




## Bullitt County Public Schools

1040 Highway 44 East  
Shepherdsville, Kentucky 40165

502-869-8000  
Fax 502-543-3608  
www.bullittschools.org

### MEMO

TO: Keith Davis

FROM: Mark Mitchell 

DATE: May 8, 2018

RE: Board Agenda Item – Head Start Playground Modifications – Brooks Elementary School

Presented for Board approval is a request by Kim Fithian with OVEC to modify the Head Start playground at Brooks Elementary School.

After speaking with Kim Fithian, OVEC would like to expand the Head Start area by removing a portion the existing fencing material and extending the play area. The purpose behind this is to create a fenced area for kids to ride trikes which is part of the Head Start program. Currently, kids are restricted from riding trikes in the current location as it impedes activities on the playground. This will create an additional 12'x 30' area for the playground area.

This will involve purchasing additional fencing material to match the existing and removing a five-foot section of masonry knee wall. The costs associated with the additional fencing material and masonry work are \$11,314.20 and will be covered by OVEC. Once approved, OVEC will send the funds to our Finance department and purchase orders will be generated to cover the fencing material (Okolona Fence) and masonry/concrete material (Lowes). The work will take place over the summer. The maintenance department will perform the masonry work.

I recommend the Board approve the request to modify the Head Start playground at Brooks Elementary School.

*OK May 10*  
*BSuptan*