

Livingston County Board of Education Regular Meeting

May 14, 2018 7:00 PM

Livingston Central HS- Library 750 US HWY 60 West Smithland, KY 42081

Attendance Taken at 7:00 PM:

Present Board Members:

Mrs. Tina Culver

Mr. Dennis Fleet

Mr. Ronald Jones

Mrs. Pam Salazar

Absent Board Members:

Mr. David Kitchens

1. Call to Order

2. Adopt the Agenda

Order #267 - Motion Passed: A motion to adopt the agenda after adding FFA Parliamentary Procedures as item 3(c) and removing Policy Review passed with a motion by Mr. Dennis Fleet and a second by Mr. Ronald Jones.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

3. Recognitions - Live RED Recognitions

3.a. Staff

Discussion:

Mr. Zimmerman presented Mr. Geco Ross with the Staff LiveRED recognition as noted in the LiveRED report.

3.b. Live RED Report

Discussion:

Mrs. Amy Ramage presented the LiveRED report.

3.c. FFA Parliamentary Procedures Presentation

Discussion:

Livingston Central High School's FFA role-played parliamentary procedures.

4. Public Comment

Discussion:

Mr. Michael Henson commented on trade school and school safety.

Sheriff Davidson commented about the funding of the School Resource Officer.

Mrs. Kelly Colwell commented about student discipline associated with a recent student walk-out protest.

Mrs. Kathleen Sullivan Cockrell commented on student safety and school finance.

Order #268 - Motion Passed: Motion for a 10 minute recess passed with a motion by Mr. Dennis Fleet and a second by Mrs. Pam Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

5. Consent Items

Order #269 - Motion Passed: A motion to accept the consent items passed with a motion by Mr. Dennis Fleet and a second by Mrs. Pam Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

5.a. Minutes of Previous Meetings

5.b. Payment of General and Title Program Claims

5.c. Acknowledge Personnel Report

5.d. SBDM Policy Review

5.e. School-Wide Fundraisers

5.e.I. General Fundraisers

5.f. Travel Requests

5.f.I. Student Travel

5.f.II. Employee Travel

5.g. Grant Writer's Report

5.h. Surplus

5.i. LCMS and SLES Instructional Resources

5.j. KHSAA Contract for Athletic Contest (Girls Basketball)

5.k. LCHS FY19 Tentative Section 6 (SBDM) Budget

5.l. Student Activity Account Budgets

5.l.I. LCHS

5.l.II. NLES Combined and Individual Budgets

5.m. Office of Vocational Rehabilitation Community Work Transition Program application

5.n. Fidelity (Performance) Bond of Treasurer

5.o. Approve 2017-2018 Amended School Calendar

5.p. Independent Auditor Contract

5.q. Request for Reconfiguration-FRYSC

5.r. Approve Contract with Graves County Health Department for School Nurse Services

5.s. Advertise for Fuel Bids

5.t. Luther F. Carson Four Rivers Center Use Agreement

5.u. KSBA School Energy Manager Program

5.v. Nutrition and Physical Activity Report submission of Findings and Recommendations

5.w. School Food Authority Net Cash Resource Reduction Plan

6. Treasurer's Report & Finance Update

Discussion:

Presented by Ms. Mary Dunning.

Order #270 - Motion Passed: A motion to accept the Treasurer's Report passed with a motion by Mr. Ronald Jones and a second by Mrs. Pam Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

7. LCHS SBDM report to the Board

Discussion:

Presented by Mr. Scott Gray.

