

Memo

To: Randy Poe, Superintendent
Bonnie Rickert, Board Chair
Board Members

From: Phil Sheehy, Director Human Resources

Date: June 1, 2018

Cc:

Re: Substitute Teacher Training Program

Human Resources continues to strive to provide quality substitute teachers for our schools. In the past two years we have implemented dispositional hiring practices similar to those used for our permanent personnel. The next step is to provide quality training to our substitute candidates, something we have not done consistently in the past.

To that end we have selected a proven educational training system called "Time to Teach" developed by the Center for Teacher Effectiveness. This is a training program that emphasizes student achievement within the overall context of proven classroom management strategies. Total expense of \$1410.00 as presented.

Human Resources recommends approval of the contract with the Center for Teacher Effectiveness.