ORDINANCE NO. _____:2018

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE MOREHEAD UTILITY PLANT BOARD FOR FISCAL YEAR 2018-2019 BY THE BOARD OF CITY COUNCIL OF THE CITY OF MOREHEAD, KENTUCKY

Be it ordained by the Board of City Council that the following budget is hereby adopted for the Morehead Utility Plant Board for Fiscal Year 2018-2019:

MOREHEAD UTILITY PLANT BOARD OPERATING BUDGET 2018-2019		
UNRESTRICTED CASH CARRY OVER	$	600,000.00
	$	600,000.00
REVENUES		**2018-2019**
GAS SALES	$	3,400,000.00
WATER SALES	$	4,000,000.00
SEWER SALES	$	5,350,000.00
LATE CHARGES	$	50,000.00
METER RESET AND MISCELLANEOUS FEES	$	40,000.00
INTEREST INCOME	$	50,000.00
SEWER DUMPING	$	6,500.00
TAP FEES	$	150,000.00
TOTAL REVENUES	$	13,046,500.00
TOTAL CASH CARRY OVER AND REVENUES	$	13,646,500.00
OPERATING EXPENSES		**2018-2019**
GAS SYSTEM	$	2,881,959.95
WATER SYSTEM	$	692,614.23
SEWER SYSTEM	$	563,597.29
WASTEWATER TREATMENT PLANT	$	1,955,810.17
WATER TREATMENT PLANT	$	1,815,776.56
GENERAL & ADMINISTRATIVE	$	1,220,182.67
TOTAL OPERATING EXPENSES	$	9,129,940.87
		2018-2019
REQUIRED TRANSFERS TO RESTRICTED FUNDS	$	1,352,180.00
CAPITAL OUTLAY	$	2,489,996.07
CONTINGENCY	$	100,000.00

TOTAL EXPENDITURES	$	13,072,116.94
REQUIRED TRANSFERS TO RESTRICTED FUNDS		**2018-2019**
EPA SEWER PLANT EQUIPMENT REPLACE	$	18,240.00
RD WATER SYSTEM EXPANSION BONDS	$	205,818.00
KIA WATER SYSTEM EXPANSION LOAN	$	332,034.00
KIA WASTEWATER SYSTEM EXPANSION LOAN	$	401,146.00
RD WASTEWATER SYSTEM EXPANSION LOAN	$	83,110.00
KIA ARRA CWSRS A209-36 (BIG WOODS PROJECT)	$	21,708.00
KIA ARRA CWSRS A209-37 (PHASE IV SEWER REHAB)	$	35,093.00
KIA WWTP FLOOD RECOVERY LOAN-A10-16	$	108,084.00
KIA KY158/801 WASTEWATER SYSTEM EXPANSION LOAN	$	96,947.00
INTEREST INCOME TRANSFERRED TO RESTRICTED FUND	$	50,000.00
	$	1,352,180.00
TOTAL CASH CARRY OVER & REVENUE OVER EXPENDITURES	$	574,383.06

INTRODUCED, SECONDED AND GIVEN FIRST READING at a duly convened meeting of the Board of City Council of the City of Morehead, Kentucky held on this the ______day of _____________, 2018.

INTRODUCED, SECONDED AND GIVEN SECOND READING at a duly convened meeting of the Board of City Council of the City of Morehead, Kentucky held on this the ______day of _____________, 2018.

