



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

To: Dr. Keith Davis, Superintendent
Ms. Becky Sexton, Assistant Superintendent for Support Services

From: Jennifer Wooley, Director of Human Resources

Date: June 5, 2018

RE: Additional Preschool Time - Item for June Board Agenda

Attached please find a memo from Ms. Landry requesting an additional 30 minutes per day for the two floating preschool assistants to begin with the 2018-2019 school year. Funding is available through state preschool.

I recommend we amend their contracts to include 6.5 hour work days instead of 6 hour work days effective July 1, 2018. If you have questions, please feel free to contact me.



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

To: Jennifer Wooley

From: Anne Marie Landry, Preschool Coordinator *amL*

Date: June 5, 2018

RE: Additional .5 hours for Floating Preschool Assistants

Floating Preschool Assistants serve the function of ensuring adequate supervision in preschool classrooms with high enrollment and/or high student needs in order to help establish expectations and routines which are often needed at arrival and dismissal. There are also times when they serve in one school for the AM session and travel to another school for the PM session. For these reasons, it makes sense for them to work the same number of hours as the regular preschool assistants. In order for the staff to successfully meet the needs of ALL enrolled students, we should consider the addition of 30 minutes to the scheduled day of both floating assistants for a 6.5-hour day. The additional cost will be covered out of the preschool budget.