8. Professional Development

Order #271 - Motion Passed: A motion to accept Livingston County Middle School and South Livingston Elementary School Professional Development Plans as part of the District Professional Development Plans passed with a motion by Mrs. Pam Salazar and a second by Mr. Dennis Fleet.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

9. Renewals with Peel & Holland for Liberty Mutual, KEMI, and Earthquake

Order #272 - Motion Passed: A motion to renew insurance policies with Peel & Holland for Liberty Mutual, KEMI, and Earthquake passed with a motion by Mr. Ronald Jones and a second by Mrs. Pam Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

10. Tentative Budget FY-2019

Discussion:

Increase of CERS percentage paid by the board (from 19.18% to around 21.48%)
Proposed budget \$25,000 for School Resource Officer salary, additional expense
(tentative allocation as we work on details)

Additional \$150,000 for a minimum of \$1/hr salary increase for all Classified
Staff

\$30,000 for Legal Shield Expense

Additional \$4,000 for Nat'l Board Certifications

FY 18/19 Tentative State Grant Allocation Decrease of around \$60,000*, include
elimination of Professional Development (about \$12k)

FY 18/19 SEEK Funds forecast reduced -\$129,341

High School 101 Program (transition)

Summary- Over \$200k increase in expenditures with a decrease in revenue of about
\$200k

Order #273 - Motion Passed: A motion to approve the Fiscal Year 2019 Tentative
Budget to include \$100,000 for SROs with actual and reasonable expense for a
School Resource Officer or Officers, and commissions pursuant to KRS 160.500 and
OAG 16-013, passed with a motion by Mr. Ronald Jones and a second by Mr. Dennis
Fleet.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

11. Salary Schedules

Discussion:

Consider a pay raise of at least \$1/hour for each classified position. This
action will reflect a 4% or greater increase for classified employees. This
will impose a fixed cost to the district of about \$150,000 a year.

Considerations to include a 2% increase for all certified employees.

Order #274 - Motion Passed: A motion to accept the 2018-2019 salary schedules
and extra service stipends as presented to include a 2% raise for certified
employees passed with a motion by Mr. Dennis Fleet and a second by Mrs. Pam
Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

12. Certified Evaluation Plan

Order #275 - Motion Passed: A motion to adopt the 2018-2020 Certified
Evaluation Plan passed with a motion by Mr. Dennis Fleet and a second by Mrs.
Tina Culver.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

13. LCMS SBDM report to the Board

14. KDE Onsite Review

Discussion:

In an effort to improve and clarify roles and communications, the following adjustments to the district's system are being made:

Chief Education Officer- adds clarity for the "chain of command" at the Board office and is descriptive of the roles and responsibilities of the DPP.

Secretary- Projects/Budgets is being changed to Secretary- Accounting Supervisor to provide clarity to roles and responsibilities.

Systems Officer- the Board office has absorbed the positions of Supervisor of Instruction and also Finance Officer. The Systems Officer will assume a variety of tasks to assist the Chief Education Officer, Finance Officer, and the Superintendent. Duties will specifically include finance. The assigned finance duties will provide the necessary experience to allow this person to assume the role of Finance Officer when the position becomes available. No stipend included.

An increase from 20 hours a week to up to 40 hours a week is recommended for the Grant Writer/Communications Assistant. The additional time will be used to improve communications.

Order #276 - Motion Passed: A motion to accept the systems structure passed with a motion by Mr. Ronald Jones and a second by Mrs. Tina Culver.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

15. Data Breach Update

Discussion:

The district's obligations to investigate and report the data breach has concluded. The services of Smart Path Technologies have been very helpful while they have been able to contact Google to remove the data file from all their caches.

16. Closed Session pursuant to KRS 61.810(1)(c)(f)

Order #277 - Motion Passed: A motion to go into closed session pursuant to KRS 61.810(1)(c)&(f), passed with a motion by Mr. Dennis Fleet and a second by Mrs. Pam Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

17. Return to Open Session

Order #278 - Motion Passed: Motion to return to Open Session passed with a motion by Mr. Dennis Fleet and a second by Mr. Ronald Jones.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

18. Actions Related to Closed Session

Discussion:

There were not any actions related to closed session.

19. Adjournment

Order #279 - Motion Passed: A motion to adjourn meeting passed with a motion by Mr. Ronald Jones and a second by Mrs. Pam Salazar.

4 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Absent
Mrs. Pam Salazar	Yes

Chairperson	Date
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Superintendent	Date
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