APPROVED: **ATTESTED:**

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JAMES T. TRENT, MAYOR **CRISSY CUNNINGHAM, CITY CLERK**

DATE OF PUBLICATION:__________________

MOREHEAD UTILITY PLANT BOARD
OPERATING BUDGET 2018-2019

		2017-2018	2018-2019
UNRESTRICTED CASH CARRY OVER		$ 150,000.00	$ 600,000.00
		$ 150,000.00	$ 600,000.00
REVENUES	**Ending Balance 6/30/2017**	**Projected Ending Balance 6/30/2018**	**Budgeted Ending Balance 6/30/2019**
WATER SALES	$ 3,343,370.75	$ 3,721,950.89	$ 4,000,000.00
SEWER SALES	$ 3,334,880.76	$ 3,846,887.01	$ 5,350,000.00
LATE CHARGES	$ 54,832.82	$ 61,483.24	$ 50,000.00
METER RESET AND MISCELLANEOUS FEES	$ (194,447.54)	$ 76,983.76	$ 40,000.00
INTEREST INCOME	$ 47,427.98	$ 46,560.29	$ 50,000.00
SEWER DUMPING	$ 13,884.00	$ 13,692.00	$ 6,500.00
TAP FEES	$ 209,056.94	$ 155,057.03	$ 150,000.00
CONT. IN AID/CDBG GRANT/PROJECT REIMBURSEMENTS	$ -		
TOTAL	$ 6,809,005.71	$ 7,922,614.23	$ 9,646,500.00
GAS SALES	$ 3,189,887.28	$ 3,497,389.45	$ 3,400,000.00
TOTAL REVENUES	$ 9,998,892.99	$ 11,420,003.68	$ 13,046,500.00
TOTAL CASH CARRY OVER AND REVENUES		$ 11,570,003.68	$ 13,646,500.00
OPERATING EXPENSES (SCHEDULE ATTACHED)	**Ending Balance 6/30/2017**	**Projected Ending Balance 6/30/2018**	**Budgeted Ending Balance 6/30/2019**
WATER SYSTEM	$ 497,270.98	$ 564,832.20	$ 692,614.23
SEWER SYSTEM	$ 438,005.81	$ 491,186.05	$ 563,597.29
WASTEWATER TREATMENT PLANT	$ 1,598,503.74	$ 1,794,039.71	$ 1,955,810.17
WATER TREATMENT PLANT	$ 1,514,100.38	$ 1,556,141.15	$ 1,815,776.56
GENERAL & ADMINISTRATIVE	$ 1,098,433.67	$ 1,127,143.60	$ 1,220,182.67
TOTAL	$ 5,146,314.58	$ 5,533,342.71	$ 6,247,980.92
GAS SYSTEM	$ 2,621,583.47	$ 2,832,639.22	$ 2,881,959.95
TOTAL OPERATING EXPENSES	$ 7,767,898.05	$ 8,365,981.93	$ 9,129,940.87
	Ending Balance 6/30/2017	**Projected Ending Balance 6/30/2018**	**Budgeted Ending Balance 6/30/2019**
REQUIRED WATER TRANSFERS TO RESTRICTED FUNDS	$ 541,035.00	$ 559,417.00	$ 557,852.00
REQUIRED SEWER TRANSFERS TO RESTRICTED FUNDS	$ 667,937.76	$ 698,109.00	$ 794,328.00
TOTAL REQUIRED TRANSFERS TO RESTRICTED FUNDS (SCHED. ATTACHED)	$ 1,208,972.76	$ 1,257,526.00	$ 1,352,180.00
TOTAL CAPITAL OUTLAY (SCHEDULES ATTACHED)	$ 817,342.37	$ 827,180.14	$ 2,489,996.07
TRANSFERRED (FROM) LONG TERM RESERVES			$ -
TRANSFERRED TO 5 YEAR PLAN RESERVES			$ -
CONTINGENCY		$ 100,000.00	$ 100,000.00
TOTAL EXPENDITURES	$ 9,794,213.18	$ 10,550,688.07	$ 13,072,116.94
TOTAL CASH CARRY OVER & REVENUE OVER EXPENDITURES		$ 1,019,315.61	$ 574,383.06

REQUIRED TRANSFERS TO RESTRICTED FUNDS		2016-2017		2018-2019
EPA SEWER PLANT EQUIPMENT REPLACE	$	18,240.00		$18,240.00
RD WATER SYSTEM EXPANSION BONDS	$	205,895.00	$	205,818.00
KIA WATER SYSTEM EXPANSION LOAN	$	333,522.00	$	332,034.00
KIA WASTEWATER SYSTEM EXPANSION LOAN	$	401,073.00	$	401,146.00
RD WASTEWATER SYSTEM EXPANSION LOAN	$	83,360.00	$	83,110.00
KIA ARRA CWSRS A209-36 (BIG WOODS PROJECT)	$	21,782.00	$	21,708.00
KIA ARRA CWSRS A209-37 (PHASE IV SEWER REHAB)	$	35,210.00	$	35,093.00
KIA WWTP FLOOD RECOVERY LOAN-A10-16	$	108,444.00	$	108,084.00
KIA KY158/801 WASTEWATER SYSTEM EXPANSION LOAN	$	-	$	96,947.00
INTEREST INCOME TRANSFERRED TO RESTRICTED FUND	$	50,000.00	$	50,000.00
	$	1,257,526.00	$	1,352,180.00

