**2018-2019 Non-Traditional Instruction Program**

Application for Returning Districts

**KRS 158.070** **Section 9**:

*Notwithstanding any other statute, each school term shall include no less than the equivalent of the student instructional year in subsection (1)(f) of this section, or a variable student instructional year in subsection (1)(h), except that the commissioner of education may grant up to the equivalent of ten (10) student attendance days for school districts that have an alternative instruction plan approved by the commissioner of education for the use of alternative methods of instruction, including virtual learning, on days when the school district is closed for health or safety reasons, on nontraditional days, or on nontraditional time. The district's plan shall demonstrate how teaching and learning in the district will not be negatively impacted. Average daily attendance for purposes of Support Education Excellence in Kentucky program funding during the student attendance days granted shall be calculated in compliance with administrative regulations promulgated by the Kentucky Board of Education.*

**District Todd County School District**

**Date April 9, 2018**

**Please address the following question completely, providing detail and data as available.**

Description and Improvements to Program

1. Please give a description of the Non-Traditional Instruction program planned for the district in 2018-2019. Within the description, also address:
* Revisions to the district NTI program in order for it to grow in rigor and efficacy for 2018-2019.
* Program adjustments to improve the program for all its shareholders (students, teachers, administrators, parents, community members, etc.)
* Any changes related to how the district handles food service staff and costs on Non-Traditional Instruction days.

*(answer may be continued on next page)*

Description of Todd County School District Non-Instructional Program

A NTI Day allows Todd County Schools to provide non-traditional instruction on days when students are not able to attend school due to inclement weather. On the designated NTI Days, students at all grade levels, Kindergarten – twelfth grade will have assignments (either online or paper packets) that provide review opportunities and application of previous learning. Depending on the student’s grade level, the assignments contain grade and content appropriate lessons that incorporate reading/language arts, mathematics, and writing across all content and subject areas. Lessons are supported with online resources but can be completed without access to the Internet.

As weather permits, teachers and staff will report to school on NTI Days. Teachers and principals will be in their schools working on instructional programming. They will also be easily accessible via telephone, email, Skype, or other teacher designated means for any students who need assistance in completing the NTI Day lessons.

NTI Days will be announced through radio, television, and social media to let families know that school has been cancelled for the day. The school district will send an automated phone notification to parents that have registered their phone numbers. These will be announced on radio stations: (WEKT 1070 AM, WHOP 98.7 FM) and the following TV stations: (WBKO 13, WSMV 4, WKRN 2, WTVF 5, and WZTV 17)). If no report is heard, school will be in session. NTI Days will also be announced on the schools’ and the district’s website.

Students will receive copies of the work packets in a specially designated “NTI” folder. Students should return their work to school in that same NTI folder on the day they return from the snow break. Online assignments may be completed and submitted online or printed for completion and submission at a later time.

NTI Day packets will be distributed to students at school prior to snow days – all student’s sign for a packet. The lessons will also be posted to the teacher’s web pages. Copies of all teacher packets will also be available in each school’s front office.

If a student is unable to complete the lesson packet prior to returning to school, he/she will have additional time to make up the missing work. All NTI Day work will be due within 7 days upon their return to school. Teachers will be available after school and before school to provide assistance on assignments to ensure student completion.

If a student fails to submit the NTI Day work on the final make-up day, that student may be counted as absent for that NTI Day and/or receive a zero for participation on their assignments.

*The 2017-18 implementation of Non-Traditional instruction was improved as compared to the 2016-17 school year. The changes that we plan to make for the 2018-19 school year are:*

1. Curriculum supervisors at each building will continue to plan, modify, and refine lessons to meet the demands of independent student learning, through the use of online programs (Google Classroom, APEX Learning, IXL).
2. Curriculum supervisors will continue to work with staff to ensure lessons are appropriate and innovative. More teachers will implement and use Google Classroom to offer online access and modification to assignments. Additional time is given to our special education students to ensure modifications and adequate time for completion of assignments is provided.
3. District personnel will continue to work with building supervisors to ensure the implementation is more consistent between buildings within the district.
4. District personnel will continue to improve documentation consistency between buildings to ensure all students receive equitable implementation.
5. District personnel will continue to build relationships with community members to increase student access to technology and internet.
6. Stakeholder feedback stated some teacher assignments are unclear regarding requirements for NTI Day assignments. Information packets describing the NTI Days from teacher to students, will be refined to clarify Non-Traditional Instruction to all stakeholders.
7. Teachers will work over the summer on co-teaching strategies and focus for the upcoming year will include improved feedback strategies for our teachers to better-communicated progress mastery to students, and provide interventions and aid to our students with special education needs.
8. Todd County’s food service employees do not work on Non-traditional instruction days. Our food service workers make up their days on the days immediately following the release of students. Likewise, our workers receive additional safety training through online modules during their make-up times.
9. Reciprocal agreements are in place with Murray State University, Western Kentucky University, and Hopkinsville Community College to provide dual credit services for our students. Dual Credit instructor will work with students to ensure students have access to dual credit assignments during NTI days and instruction continues on schedule for students enrolled in dual credit classes.
10. Todd County School District has a reciprocal agreement with Logan County Area Technology Center (LCATC). Logan County School District, Russellville Independent Schools, and Franklin- Simpson County School District, and Todd County School District transport students to LCATC; therefore, LCATC accommodates attendance and provides modified assignments for days missed for Non-Traditional Instruction days.

**We certify that this application was reviewed and approved by the Todd County Board of Education, Todd County School District**

**Board of Education at a regular meeting of the Board on** Click here to enter text.

*(date)*

Edwin Oyler

Superintendent Date

Eric Harris
Local Board of Education Chair Date

**Application Deadline: May 11, 2018**

Please download this application and return the completed form, including required signatures (scan completed document as a PDF file) to beth.peterson@education.ky.gov or mail to:

Beth Peterson

KDE - Division of Innovation and Partner Engagement

300 Sower Blvd., 5th Floor

Frankfort, KY 40601