



Bullitt County Public Schools

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MEMO

TO: Keith Davis, Superintendent

FROM: Lisa Lewis, Director of Finance *Lewis*

DATE: May 2, 2018

RE: Automatic Payroll Authorization Deductions

Submitted for approval are the proposed 2018-19 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deduction. The payroll schedule is approved each year for the upcoming fiscal year. Full time personnel are paid over 26 payroll checks. Most deductions are taken over all 26 payroll checks. Health insurance and American Fidelity deductions are only taken over 24 payroll checks. I ask the 2018-19 Regular Pay schedule, Coaching pay schedule, and the Automatic Payroll Authorization deduction schedule be approved.

OK to May
B. Sutton

**BULLITT COUNTY BOARD OF EDUCATION
SHEPHERDSVILLE, KENTUCKY
2018-2019
PAYROLL SCHEDULE**

Pay Period Begins	Pay Period Ends	Pay Date	Time Sheets Due to School	Time Sheets Due to C.O. Finance by NOON	12 Mo	11 Mo	10 Mo	Coaching Pay Numbers
7/1/2018	7/1/2018	7/6/2018		7/6/2018	26			
7/2/2018	7/6/2018	7/20/2018	7/6/2018	7/11/2018	25			
7/7/2018	7/20/2018	8/3/2018	7/20/2018	7/25/2018	24			
7/21/2018	8/3/2018	8/17/2018	8/3/2018	8/8/2018	23	26		
8/4/2018	8/17/2018	8/31/2018	8/17/2018	8/22/2018	22	25	26	1
8/18/2018	8/31/2018	9/14/2018	8/31/2018	9/5/2018	21	24	25	2
9/1/2018	9/14/2018	9/28/2018	9/14/2018	9/19/2018	20	23	24	3
9/15/2018	9/28/2018	10/12/2018	9/28/2018	10/3/2018	19	22	23	4
9/29/2018	10/12/2018	10/26/2018	10/12/2018	10/17/2018	18	21	22	5
10/13/2018	10/26/2018	11/9/2018	10/26/2018	10/31/2018	17	20	21	6
10/27/2018	11/9/2018	11/20/2018	11/9/2018	11/14/2018	16	19	20	7
11/10/2018	11/23/2018	12/7/2018	11/20/2018	11/28/2018	15	18	19	8
11/24/2018	12/7/2018	12/21/2018	12/7/2018	12/12/2018	14	17	18	9
12/8/2018	12/21/2018	1/4/2019	12/21/2018	12/26/2018	13	16	17	10
12/22/2018	1/4/2019	1/18/2019	1/4/2019	1/9/2019	12	15	16	11
1/5/2019	1/18/2019	2/1/2019	1/18/2019	1/23/2019	11	14	15	12
1/19/2019	2/1/2019	2/15/2019	2/1/2019	2/6/2019	10	13	14	13
2/2/2019	2/15/2019	3/1/2019	2/15/2019	2/20/2019	9	12	13	14
2/16/2019	3/1/2019	3/15/2019	3/1/2019	3/6/2019	8	11	12	15
3/2/2019	3/15/2019	3/29/2019	3/15/2019	3/20/2019	7	10	11	16
3/16/2019	3/29/2019	4/12/2019	3/29/2019	4/3/2019	6	9	10	17
3/30/2019	4/12/2019	4/26/2019	4/12/2019	4/17/2019	5	8	9	18
4/13/2019	4/26/2019	5/10/2019	4/26/2019	5/1/2019	4	7	8	19
4/27/2019	5/10/2019	5/24/2019	5/10/2019	5/15/2019	3	6	7	20
5/11/2019	5/24/2019	6/7/2019	5/24/2019	5/29/2019	2	5	6	21
5/25/2019	6/7/2019	6/21/2019	6/7/2019	6/12/2019	1	4	5	22
6/8/2019	6/29/2019	6/28/2019	6/21/2019	6/24/2019		3	4	23
6/8/2019	6/29/2019	6/28/2019	6/21/2019	6/24/2019		2	3	24
6/8/2019	6/29/2019	6/28/2019	6/21/2019	6/24/2019		1	2	25
6/8/2019	6/29/2019	6/28/2019	6/21/2019	6/24/2019			1	26

BULLITT COUNTY BOARD OF EDUCATION
SHEPHERDSVILLE, KENTUCKY
2018-2019
COACHING PAY SCHEDULE

HIGH SCHOOL COACHING SUPPLEMENTS

**FOOTBALL - BASKETBALL - CHEERLEADER - CHESS -
 DRILL CORP - ACADEMIC TEAM SPONSORS AND
 OTHER POSITIONS NOT LISTED OVER 6 CHECKS**

Paid over 26 checks concurrent with base contract pay schedule. If a coach does not work the full 187 day contract, the supplement will be prorated.

PLAY DIRECTOR

First pay day following the completion of the play.
 School needs to notify Central Office.

WRESTLING, SWIMMING, ARCHERY, BOWLING

**11/24/2018 -
 2/15/2019**

Pay #9	12/21/2018
Pay #10	1/4/2019
Pay #11	1/18/2019
Pay #12	2/1/2019
Pay #13	2/15/2019
Pay #14	3/1/2019

Paid over 6 checks

**CROSS COUNTRY, SOCCER, GOLF, VOLLEYBALL,
 COMPETITIVE MARCHING BAND**

**8/4/2018 -
 10/26/2018**

Pay #1	8/31/2018
Pay #2	9/14/2018
Pay #3	9/28/2018
Pay #4	10/12/2018
Pay #5	10/26/2018
Pay #6	11/9/2018

Paid over 6 checks

TENNIS, BASEBALL, TRACK, SOFTBALL

**3/2/2019 -
 5/24/2019**

Pay #16	3/29/2019
Pay #17	4/12/2019
Pay #18	4/26/2019
Pay #19	5/10/2019
Pay #20	5/24/2019
Pay #21	6/7/2019

Paid over 6 checks

Athletic Directors will be paid over 26 check concurrent with base contract pay schedule. Supplement will be prorated based on 187 day contract in case of termination or late start.