MAINTENANCE DEPARTMENT EXPENSE

GAS SYSTEM OPERATING EXPENSE	Ending Balance 6/30/2017	Projected Ending Balance 6/30/2018	Budgeted Ending Balance 6/30/2019
SALARIES	$ 178,647.69	$ 181,020.08	$ 192,034.40
EMPLOYEE BENEFITS	$ 123,679.27	$ 145,397.53	$ 151,541.58
EQUIPMENT REPAIR	$ 8,945.91	$ 15,524.53	$ 18,333.30
EQUIPMENT EXPENSES	$ -	$ 14,937.60	$ 18,167.36
VEHICLE EXPENSES	$ 7,732.97	$ 9,280.67	$ 17,666.70
EQUIPMENT FUEL	$ 15,708.15	$ 14,717.28	$ 17,000.00
SYSTEM REPAIR & MAINTENANCE	$ 41,822.45	$ 56,448.52	$ 75,000.00
RADIO/PAGER/PHONE EXPENSE	$ 3,194.03	$ 3,979.87	$ 4,500.00
SHOP SUPPLIES	$ 3,941.31	$ 3,913.89	$ 4,000.00
GAS PURCHASED	$ 2,185,643.25	$ 2,350,000.00	$ 2,325,000.00
EASEMENTS & RIGHT-OF-WAYS	$ 3,367.57	$ 623.96	$ 3,500.00
ENGINEERING	$ -	$ -	$ 4,000.00
DRUG & ALCOHOL TESTING PROGRAM/VACCINES	$ 556.58	$ 553.47	$ 1,500.00
DUES & SUBSCRIPTIONS	$ 4,003.91	$ 3,446.24	$ 4,000.00
COMPUTER PROGRAM & SERVICE	$ 4,277.21	$ 5,774.12	$ 10,300.00
UNIFORM EXPENSE	$ 2,519.93	$ 1,943.57	$ 5,000.00
EMPLOYEE TRAINING & TRAVEL	$ 31,137.66	$ 18,742.04	$ 23,416.60
UTILITIES	$ 6,405.58	$ 6,335.85	$ 7,000.00
TOTAL	$ 2,621,583.47	$ 2,832,639.22	$ 2,881,959.95

WATER SYSTEM OPERATING EXPENSE	Ending Balance 6/30/2017	Projected Ending Balance 6/30/2018	Budgeted Ending Balance 6/30/2019
SALARIES	$ 220,998.91	$ 250,217.09	$ 301,768.35
EMPLOYEE BENEFITS	$ 154,303.88	$ 174,317.32	$ 188,211.92
EQUIPMENT REPAIR	$ 6,606.69	$ 15,553.05	$ 18,333.30
EQUIPMENT EXPENSES	$ -	$ -	$ 18,167.36
VEHICLE EXPENSES	$ 7,733.11	$ 9,280.75	$ 17,666.70
EQUIPMENT FUEL	$ 15,753.70	$ 14,737.24	$ 17,000.00
SYSTEM REPAIR & MAINTENANCE	$ 63,661.60	$ 74,792.64	$ 78,000.00
RADIO/PAGER/PHONE EXPENSE	$ 3,217.04	$ 3,485.31	$ 4,500.00
SHOP SUPPLIES	$ 3,684.22	$ 3,837.61	$ 4,500.00
EASEMENTS & RIGHT-OF-WAY	$ 3,367.58	$ 243.95	$ 3,500.00
ENGINEERING-WATER SYSTEM	$ -	$ -	$ 4,000.00
DUES & SUBSCRIPTIONS	$ 562.95	$ 897.79	$ 2,000.00
DRUG & ALCOHOL TESTING PROGRAM/VACCINES	$ -	$ 106.67	$ 1,000.00
UNIFORM EXPENSE	$ 2,476.72	$ 1,935.71	$ 2,500.00
EMPLOYEE TRAINING & TRAVEL	$ 4,453.37	$ 4,573.75	$ 14,166.60
COMPUTER PROGRAMMING & SERVICES	$ 4,351.63	$ 5,738.36	$ 10,300.00
UTILITIES	$ 6,099.58	$ 5,114.97	$ 7,000.00
TOTAL	$ 497,270.98	$ 564,832.20	$ 692,614.23

