**Student Tutor/Mentor**

Reports to- FRC Coordinator

To help students with their homework and motivate them to do their best, and provide a positive role model.

**PERFORMANCE RESPONSIBILITIES**

1. Get homework assignments completed
2. Let child read to you aloud
3. Follow directions of adult coordinator
4. Assist student with posters or special projects due
5. Share talents and resources
6. If needed, be willing to talk to child’s classroom teacher
7. Be a friend as well as a tutor
8. **One hour training is required**

**PHYSICAL DEMANDS**

To work primarily sedentary. It requires the ability to communicate effectively using speech, vision, and hearing. The work requires the use of hands for simple grasping, pushing and pulling of arm controls, and fire manipulations. The work at times requires bending, squatting, climbing, reaching, with the ability to lift, carry, push or pull weights.

**MINIMUM QUALIFICATIONS**

1. Tutors should enjoy working with children and be able to relate to them. They must be patient, cheerful and be willing to obey rules of confidentiality
2. Tutors must be dependable, professional, have strong desire to give of oneself so that others’ lives may be enriched and keep a positive and supportive attitude toward school.
3. Tutors give children additional individualized attention, which leads to increased performance in their schoolwork.

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: October 27, 2015

 Board Chairperson Revised: May 22, 2018

Reviewed and agreed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Employee