

Purchasing Plan
Date 5/9/18

SAMPLE FORM
FORM 1

COVER PAGE

School Name Conner High School

School Number 045 District Number _____

Grades 9-12 Enrollment 1402

Adoption Cycle 2018 _____ - _____

Content Area(s) Math, Science, Social Studies, World Language,
Language Arts, CTE, Special Education, Fine Arts,
Health/PE

Names and titles of persons responsible for the development of the plan:

Mary Sargent, Asst Principal; Jim Hicks, Social Studies Dept Head; Dave Troser,
CTE Dept Head; Deb Garey, Math Dept Head; Steffanie Marlar, Science Dept Head;
Alana Rowland, World Language Dept Head; Kim Pommier, Special Education Dept
Head; Emily Martin, Fine Arts; Wendi Karle, Language Arts; Kristen Koors, Health
/PE.

Purchasing Plan
Date 5/9/18

SAMPLE FORM
FORM 2

School Name Conner High School Number 045

DETAILED PURCHASE PLAN FOR TEXTBOOKS

One completed form for each vendor or use a copy of the purchase order

Vendor Follett
See attached

| Textbook | *ISBN | Unit Cost | Quantity | Total Cost |
|----------------------|-------|-----------|----------|------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Subtotal | | | | |
| ** Estimated Freight | | | | |
| Total Cost | | | | |

**Follett School Solutions
Order Status**

| ORDER | ORDER DATE | MEDIA | HELD BY | ORDER STATUS |
|-------|------------|-------|---------|--------------|
|-------|------------|-------|---------|--------------|

| | | | | |
|----------|----------|-------|----------|-------------|
| 2234243A | 03/27/18 | PHONE | THERESEM | HOLD FOR PO |
|----------|----------|-------|----------|-------------|

FILE NO. 1615

BILL TO: 8215805

BOONE COUNTY SCHOOL DISTRICT

8330 US 42

FLORENCE, KY 41042

PO# NONE

SHIP TO: CONNER HIGH SCHOOL

3310 COUGAR PATH

HEBRON, KY 41048

| | Description | Qty Ordered | Qty | Status | FSS \$ | Total \$ |
|-----|--|----------------|-----|-----------------|--------|----------|
| (1) | HARP 2005 WHEELLOCKS LATIN (SEE 4268027) AD (P) ISBN: 0-06-078371-0 ISBN-13: 9780060783716 Book | 25 | 25 | OUT OF STOCK | 0.00 | 0.00 |
| (2) | HARP 2011 WHEELLOCKS LATIN (REVISED) Y/A (P) ISBN: 0-06-199722-6 ISBN-13: 9780061997228 Book | 25 | 25 | AVAILABLE (NEW) | 13.20 | 330.00 |
| (3) | BOLC 2012 CAESAR SELECTIONS FROM HIS COMMENTARII DE (HC) AD ISBN: 0-86516-778-8 ISBN-13: 9780865167780 Book | 5 | 5 | AVAILABLE (NEW) | 50.00 | 250.00 |
| (4) | BOLC 2012 CAESAR WORKBOOK Y/A (P) ISBN: 0-86516-753-2 ISBN-13: 9780865167537 Book | 5 | 5 | AVAILABLE (NEW) | 27.29 | 136.45 |
| (5) | BOLC 2012 VERGILS AENEID SELECTED READINGS FROM BOOKS 1 (HC) Y/A ISBN: 0-86516-765-6 ISBN-13: 9780865167650 Book | 5 | 5 | AVAILABLE (NEW) | 47.06 | 235.30 |
| (6) | BOLC 2012 VERGIL WORKBOOK Y/A (P) ISBN: 0-86516-774-5 ISBN-13: 9780865167742 Book | 5 | 5 | AVAILABLE (NEW) | 27.55 | 137.75 |
| (7) | SOUT 2008 SPORTS AND ENTERTAINMENT MARKETING ISBN: 0-538-44514-9 ISBN-13: 9780538445146 Book | 30 | 30 | READY TO SHIP | 7.28 | 218.40 |
| (8) | BEDF 2011 LITERATURE AND COMPOSITION READING WRITING AND ISBN: 0-312-38806-3 ISBN-13: 9780312388065 Book | 60 | 60 | READY TO SHIP | 59.18 | 3,550.80 |

