reading: The common assessments mirror the KPREP assessment. Teachers and students have found them to be challenging, but beneficial. Math scores continue to be higher than reading. Discussion was held.

**School Improvement Planning-**

- a) Monthly Review of CSIP- Goal 1 Proficiency Goal: 67.7% of Cecilia Valley students will score proficient in Reading by 2019. Currently, we are at 50% proficient according to common assessment data.

**Budget-**

- a) 2017-2018 Budget Review- About \$1,882.90 remains in per pupil funds and \$10,168.68 remains in Fund 22.
- b) 2018-2019 Draft Budget- The committee reviewed the draft budget. Tiffany Neuman motioned to approve the budget. Kathy Cofer seconded. Motion carried by consensus.

**Committee Reports-**

- a) PBIS Tier 1 Minutes from March 28- Minutes were reviewed.
- b) Curriculum Committee from April 10, 2018- Minutes were reviewed.

**Bylaw or Policy Review/Readings/Adoption-**

- a) Open and Closed Sessions- Policy was reviewed by committee.

**New Business-**

- a) 2018-19 Projections- The projections for the 2018-19 school year were reviewed and discussed. Theresa Collins motioned to approve the projections. Deborah Lewis seconded. Motion carried by consensus.
- b) Professional Development Plan- The plan was reviewed. Tiffany Neuman motioned to approve the professional development plan. Kathy Cofer seconded. Motion carried by consensus.
- c) KY Parent Leadership Summit- The committee reviewed the information regarding the KY Parent Leadership Summit.

**On-going Learning-** The committee reviewed Accountability at a Glance from KDE. Discussion was held.

**Closed Session-** No need for closed session today.

**Adjournment-** There being no further business, Theresa Collins motioned to adjourn the meeting. Tanya Stilwell seconded. Motion carried by consensus.