



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

MEMO:

TO: Mr. Keith Davis

FROM: Bret Highley *BH*

DATE: June 1, 2018

RE: Deduct Change Order #1
Bullitt Middle School Atlas Companies PO# 1813103

Attached for the Board's review and approval is Deduct Change Order #1 for Bullitt Lick Middle School in the sum of <\$8,946.12>. This request is for removing the following furniture from the scope of work as requested by both Kevin Conner, Principal and the Bullitt Lick Middle School Library Media Specialist.

The Change Order requested includes the following items:

• Deduct (3) Brodart (LT-2) round tables	\$1,077.00
• Deduct (12) Brodart (CS-1) chairs	\$1,224.00
• Deduct (12) Brodart (BS-5D) 60"h double faced book shelves	\$6,336.00
• Deduct (3) Brodart (BS-3D) 36"h double faced book shelves	\$1,230.00
TOTAL	\$9,867.00 (credit)

Requested Additions:

• (24) Brodart casters w/brake to all LT-3 tables	\$920.88
TOTAL CREDIT	\$8,946.12

Atlas Companies purchase order amount of \$454,355.00 and deducting <\$8,946.12> will bring the new amount to \$445,408.88.

If you have any questions, please call me at 502-921-3659.

Attachments:

- AIA Change Order
- KDE Change Order Supplemental Form

Equal Education and Employment Institution

*OK for June
B. S. S. S. S.*

AIA® Document G701™ – 2017

Change Order

PROJECT: (Name and address)
Bullitt Lick Middle School
555 W Blue Lick Road, Shepherdsville,
KY 40165

CONTRACT INFORMATION:
Contract For: PO #1813103
Date: 9-13-2017

CHANGE ORDER INFORMATION:
Change Order Number: 010
Date: 5-29-2018

OWNER: (Name and address)
Bullitt County Board of Education
1040 Highway 44 East
Shepherdsville, KY 40165

ARCHITECT: (Name and address)
Studio Kremer Architects
1231 S Shelby Street
Louisville, KY 40203

CONTRACTOR: (Name and address)
Atlas Enterprises
5101 Commerce Crossings Drive
Louisville, KY 40299

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

OMISSIONS

Deduct (3) Brodart (LT-2) 42" round tables @ \$ 359. each = 1077.
Deduct (12) Brodart (CS-1) chairs @ 102. each = 1,224.
Deduct (12) Brodart (BS-5D) 60"h double faced book shelves @ 528. each = 6,336.
Deduct (3) Brodart (BS-3D) 36"h double faced book shelves @ 410. each = 1,230.
Total - \$9,867.00 (credit)

REQUESTED ADDITIONS

Add (24) Brodart casters w/brake to all LT-3 tables @ 38.37 each = 920.88
Total - \$920.88 (added)

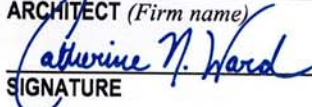
TOTAL CREDIT AMOUNT: \$8,946.12.

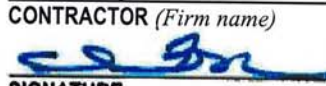
The original Contract Sum was	\$ 454,355.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 454,355.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 8,946.12
The new Contract Sum including this Change Order will be	\$ 445,408.88

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Studio Kremer Architects
ARCHITECT (Firm name)

SIGNATURE
Catherine Noble Ward, AIA
PRINTED NAME AND TITLE
5-29-2018
DATE

Atlas Enterprises
CONTRACTOR (Firm name)

SIGNATURE
Donald Brown, Director of Accounting
PRINTED NAME AND TITLE
06.04.18
DATE

Bullitt County Board of Education
OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

BG #: 17-148 Change Order No.: 001 – PO 1813103-00

District: Bullitt County Schools District Code: 071 Facility Name: Bullitt Lick Middle School School Code: 018

Project: Renovations & Addition Time Extension Required: ___ Yes ☒ No If yes, by ___ day(s)

Date of Change Order: 5/29/2018 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: Atlas Enterprises Bid Package No.: General Construction

1. This Requested Change Order Amount + / -	\$	-8,946.12
2. Remaining Construction Contingency Balance: (including line 1 above)	\$	0
3. Change in A/E Fee for this Change Order +/-	\$	0
4. Change in CM Fee for this Change Order +/-	\$	n/a

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: Local Board of Education ☐ General Contractor ☐ Architect/Engineer
☐ Construction Manager ☐ Code Enforcement Official ☒ Other: BLMS Principal and Librarian

Contract change reason code: ☒ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs
☐ Found Condition ☐ Code Compliance ☐ Other: _____

Change Order Description and Justification:	Cost Benefit to Owner:
<p>BLMS Principal and Librarian reduced the number of bookshelves and table and chairs in the library to include more library lounge furniture to better meet their future program.</p> <p><u>The change order request is as follows:</u></p> <p>OMISSIONS Deduct (3) Brodart (LT-2) 42" round tables @ \$ 359. each = 1077. Deduct (12) Brodart (CS-1) chairs @ 102. each = 1,224. Deduct (12) Brodart (BS-5D) 60"h double faced book shelves @ 528. each = 6,336. Deduct (3) Brodart (BS-3D) 36"h double faced book shelves @ 410. each = 1,230. Total - \$9,867.00 (credit)</p> <p>REQUESTED ADDITIONS Add (24) Brodart casters w/brake to all LT-3 tables @ 38.37 each = 920.88 Total - \$920.88 (added)</p> <p>TOTAL CREDIT AMOUNT: \$8,946.12.</p>	

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown: Refer to the attached Change Order Request from Asbestos Abatement Services.