TOTAL READY TO SHIP: 3,769.20

SALES TAX: 0.00

SHIPPING: 0.00

TOTAL ON ORDER / IN TRANSIT: 1,089.50

SALES TAX: 0.00

ESTIMATED SHIPPING: 0.00

**Follett School Solutions
Order Status**

ORDER ORDER DATE MEDIA HELD BY ORDER STATUS

2235918A 04/05/18 PHONE THERESEM HOLD FOR PO

FILE NO. 1615

BILL TO: 8215805

BOONE COUNTY SCHOOL DISTRICT
8330 US 42
FLORENCE, KY 41042
PO# NONE

SHIP TO: BOONE COUNTY SCHOOL DISTRICT
8330 US 42
FLORENCE, KY 41042

| Description | Qty Ordered | Qty | Status | FSS \$ | Total \$ |
|--|----------------|-----|---------------|--------|----------|
| (1) WILE 2012 HUMAN GEOGRAPHY PEOPLE PLACE AND CULTURE ISBN: 1-11-801869-9 ISBN-13: 9781118018699 Book | 30 | 30 | READY TO SHIP | 114.30 | 3,429.00 |

TOTAL READY TO SHIP: 3,429.00
SALES TAX: 0.00
SHIPPING: 342.90

TOTAL ON ORDER / IN TRANSIT: 0.00
SALES TAX: 0.00
ESTIMATED SHIPPING: 0.00

TOTAL AVAILABLE: 3,771.90

Issue your PO for \$3,771.90 for all books expected to be available.

Ready to Ship: These books are currently in stock and "Ready to Ship" pending your approval. Allow 3-7 business days for delivery.

Available: "Available to order" upon request, subject to publisher availability.

In Transit to FSS: These books are expected to arrive at FSS shortly. Pre-owned books need to pass our quality control inspections before confirmed as available. Quantities subject to change.

Sourcing: These books are actively being sought but are not guaranteed available.

Out of Stock: These books are not available to order at this time.

* : Prices on New Publisher Materials are subject to change.

Return Policy:

FSS will accept authorized returns within 60 days from original invoice date. Prior authorization must be obtained. FSS must receive returned products within 30 days of authorization. FSS will pay return shipping costs for returns due to FSS error. Digital products are non-refundable once accessed online. Software is non-returnable once opened.

FSS will replace products or issue credits for returns with the exception of custom orders (including but not limited to bar-coded materials, FollettBound Platinum and BookGuard paperbacks). All materials must be returned in original condition (unopened and in original packaging or shrink-wrap where applicable.) Books stamped or otherwise altered after shipping are non-returnable.



Fort Atkinson

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901 Janesville Avenue Fort Atkinson, WI 53538-0901

Phone 800-558-9595 Fax 800-372-1236 Website www.eNasco.com E-mail info@eNasco.com

Pricing Request Number 1807074

March 27, 2018

CONTACT: SARGENT

| | |
|--|--|
| Bill To 434-708-00 CONNER HIGH SCHOOL 3310 COUGAR PATH HEBRON KY 41048-9642 | Ship To CONNER HIGH SCHOOL SARGENT, MARY 3310 COUGAR PATH HEBRON KY 41048-9642 |
|--|--|

Shipping Instructions: FEDEX GRND

Special Note:

859/3344400

Cust P/O Number: PRICING

Contract: 52523

Special Remark: SEE EDITING NOTE

| Item Number | Qty | U/M | Description | Unit Price | Extended |
|-------------|-----|-----|---|-----------------------------|-----------|
| TB25237 T | 20 | ST | BOOK/CD LVLD TEXT MATH ST6 LBS: 120.00 | 183.56* *(215.95 @ -15%) | 3671.20 T |

**TOTAL WEIGHT: 120.00

**NET TOTAL 3671.20

SHIPPING (FREE) .00

TAX AMOUNT .00

TOTAL AMOUNT \$3671.20

* This pricing request expires 05/08/2018

PLEASE REFER TO PRICING REQUEST #1807074 OR INCLUDE A COPY OF THIS PRICING
WHEN PLACING YOUR ORDER TO ENSURE YOU RECEIVE THESE PRICES.

REFERENCE YOUR DISCOUNT QUOTE #52523

\$50 MINIMUM ORDER (AFTER DISCOUNT IS APPLIED) PER DELIVERY ADDRESS

...FREE SHIPPING UNLESS OTHERWISE NOTED.