SEWER SYSTEM OPERATING EXPENSE	Ending Balance 6/30/2017	Projected Ending Balance 6/30/2018	Budgeted Ending Balance 6/30/2019
SALARIES	$ 179,350.74	$ 189,677.37	$ 192,034.40
EMPLOYEE BENEFITS	$ 124,573.24	$ 145,687.33	$ 152,328.92
EQUIPMENT REPAIR	$ 7,777.92	$ 16,175.64	$ 18,333.30
EQUIPMENT EXPENSES	$ -	$ 14,937.64	$ 18,167.36
VEHICLE EXPENSES	$ 7,977.63	$ 9,968.40	$ 17,666.70
EQUIPMENT FUEL	$ 15,753.71	$ 14,816.93	$ 17,000.00
SYSTEM REPAIR & MAINTENANCE	$ 59,380.16	$ 56,322.88	$ 75,000.00
RADIO/PAGER/PHONE EXPENSE	$ 3,241.35	$ 3,607.88	$ 4,500.00
SHOP SUPPLIES	$ 3,676.53	$ 3,803.47	$ 4,000.00
ENGINEERING & CONSULTING	$ -	$ -	$ 4,000.00
EASEMENTS & RIGHT-OF-WAY	$ 3,367.57	$ 1,102.63	$ 3,500.00
DUES & SUBSCRIPTIONS	$ 884.12	$ 757.76	$ 2,000.00
UNIFORM EXPENSE	$ 2,476.69	$ 1,923.77	$ 2,500.00
EMPLOYEE TRAINING & TRAVEL	$ 9,354.65	$ 9,309.29	$ 14,266.60
COMPUTER PROGRAMMING & SERVICE	$ 5,152.64	$ 5,571.32	$ 10,300.00
UTILITIES	$ 5,996.86	$ 5,115.07	$ 7,000.00
SEWER READS & MISC FEES	$ 9,042.00	$ 12,302.00	$ 20,000.00
DRUG & ALCOHOL TESTING PROGRAM/VACCINES	$ -	$ 106.67	$ 1,000.00
TOTAL	$ 438,005.81	$ 491,186.05	$ 563,597.29

MAINTENANCE DEPARTMENT CAPITAL EXPENSE	2018-2019
BADGER METER READING SYSTEM PACKAGE	$ 250,000.00
GMC DUMP TRUCK	$ 30,000.00
WATER SYSTEM REHAB	$ 42,355.87
GRAVITY SEWER REHAB	$ 420,710.00
801 NORTH SEWER/MMRC ENGINEERING	$ 200,000.00
EAGLE DR. WATER AND SEWER EXTENSION (INDUSTRY GROWTH)	$ 100,000.00
NEW GPS MAPPING DEVICE AND SOFTWARE	$ 13,115.00
GAS SYSTEM	$ 162,115.20
	$ 1,218,296.07

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WASTEWATER TREATMENT PLANT EXPENSE