Total Change Order Amt.:	Labor	Materials	Profit & Overhead*	Bond & Insurance
-8,946.12 (Deduct)	\$	\$	\$	\$ --
% of Total Change Order Amt.:	%	%	0%	%

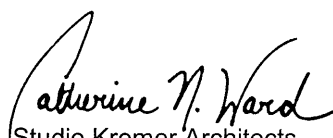
***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☒ Yes ☐ No If no, explain why

Board of Education Designee's Signature Date

Finance Officer's Signature Date



Studio Kremer Architects Architect's Signature 5-29-2018 Date

N/A Construction Manager's Signature Date

Cate Noble Ward

From: Sexton, Becky <becky.sexton@bullitt.kyschools.us>
Sent: Monday, April 09, 2018 1:12 PM
To: Cate Noble Ward
Cc: Bret Highley; Mitchell, Mark
Subject: Re: FW: FW: Bullitt Lick Lib. Furniture Shops 66879

Yes, I'm fine with the Library furniture. Proceed as planned.

On Mon, Apr 9, 2018 at 12:40 PM, Cate Noble Ward <cate@studiokremer.com> wrote:

Hello Becky,

Please see the information about the credit for Library Furniture – Bret is going to call to discuss to make sure we have final approval on this before proceeding.

Thanks,
Cate

Cate Noble Ward, AIA, LEED AP

Architect



find us on facebook!

studio kremer architects

1231 S Shelby St, Louisville KY 40203

TEL 502.499.1100 x 2583

FAX 502.499.1101

From: Cate Noble Ward
Sent: Monday, April 09, 2018 12:36 PM
To: 'Connors, Kevin' <kevin.connors@bullitt.kyschools.us>
Cc: Bret Highley <bret.highley@bullitt.kyschools.us>; Doyle, Mary Allison <maryallison.doyle@bullitt.kyschools.us>; Mike Rippy <MRippy@ehconst.com>; Romme Davis <romme.davis@atlas-co.com>; Mitchell, Mark <mark.mitchell@bullitt.kyschools.us>
Subject: RE: FW: Bullitt Lick Lib. Furniture Shops 66879

Thanks for confirming Kevin!

Bret, Mark – Does this need to be discussed with Ms. Sexton one final time before we finalize?

My initial email is attached for reference. Per what Mr. Connors just confirmed this is the deduct amount we'd be looking at:

The change order request is as follows:

OMISSIONS

Deduct (3) Brodart (LT-2) 42" round tables @ \$ 359. each = 1077.

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Deduct (12) Brodart (BS-5D) 60"h double faced book shelves @ 528. each = 6,336.

Deduct (3) Brodart (BS-3D) 36"h double faced book shelves @ 410. each = 1,230.

Total - \$9,867.00 (credit)

REQUESTED ADDITIONS

Add (24) Brodart casters w/brake to all LT-3 tables @ 38.37 each = 920.88

Total - \$920.88 (added)

TOTAL CREDIT AMOUNT: \$8,946.12.

Thanks,

Cate

Cate Noble Ward, AIA, LEED AP

Architect



find us on facebook!

studio kremer architects

1231 S Shelby St, Louisville KY 40203

TEL 502.499.1100 x 2583

FAX 502.499.1101

From: Connors, Kevin <kevin.connors@bullitt.kyschools.us>

Sent: Monday, April 09, 2018 12:28 PM

To: Cate Noble Ward <cate@studiokremer.com>

Cc: Bret Highley <bret.highley@bullitt.kyschools.us>; Doyle, Mary Allison <maryallison.doyle@bullitt.kyschools.us>; Mike Rippey <MRippey@ehconst.com>; Romme Davis <romme.davis@atlas-co.com>; Mitchell, Mark <mark.mitchell@bullitt.kyschools.us>

Subject: Re: FW: Bullitt Lick Lib. Furniture Shops 66879

On my end, yes this is good to go.

On Mon, Apr 9, 2018 at 12:21 PM, Cate Noble Ward <cate@studiokremer.com> wrote:

Hello Bret, Kevin and Mary Allison,

Have you all made a final decision on the Media Center Furniture revisions that were sent two weeks ago. We need to get on Brodart's schedule to get the furniture shipped in time.

The last decisions I saw made were:

Yes – To Casters on the (6) Tables.

No- To the Display case.

Please confirm this is correct so I can get Romme Davis to send over an updated Deduct Sheet for the Library Furniture...