NASCO

901 JANESVILLE AVE

FORT ATKINSON, WI 53538

PH : 800.558.9595

FAX : 800.372.1236

EMAIL: ORDERS@ENASCO.COM



"Because learning changes everything."

| Product Description | ISBN | Qty | Unit Price | Free Materials | Line Subtotal |
|---|-------------------|-----|------------|----------------|-----------------|
| Sociology and You - 2014 | | | | | |
| SOCIOLOGY STUDENT SUITE, 6-YEAR SUBSCRIPTION PACKAGE | 978-0-07-664071-3 | 80 | \$98.55 | \$0.00 | \$7,884.00 |
| SOCIOLOGY TEACHER SUITE, 6-YEAR SUBSCRIPTION PACKAGE | 978-0-07-664073-7 | 3 | \$402.81 | \$1,208.43 | *Free Materials |
| Street Law - 2016 | | | | | |
| STREET LAW YEAR A COURSE IN PRACTICAL LAW STUDENT SUITE 6 YEAR SUBSCRIPTION | 978-0-02-142616-4 | 80 | \$90.03 | \$0.00 | \$7,202.40 |
| STREET LAW A COURSE IN PRACTICAL LAW TEACHER MANUAL | 978-0-02-142928-8 | 3 | \$89.01 | \$267.03 | *Free Materials |
| STREET LAW A COURSE IN PRACTICAL LAW ONLINE TEACHER EDITION 6 YEAR SUBSCRIPTION | 978-0-02-145323-8 | 3 | \$207.42 | \$0.00 | \$622.26 |
| Street Law - 2016 Subtotal: | | | | \$267.03 | \$7,824.66 |
| Geography - The Human and Physical World - 2018 | | | | | |
| GEOGRAPHY THE HUMAN AND PHYSICAL WORLD STUDENT SUITE WITH LEARNSMART 6YR BUNDLE | 978-0-07-678126-3 | 100 | \$104.13 | \$0.00 | \$10,413.00 |
| GEOGRAPHY THE HUMAN AND PHYSICAL WORLD TEACHER SUITE WITH LEARNSMART 6YR BUNDLE | 978-0-07-678128-7 | 3 | \$420.96 | \$1,262.88 | *Free Materials |
| Geography - The Human and Physical World - 2018 Subtotal: | | | | \$1,262.88 | \$10,413.00 |
| Understanding Psychology | | | | | |
| UNDERSTANDING PSYCHOLOGY | 978-1-25-933035-3 | 75 | \$191.75 | \$0.00 | \$14,381.25 |
| CONNECT ACCESS CARD FOR UNDERSTANDING PSYCHOLOGY | 978-1-25-934846-4 | 60 | \$90.00 | \$0.00 | \$5,400.00 |
| CONNECT ACCESS CARD FOR UNDERSTANDING PSYCHOLOGY | 978-1-25-934846-4 | 15 | \$90.00 | \$1,350.00 | *Free Materials |
| Understanding Psychology Subtotal: | | | | \$1,350.00 | \$19,781.25 |
| Sociology and You - 2014 Subtotal: | | | | \$4,088.34 | \$45,902.91 |

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 03/28/2018
QUOTE NUMBER: SHAHN-03282018-002

ACCOUNT NAME: Conner Senior High School
ACCOUNT #: 302131

EXPIRATION DATE: 05/12/2018
PAGE #: 3



bedford, freeman & worth
high school publishers

WAREHOUSE CONTACT:
16365 James Madison Highway
Gordonsville, VA 22942
Toll Free: (540) 672-7744
Fax: (540) 672-7542
Email: highschool@mps-virginia.com

Pd 287950

PRICE QUOTE

Price Quote good for 90 days. Please attach a copy of this price quote to your purchase order. Price increases occur each November.

Quote Number 00033324

Prepared By Ashley Pierotti

Created Date 3/9/2018

Email apierotti@bfwpub.com

Contact Name Mary Sargent

Ship To Conner Senior High School

School Name Conner Senior High School

Social Studies Dept

3310 Cougar Path

Hebron, Kentucky 410489642

United States

Itemized Products

| ISBN | EAN | Product | Author | HS Unit Price | Quantity | HS Institution Price |
|------------|---------------|--------------------------------------|----------------------------------|---------------|----------|----------------------|
| 1319070507 | 9781319070502 | Myers' Psychology for the AP® Course | David G. Myers; C. Nathan DeWall | \$131.74 | 95.00 | \$12,515.30 |

