




## Bullitt County Public Schools

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

502-869-8000  
Fax 502-543-3608  
[www.bullittschools.org](http://www.bullittschools.org)

TO: Keith Davis, Superintendent

FROM: Adrienne Usher, Assistant Superintendent for Student Learning 

RE: Bullitt County Public Schools and Sunrise Children's Services Agreement

DATE: May 9, 2018

The attached agreement is between Bullitt County Public Schools and Sunrise Children's Services. The agreement details responsibilities that each partner is responsible for regarding providing educational services to the students at Spring Meadows related to the BCPS assigned teachers. Minor revisions were made regarding notice of student discharge date to BCPS staff, the use of the BCPS Enrollment Review Process for a BCPS student and contract review in May 2021. Approval is requested for the agreement between Bullitt County Public Schools and Sunrise Children's Services.

at for May  
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## **STATE CHILDREN INTERAGENCY AGREEMENT**

This agreement is intended to form the basis of an interagency agreement between SPRING MEADOWS as a provider of residential services and BULLITT COUNTY PUBLIC SCHOOLS (BCPS) as the agency responsible for provision of school services.

SPRING MEADOWS as the residential services provider in order to meet the intent of this Agreement hereby agrees to:

- 1) Provide BCPS within two weeks after discharge date notice prior to the exit of a student from SPRING MEADOWS facility, when applicable.
- 2) Notify BCPS staff of regularly scheduled and special called meetings for case review and offer sufficient notice and opportunity for BCPS staff participation in relation to educational issues.
- 3) Maintain ongoing communication between SPRING MEADOWS staff and BCPS staff on a schedule that is mutually determined based on the needs of each student.
- 4) Assure that SPRING MEADOWS staff will be assigned to the school area at all times the school is in operation.
- 5) Inform BCPS staff when an incident has occurred which may affect a student's performance in school. In order to protect the confidentiality rights of the residents, the specifics of the incident might not be communicated.
- 6) Inform BCPS staff of and ask for their input into any group or individual behavior interventions of management systems and collaborate in residential implementation of similar methods utilized by the school system. All treatment teams will include a member of the educational staff. Consultations between employees of BCPS and employees of SPRING MEADOWS will be limited to mutual professional concerns regarding the student's education.
- 7) Determine a mutually agreeable method for dealing with crisis behaviors that may occur in the school setting.
- 8) Administer all medications required by SPRING MEADOWS residents.
- 9) Assure that each student's health and hygiene will be maintained and notification will be made to the school of any student's condition which may affect student behavior or performance.
- 10) Agree to a method for resolution of disputes or issues not covered by this Agreement.

- 11) Provide and maintain all classroom equipment and supplies including but not limited to: access to a phone, classroom computers, desks, filing cabinets, and chairs. Cost related to accessing the Bullitt County Public School computer network. Additional equipment may be requested and discussed as being necessary. The BCPS network may only be used for education purposes: users must follow KETS regulations and the BCPS Acceptable Use Policy. No religious symbols will be present in the classrooms.
- 12) Agree that no facility resident will be transitioned to BCPS prior to returning to their home school unless they are a resident of Bullitt County. If a resident of Bullitt County they must utilize the BCPS Enrollment Review process.

BCPS HEREBY AGREES TO the following for SPRING MEADOWS' on site facility school presently operating for 210 instructional days of each fiscal year.

- 1) Provide two certified teachers (assigned teachers) to provide instruction to all school aged facility residents consistent with their educational needs. All instruction will be in accordance with BCPS policies, on a voluntary basis, and without regard to the religious affiliation of the teacher or the wishes of SPRING MEADOWS.
- 2) Provide textbooks, and other teaching materials on the same basis as other BCPS students.
- 3) Designate a liaison to act as supervisor of the assigned teachers and of the instructional program. This supervisor will make unannounced visits to SPRING MEADOWS each month. The assigned teachers will be accountable only to BCPS administration.
- 4) Notify the assigned teachers of professional development activities and provide opportunities for attendance by BCPS.
- 5) Attend SPRING MEADOWS facility meetings relative to educational services. Provide an educator and/or written summary to participate in treatment team meetings as they involve the student's education.
- 6) Notify SPRING MEADOWS staff of school meetings scheduled relative to the design or review of educational services for individual students.
- 7) Collaborate with SPRING MEADOWS in design, implementation and /or revision of behavioral interventions in the school setting and facilitate consistent application of such interventions for residential purposes are appropriate.
- 8) Cooperate with SPRING MEADOWS staff in the development and application of a mutually agreed-upon method for dealing with crisis behaviors in the school setting



- 9) Develop and maintain an ongoing system of communication with SPRING MEADOWS on a schedule that is appropriate to the needs of each student. Consultation between employees of BCPS and employees of SPRING MEADOWS will be limited to mutual professional concerns regarding the student's education.
- 10) Assure that any student suspected of having an educational disability will be referred, evaluated and if appropriate provided special education services in accordance with state requirements, district procedures and Individual Education Programs (IEP).
- 11) Notify SPRING MEADOWS of any identified medical, mental health or hygiene condition a student manifests.
- 12) Provide instructional goals and objectives for the education of State Agency Children as required by the KECASAC Memorandum of Agreement.
- 13) Agree to a method of resolution of disputes or issues not covered by this Agreement.
- 14) Provide a computer for BCPS teachers assigned to Spring Meadows and Virtual Provider Network (VPN) access to BCPS network.

**Any student assigned at SPRING MEADOWS will be educated at SPRING MEADOWS. There shall be no placement within Bullitt County Public Schools of any student residing at SPRING MEADOWS, unless student is a resident of Bullitt County. In this case, the BCPS Enrollment Review process will determine educational placement.**

This Interagency Agreement becomes effective on the 14<sup>th</sup> day of May, 2018. This agreement shall remain in effect for the next three (3) years unless it is mutually agreed upon by both parties for a revision.



Dale Suttles, President  
Sunrise Children's Services

5-14-18

Date

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Keith Davis, Superintendent  
Bullitt County Public School

\_\_\_\_\_  
Date