**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

**May 2018**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees for the end of the 2017-2018 school unless otherwise noted:**

 ***Certified:***

 Helmwood Heights Elementary:

* Lisa Haycraft-Media Specialist-transferring to Grayson County

 Morningside Elementary:

* Kelly Cruze-Music Teacher, retirement

 ***Classified:***

 District:

* Jennifer Roe-Instructional Assistant for ELL

 Panther Academy:

* Quentin Miller, School Technology effective 5/18/2018

 Helmwood Heights Elementary:

* Chris Snyder, Instructional Assistant

 Panther Place:

* Luke Moore-graduating senior, Student worker
* Catherine Appelman-transferring to Gatton Academy, student worker

 Nutrition Services:

* Kim Spalding-Monitor at MES/TKS
* Kaci Kays-Monitor at MES/TKS
* Leah Kinley-Nutrition Worker/EHS

 Extra Service Duty:

* Glenn Petersen-Girls Assist. Basketball Coach/TK Stone
* Nicole Hines-Set up for Christmas in the Park
* Sheryl Hamilton-Detention Supervisor/TK Stone
* Kelly Cruze-Walk-Up/Afternoon Supervisor & Yearbook Co-editor, MES
* Ashley Jury-Yearbook Sponsor, MES

**2. Approved the employment of the following individuals, effective for the 2017-2018 school year:**

 ***Classified***

 Morningside Elementary:

* Rachel Austin-After School Care Worker

 Panther Academy:

* Dana Napier-Instructional Assistant

 Nutrition Services:

* Patty Duval-Nutrition Worker
* Shannon Corey-Substitute Nutrition Worker

**3. Approved the employment of the following individuals, effective for the 2018-2019 school year:**

 Elizabethtown High School:

* Jennifer Burnham-Principal

 TK Stone Middle:

* Ben Stewart-ELA/Science Teacher
* Autumn Mink-Math Teacher
* Kelly Fisher-Counselor

 Helmwood Heights Elementary School:

* Jessica Whitlock-Teacher
* Darian Parker-Teacher
* Desirae Gasparac-MSD/FMD Teacher

 Panther Academy:

* Erin Lee-Kindergarten Teacher

 Valley View Education Center:

* Amy Brandenburg-Teacher

 Extra Service Duty:

* Amy Truitt, PA-ESS Coordinator
* Miranda Miller-Morning Bus Duty-Panther Academy

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2017- 2018 school year:**

* Questa Phillips
* Phillip Hayes
* Latasha Benningfield
* Ashley Langseth
* Andrea Mattingly
* Melissa Prather
* Samantha Spencer

**5. Approved the transfer of the following employees for the 2018-2019 school year:**

District:

* Jane Conway transferring from Spanish Teacher to ELL TEacher at high school and middle school level.

 Elizabethtown High School:

* Alvin Hayes transferring from TK Stone to Elizabethtown High School, Math

 Helmwood Heights Elementary School:

* Liz Looten transferring from 2nd grade to STEM Lab

**7. Approved change of number of days worked for the following employees and corresponding decrease in salary for the 2018-201 school year:**

 **District:**

* Tim Maggard-District Technology Coordinator change from 193 days in 2017-2018 to 183 days in the new contracted year.

**8. Approved the following leave requests as submitted by the following employees:**

* Lucas White - Teacher, Helmwood Heights Elementary School, requesting Family and Medical Leave of Absence May 2, 2018-May 11, 2018.