Itemized Product Total: \$12,515.30

Free Product: Please include in your PO:

| ISBN | EAN | Free Product | Author | HS Unit Price | Quantity | Total Price |
|------------|---------------|---|----------------------------------|---------------|----------|--------------|
| 131907054X | 9781319070540 | Annotated Teacher's Edition for Myers' Psychology for the AP® Course | David G. Myers; C. Nathan DeWall | \$187.84 | 3 | NOT IN TOTAL |
| 1319070639 | 9781319070632 | ExamView Assessment Suite for Myers' Psychology for the AP® Course | David G. Myers; C. Nathan DeWall | \$229.49 | 3 | NOT IN TOTAL |
| 1319070612 | 9781319070618 | Teacher's Resource Flash Drive for Myers' Psychology for the AP® Course | David G. Myers; C. Nathan DeWall | \$458.99 | 3 | NOT IN TOTAL |

Total Available For Purchase Total: \$0.00

Shipping Info

NOTE: Competition in providing the above named products is precluded by the existence of a copyright. There are no like products available for purchase that serve the same purpose because of exclusive distribution/marketing rights. These products should be purchased directly from BFW (MPS) or its approved depositories. Purchases from any other source would not ensure the item's authenticity/warranty. Unapproved 3rd party vendors cannot provide packages, digital materials or teaching materials. BFW (MPS) cannot provide these items to a school if the student edition has been purchased through a third party. We are the sole source for these items and packages.

IMPORTANT - If adopting digital materials please include the name and email address of the administrator (Technology Coordinator, Department Chair, etc.) on the account for digital onboarding, and the names and emails for any instructors that also require access.

Canadian Users: Please note that invoices are issued in CAD, but if payment is to be made via credit card, it will be processed through our US Bank and an exchange rate fee will be applied.

Back
ordered

* **International Standard Book Number (ISBN)** – In books, the ISBN is found on the backside of the title page. It is extremely important to use this number when ordering; otherwise mistakes could occur with your order.

** **State bid prices do not include shipping costs.** A good estimate of freight is 10%.

Purchasing Plan

Date 5/9/18

SAMPLE FORM

Form 3

School Name Cornet High School Number 095

DETAILED PURCHASE PLAN FOR INSTRUCTIONAL MATERIALS

One completed form for each vendor or use a copy of the purchase order

Vendor Pearson
See attached

| Item | *ISBN or Catalog Number | Unit Cost | Quantity | Total Cost |
|----------------------|----------------------------|-----------|----------|------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Subtotal | | | | |
| ** Estimated Freight | | | | |
| Total Cost | | | | |

Purchasing Plan
Date 5/9/18

Form 4

School Name Conner High School Number 045

BUDGET SUMMARY

Revenue:

Current State Allocation _____

Carry-over funds _____
(becomes carry-over on July 1)

Total State Monies _____

| Projected Cost for: | Categories |
|---------------------------|-------------------|
| Textbooks | |
| Instructional Materials | |
| Rebinding & Replacement | |
| TOTAL EXPENDITURES | <u>122,547.00</u> |

Projected carry-over funds \$ 11,039.19

PURCHASING PLAN, K-8

Developing the Plan

Annually, each school with any of the grades K-8, must complete a Purchasing Plan which identifies the purchases to be made with textbook/instructional material funds allocated for the current adoption cycle. Local boards shall approve all plans as to sufficiency of funding to support purchases, and a copy of each school's plan must be filed at the local district office. Purchasing plans may be revised.

As a school's purchasing plan is developed, the needs in the adoptive content area(s), as well as the replacement needs of other content areas, must be considered. The following questions should be addressed during the planning process:

- Have replacement needs for all content areas been addressed?
- Are additional materials needed to provide for potential increases in enrollment?
- Are curricular/instructional design changes planned for the future that might necessitate additional purchases?
- How durable are the selected items? Has this issue been addressed in purchasing?
- Is the necessary hardware for electronic instructional materials available?

Completing the Plan

The following pages provide forms that may be used in the development of a school's purchasing plan. Every school's purchasing plan must be submitted to the district office for approval by the local school board and then kept on file. It is recommended that a school's purchasing plan be a part of its Comprehensive School Improvement Plan.

A school's plan must:

- provide opportunities for cooperation among teachers during the selection process,
- indicate the persons involved in the development of the plan,
- identify the purchases on district purchase orders or by using Sample Forms 2 and/or 3,
- stay within the funding allocation,
- include Form 4, "Budget Summary" and,
- include Form 5, "Statement of Accountability".

Questions regarding the completion of the purchasing plans should be addressed to one of the following:

- District Textbook Coordinator
- Kentucky Department of Education Instructional Resources Consultant