OPERATING EXPENSE	Ending Balance 6/30/2017	Projected Ending Balance 6/30/2018	Budgeted Ending Balance 6/30/2019
PLANT SALARIES	$ 414,520.32	$ 461,530.40	$ 520,450.34
EMPLOYEE BENEFITS	$ 289,317.40	$ 358,010.21	$ 390,859.83
SLUDGE REMOVAL FEES	$ 14,809.20	$ 3,166.51	$ 20,000.00
PRE-TREATMENT PROGRAM	$ 48,039.00	$ 48,424.67	$ 50,000.00
EQUIPMENT REPAIR	$ 11,272.31	$ 6,278.35	$ 11,000.00
VEHICLE EXPENSES	$ 6,356.87	$ 6,466.96	$ 30,000.00
EQUIPMENT FUEL	$ 10,846.51	$ 12,459.37	$ 15,000.00
UTILITIES	$ 179,637.35	$ 251,309.93	$ 180,000.00
PLANT REPAIR & MAINTENANCE	$ 103,821.23	$ 128,517.80	$ 200,000.00
LIFT STATION UTILITIES	$ 109,671.35	$ 93,162.83	$ 110,000.00
LIFT STATION REPAIR & MAINTENANCE	$ 249,712.87	$ 272,164.13	$ 250,000.00
CHEMICALS	$ 103,458.82	$ 91,735.09	$ 95,000.00
ENGINEERING & CONSULTING	$ 700.00	$ -	$ 1,000.00
TELEPHONE, PAGER & RADIO	$ 6,480.95	$ 7,652.15	$ 15,000.00
OFFICE SUPPLIES	$ 1,407.85	$ 1,496.76	$ 1,500.00
DUES & SUBSCRIPTIONS	$ 1,773.67	$ 1,561.15	$ 3,000.00
JANITOR SUPPLIES & SERVICE	$ 4,323.25	$ 5,399.07	$ 5,000.00
EMPLOYEE TRAINING & TRAVEL	$ 5,797.46	$ 14,737.87	$ 16,000.00
LAB SUPPLIES & TESTS	$ 20,728.71	$ 15,382.59	$ 25,000.00
LANDFARMING EXPENSE	$ 1,617.00	$ 4,086.03	$ 3,000.00
DRUG & ALCOHOL TESTING PROGRAM/VACCINES	$ 525.49	$ -	$ 1,500.00
UNIFORM EXPENSE	$ 3,515.24	$ 5,516.45	$ 4,500.00
COMPUTER REPAIR & MAINTENANCE	$ 10,170.89	$ 4,981.40	$ 8,000.00
TOTAL	$ 1,598,503.74	$ 1,794,039.71	$ 1,955,810.17

WASTEWATER TREATMENT PLANT CAPITAL EXPENSE	2018-2019
DUPLEX STATION UPGRADES	$ 180,000.00
CONVERT PUMPS AT MAIN STATION	$ 150,000.00
RESIDENTIAL GRINDER STATIONS AND PUMPS	$ 125,000.00
LIFT STATION REHAB	$ 236,700.00
REPLACE ABS BLOWER	$ 150,000.00
	$ 841,700.00

WATER TREATMENT PLANT EXPENSE

OPERATING EXPENSE	Ending Balance 6/30/2017	Projected Ending Balance 6/30/2018	Budgeted Ending Balance 6/30/2019
PLANT SALARIES	$ 419,130.47	$ 412,614.95	$ 460,237.73
EMPLOYEE BENEFITS	$ 281,149.01	$ 308,464.73	$ 337,038.83
EQUIPMENT REPAIR	$ 12,436.20	$ 4,012.39	$ 7,500.00
VEHICLE EXPENSES	$ 7,217.47	$ 6,425.28	$ 20,000.00
EQUIPMENT FUEL	$ 3,928.06	$ 5,868.43	$ 6,000.00
UTILITIES	$ 312,010.18	$ 331,518.71	$ 335,000.00
PLANT REPAIR & MAINTENANCE	$ 178,796.69	$ 178,947.27	$ 250,000.00
CHEMICALS	$ 210,370.97	$ 216,410.68	$ 300,000.00
ENGINEERING & CONSULTING	$ 2,720.00	$ -	$ 5,000.00
TELEPHONE, PAGER & RADIO	$ 2,961.59	$ 3,581.53	$ 4,000.00
WATER TANKS AND PUMPS REPAIR & MAINTENANCE	$ 17,734.08	$ 23,403.07	$ 20,000.00
OFFICE SUPPLIES	$ 1,718.95	$ 1,438.80	$ 4,000.00
JANITOR & SHOP SUPPLIES	$ 7,857.06	$ 4,968.59	$ 5,000.00
EMPLOYEE TRAINING & TRAVEL	$ 8,537.42	$ 10,590.19	$ 8,000.00
WATER LAB TESTS & SUPPLIES	$ 39,930.74	$ 40,323.96	$ 40,000.00
DRUG & ALCOHOL TESTING PROGRAM/VACCINES	$ 440.41	$ 163.40	$ 1,000.00
COMPUTER EXPENSE	$ 2,156.39	$ 1,088.47	$ 3,500.00
UNIFORM EXPENSE	$ 3,968.03	$ 4,925.17	$ 7,500.00
DUES & SUBSCRIPTIONS	$ 1,036.66	$ 1,395.55	$ 2,000.00
	$ 1,514,100.38	$ 1,556,141.15	$ 1,815,776.56