Thanks,
Cate

From: Romme Davis <romme.davis@atlas-co.com>

Sent: Monday, April 09, 2018 9:56 AM

To: Cate Noble Ward <cate@studiokremer.com>

Cc: Kevin Connors <kevin.connors@bullitt.kyschools.us>; Highley, Bret <bret.highley@bullitt.kyschools.us>; Mike Rippy <MRippy@ehconst.com>; Joe Martin <joe.martin@atlas-co.com>

Subject: RE: Bullitt Lick Lib. Furniture Shops 66879

Cate,

Any word on this? I would like to get this furniture plugged in with the factory for a ship date this week. The summer schedule is filling up and I want to get us reserved.

Thanks!

Romme Davis

Direct Phone: 502-779-2111

Direct Fax: 502-810-2211

From: Cate Noble Ward [<mailto:cate@studiokremer.com>]

Sent: Thursday, March 29, 2018 12:42 PM

To: Romme Davis; Joe Martin

Cc: Kevin Connors; Highley, Bret; Mike Rippy

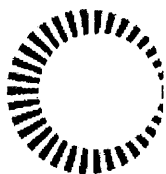
Subject: RE: Bullitt Lick Lib. Furniture Shops 66879

Hello Romme,

Thanks for pulling all this information together for us! I'll review this with the District and get final approval back to you once they have confirmed this credit amount with me.

Have a great day too!

Cate



ATLAS COMPANIES

Romme Davis/JS
Phone: 502-779-2111
Fax: 502-810-2211
rdavis@atlas-co.com

Change Order April 9, 2018

To: Bullitt County Board of Education
Attn: Bret Highley
Project: Bullitt Lick Elementary School
Ref doc: Changes to Brodart Library Furniture
Atlas #: 66879-Library Furniture

The change order request is as follows:

O M I S S I O N S

Deduct (3) Brodart (LT-2) 42" round tables @ \$ 359. each = 1077.
Deduct (12) Brodart (CS-1) chairs @ 102. each = 1,224.
Deduct (12) Brodart (BS-5D) 60"h double faced book shelves @ 528. each = 6,336.
Deduct (3) Brodart (BS-3D) 36"h double faced book shelves @ 410. each = 1,230.
Total - \$9,867.00 (credit)

R E Q U E S T E D A D D I T I O N S

Add (24) Brodart casters w/brake to all LT-3 tables @ 38.37 each = 920.88
Total - \$920.88 (added)

TOTAL Credit Amount: \$8,946.12

Price excludes tax.

Price includes freight.

Price excludes installation.

Pricing good for 30 days.

Please sign and return to Atlas. Order is on hold pending authorized approval of change.

☒ Order approved – no official change order required.

☐ Order rejected.

Signature

Date

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

PURCHASE ORDER

Board of Education: _____

BG# 17-148

Bullitt County Board of Education

District PO Number: 1813103-00

1040 Highway 44 East

(THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND SHIPPING PAPERS)

Shepherdsville, KY 40165

Project Name: Bullitt Lick Middle School Renovation

Kentucky Sales Tax
Exemption Number:

B-584

Bid Package No.: _____

Date of Order: 9/13/2017

Specification Section:
(IF APPLICABLE)

VARIOUS - SEE BELOW

Vendor Name: ATLAS ENTERPRISES

Material Description

/ Category:

DOORS/SPECIALTIES/LIBRARY FURN.

Vendor Address: 5101 COMMERCE CROSSINGS

Facility Name: _____

DRIVE, LOUISVILLE, KY 40229

Requested By: _____

Vendor Phone: (502) 779-2100

AUTHORIZATION

THE ATTACHED TERMS & CONDITIONS ARE HEREBY
ACKNOWLEDGED AND MADE PART OF THIS ORDER.

Vendor Email: MICHAEL.T@ATLAS-CO.COM

Bill To: Bullitt Co. Board of Education

Owner Authorized Name:

Bret Highley/Becky Sexton

Bill to Address: 1040 Highway 44 East

Owner Authorized Signature:

Shepherdsville, KY 40165

Owner Authorization Date:

9/29/17

Ship To: Bullitt Lick Middle School

Vendor Authorized Name:

Ship to Address: 555 West Blue Lick Road

Vendor Authorized Signature:

Shepherdsville, KY 40165

Vendor Authorization Date:

Attention of: ROMME DAVIS

Donald Brown
9/12/17

The following project contacts must be notified 48 hours in advance of delivery to jobsite.

Contact Name	Phone Number	Contact Name	Phone Number
ROMME DAVIS	(502) 779-2111		

Furnish the necessary materials to complete the following bid package(s) / specification section(s) in its entirety. All materials shall be in accordance with the requirements of the Contract.

ITEM NO.	QUANTITY	ITEM DESCRIPTION	UNIT PRICE	TOTAL
		DOORS, VISUAL DISPLAY, WALL PROTECTION,		
		TOILET ACCESSORIES, FIRE EXTINGUISHERS,		
		METAL LOCKERS, SIGNS, PROJECTION SCREENS,		
		LIBRARY FURNITURE		
		Bid Package(s):	L. S.	
		Specification Section(s):	L. S.	
		SPECIMEN COPY ONLY		\$454,355