ELEMENTARY AND MIDDLE SCHOOL COACHING SUPPLEMENTS

*****Volleyball and Archery will be paid from the High School Schedule listed above.*****

BASKETBALL

**10/13/2018 -
 1/4/2019**

Pay #6	11/9/2018
Pay #7	11/20/2018
Pay #8	12/7/2018
Pay #9	12/21/2018
Pay #10	1/4/2019
Pay #11	1/18/2019

Paid over 6 checks

TRACK

**2/2/2019 -
 4/26/2019**

Pay #14	3/1/2019
Pay #15	3/15/2019
Pay #16	3/29/2019
Pay #17	4/12/2019
Pay #18	4/26/2019
Pay #19	5/10/2019

Paid over 6 checks

CHEERLEADER - CHESS - ACADEMIC TEAM SPONSORS AND OTHER POSITIONS NOT LISTED OVER 6 CHECKS

Paid over 26 checks concurrent with base contract pay schedule. If a coach does not work the full 187 day contract, the supplement will be prorated.

BULLITT COUNTY BOARD OF EDUCATION

2018-2019

Automatic Payroll Authorization Deductions

For those persons who sign an automatic Payroll Authorization Form, authorized deductions will be made as follows:

American Fidelity is our Section 125 Plan Administrator -
All full-time employees must sign a deduction agreement each year with the representative

Company/Organization *N/S=Not Soliciting	Product	M = Mandatory V = Voluntary	Number of Deductions	Frequency	Deduction Codes
Voluntary Deductions					
American Fidelity	403b -- Fixed & Variable	V	24	Skip 8/31/18 and 3/29/19	2001
American Fidelity	Roth - IRA	V	24	Skip 8/31/18 and 3/29/19	8324
American Fidelity	Cancer/Accident/Health	V	24	Skip 8/31/18 and 3/29/19	2614/8316/2615/2003/2611
American Fidelity	Critical Illness	V	24	Skip 8/31/18 and 3/29/19	8315
American Fidelity	Disability - Tax	V	24	Skip 8/31/18 and 3/29/19	8314
American Fidelity	Long-term Care - Tax	V	24	Skip 8/31/18 and 3/29/19	8322/8327
American Fidelity - Texas Life	Convertible Life - Texas Life - Tax	V	24	Skip 8/31/18 and 3/29/19	8021
American Fidelity	Term Life - Tax	V	24	Skip 8/31/18 and 3/29/19	8323
American Fidelity	Group Hospital Indemnity	V	24	Skip 8/31/18 and 3/29/19	2612
American Fidelity	Hospital - DAP	V	24	Skip 8/31/18 and 3/29/19	8317
Kentucky Deferred Comp	401K & 457	V	26	Each Check	8801/8802/8800/2022/2023
MetLife	403b -- Investor & Resources	V	26	Each Check	2004/2010
Employee Benefit - Legend	403b & 457	V	26	Each Check	2013/8325/2011
GWV Marketing	403b & 457	V	26	Each Check	2005/2006
AFLAC	Cancer/Disability/Accident	V	26	Each Check	2613/8613
Security Benefit Group - N/S	403b -- NEA ValueBuilder	V	26	Each Check	2009
American Express Fin. - N/S	403b -- A.E. - IDS (Ameriprise)	V	26	Each Check	2008
UBS (Edward Jones) - N/S	403b (Aspire)	V	26	Each Check	2014
Grange Insurance	Guaranteed Life	V	26	Each Check	8326
Natl. Tchrs. Assc. -- N/S	Cancer/Disease/Disability - Tax	V	26	Each Check	8332
Pre-Paid Legal - N/S	Legal Services	V	26	Each Check	8700
BCEA Scholarship	Charity	V	26	Each Check	9015
Metro United Way	Charity	V	26	Each Check	8033
Fund for the Arts	Charity	V	26	Each Check	8032
CASA	Charity	V	26	Each Check	8034
Bullitt Co. Educational Found	Charity	V	26	Each Check	8035
WHAS Crusade for Children	Charity	V	26	Each Check	8036
American Cancer Society	Charity	V	26	Each Check	8031/2020
Kentucky Deferred Comp	401k Loan Repayment	V	26	Each Check	8800
KEA	Membership Dues, Life, Liability	V	24	Skip 8/31/18 and 3/29/19	8014/8010/8011/8012/8027/ 8028/8029/8013/8030
KASA	Membership Dues, Life, Liability	V	24	Skip 8/31/18 and 3/29/19	8020
Standard Life Insurance	Term Life - Tax	V	24	Skip 8/31/18 and 3/29/19	8411/8412
Health Insurance Providers	Individual/Family Health Insurance	V	24	Skip 8/31/18 and 3/29/19	2665/2413/2410/8410/2440/ 2445
Dental Insurance Providers	Individual/Family Dental Insurance	V	24	Skip 8/31/18 and 3/29/19	2422/2421/2423/2420/2426/ 2425/2427/2424/2429/ 2432/2428/2431/2440/2445
Vision Insurance Providers	Individual/Family Vision Insurance	V	24	Skip 8/31/18 and 3/29/19	2666/2667/2668