



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

TO: Keith Davis, Superintendent

FROM: Sheri Hamilton, Director of Elementary Education *SH*

DATE: May 31, 2018

RE: Textbook Plan

Please place the attached plan for Overdale Elementary School for approval on the June Board Agenda. Director of Elementary Education and Assistant Superintendent, Adrienne Usher have reviewed this plan.

Thank you.

Equal Education and Employment Institution

*OK for June
AU
6.4.18*

COVER PAGE

School Name Overdale Elementary School

School Number 080 District Number 071

Grades Pre-K to 5 Enrollment 426

Adoption Cycle 20: 18 - 19

Content Area(s): Reading and Math

Names and titles of persons responsible for the development of the plan:

Dana Brown – Principal

Samantha Crumbacker – Instructional Coach

School Name Overdale Elementary School Number 080

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order

Vendor Lexia – Academic Edge Inc.(Sandy Barefoot)
PO Box 23605
Lexington, KY 40523-3605
P 859-252-3000 F 859-422-4989

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
Lexia (1 year)		45.00	100.00	4500.00
4500.00				
Subtotal				
4500.00				
Total Cost				

*** Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

**** State bid prices** do not include shipping costs. A good estimate of freight is 10%.

School Name Overdale Elementary School Number 080

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order

Vendor Education Galaxy
2201 North Central Expressway, Suite 121
Richardson, TX 75080
P 844-542-5299 F 972-212-7298

Item	*ISBN or Catalog Number	Unit Cost	Quantity	Total Cost
Education Galaxy Premium - Whole School License (1 year)		3550.00	1	3550.00
3550.00		Subtotal		
3550.00		Total Cost		

*** Note on ISBN** – All items listed on the State Multiple List have an ISBN that should be used when placing orders. For supplementary items, a catalog number is appropriate.

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School Name Overdale Elementary School Number 080

BUDGET SUMMARY

Revenue:

Current State Allocation \$8115.26

Carry-over funds 0
(becomes carry-over on July 1)

Total State Monies \$8115.26

Projected Cost for:	Categories
Textbooks	
Instructional Materials	\$8050.00
Rebinding & Replacement	
TOTAL EXPENDITURES	\$8050.00

Projected carry-over funds _____

School Name Overdale Elementary School Number 080

STATEMENT OF ACCOUNTABILITY

We, the undersigned, certify that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20 18 - 19 adoption cycle.

School Council Members' Signatures:

Bethie Hart
Wendie Omega
Angie Marksbury
Janae McHugh
Donna L. Brown

School Council Chair

Cathy McDonald
Leslie Weiche

6-6-18

Date

The cost of this plan is within the appropriation for this school.

School Board Chair

Date

In the absence of a school council, _____ Board of Education certifies that this Textbook/Instructional Material Purchasing Plan implements the Kentucky Core Academic Standards for the 20____ - _____ adoption cycle. The cost of this plan is within the appropriation for this school.

School Board Chair

Date

School Board Secretary

Date

PURCHASING PLAN, P-8

Developing the Plan

Annually, each school with any of the grades P-8, must complete a Purchasing Plan which identifies the purchases to be made with textbook/instructional material funds allocated for the current adoption cycle. Local boards shall approve all plans as to sufficiency of funding to support purchases, and a copy of each school's plan must be filed at the local district office. Purchasing plans may be revised.

As a school's purchasing plan is developed, the needs in the adoptive content area(s), as well as the replacement needs of other content areas, must be considered. The following questions should be addressed during the planning process:

- Have replacement needs for all content areas been addressed?
- Are additional materials needed to provide for potential increases in enrollment?
- Are curricular/instructional design changes planned for the future that might necessitate additional purchases?
- How durable are the selected items? Has this issue been addressed in purchasing?
- Is the necessary hardware for electronic instructional materials available?

Completing the Plan

The following pages provide forms that may be used in the development of a school's purchasing plan. Every school's purchasing plan must be submitted to the district office for approval by the local school board and then kept on file. It is recommended that a school's purchasing plan be a part of its Comprehensive School Improvement Plan.

A school's plan must:

- provide opportunities for cooperation among teachers during the selection process,
- indicate the persons involved in the development of the plan,
- identify the purchases on district purchase orders or by using Sample Forms 2 and/or 3,
- stay within the funding allocation,
- include Form 4, "Budget Summary" and,
- include Form 5, "Statement of Accountability".

Questions regarding the completion of the purchasing plans should be addressed to one of the following:

- District Textbook Coordinator
- Kentucky Department of Education Instructional Resources Consultant