WATER TREATMENT PLANT CAPITAL EXPENSE	2018-2019
TANK MAINTENANCE/RENOVATIONS	$ 180,000.00
GUARDIAN PUMP STATION	$ 120,000.00
MEMBRANE PILOT FOR NEW WTP	$ 60,000.00
	$ 360,000.00

GENERAL AND ADMINISTRATIVE OPERATING EXPENSE

OPERATING EXPENSES	Ending Balance 6/30/2017	Projected Ending Balance 6/30/2018	Budgeted Ending Balance 6/30/2019
OFFICE SALARIES	$ 344,354.42	$ 345,683.37	$ 362,352.56
EMPLOYEE BENEFITS	$ 186,195.14	$ 245,312.15	$ 263,820.11
UTILITIES	$ 5,472.21	$ 5,331.60	$ 7,250.00
VEHICLE EXPENSES	$ 11,925.44	$ 18,661.81	$ 21,000.00
REPAIR & MAINTENANCE	$ 16,705.56	$ 24,120.83	$ 35,000.00
OUTSOURCE BILLING	$ -	$ -	$ -
ADVERTISING & PRINTING	$ 4,501.76	$ 8,087.12	$ 12,000.00
PROFESSIONAL SERVICES	$ 174,529.84	$ 137,784.81	$ 120,000.00
BOARD MEMBER COMPENSATION	$ -	$ -	$ 3,800.00
EASEMENTS & RIGHT-OF-WAYS	$ 211.21	$ -	$ 500.00
JANITORIAL SUPPLIES & SERVICE	$ 12,294.55	$ 10,241.19	$ 12,000.00
EMPLOYEE TRAINING & TRAVEL	$ 8,543.96	$ 26,883.08	$ 25,000.00
TELEPHONE SERVICE	$ 11,825.66	$ 11,767.19	$ 13,000.00
GENERAL INSURANCE	$ 169,684.33	$ 172,241.23	$ 175,000.00
OFFICE SUPPLIES	$ 24,636.57	$ 13,319.97	$ 20,000.00
POSTAGE	$ 28,923.39	$ 33,673.87	$ 35,500.00
SERVICE CONTRACT	$ 20,215.12	$ 1,000.00	$ 20,500.00
DUES & SUBSCRIPTIONS	$ 1,169.48	$ 1,870.17	$ 2,500.00
COMPUTER PROGRAMMING & SERVICE	$ 10,688.74	$ 7,599.16	$ 16,500.00
BAD DEBTS	$ 28,800.00	$ 24,000.00	$ 30,000.00
CEREMONIES AND AWARDS	$ 10,260.57	$ 3,572.71	$ 10,500.00
MISCELLANEOUS	$ 16,215.93	$ 20,702.39	$ 20,000.00
DRUG & ALCOHOL TESTING	$ 440.39	$ -	$ 960.00
UNIFORM EXPENSE	$ 4,843.14	$ 6,158.88	$ 5,000.00
SAFETY EQUIPMENT & SUPPLIES	$ 5,996.26	$ 9,132.08	$ 8,000.00
TOTAL	$ 1,098,433.67	$ 1,127,143.60	$ 1,220,182.67

ADMINISTRATION CAPITAL EXPENSE	2018-2019
BUILDING REPAIR	$ 80,000.00
	$ -
	$ 80,000.00

Date Printed: **4/24/2018**