



Moving Forward

Bullitt County Public Schools

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MEMO

TO: Keith Davis, Superintendent

FROM: Lisa Lewis, Director of Finance *Lewis*

DATE: May 2, 2018

RE: Underclassmen Picture Bid

On April 10, 2018, sealed bids were opened for Underclassmen Pictures. There were four (4) sealed bids submitted. The attached scoring rubric indicates the information bid by each company. Based on the information submitted, Lifetouch National School Studios, Inc. has scored the highest points on the rubric. I ask the bid with Lifetouch National School Studios, Inc. be approved for Underclassmen Pictures.

*OK to Mrs
RS
B. Supton*

UNDERCLASSMEN SCHOOL PICTURES 2018-2019 #03

UNDERCLASSMEN PICTURES (FALL & SPRING)	GRAHAM	GRAHAM	GRAHAM	LIFETOUCH	LIFETOUCH	SIGNATURE	INTERSTATE
	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE	PRICE
	Fall/Spring	Fall/Spring	Fall/Spring	Fall/Spring	Fall/Spring	Fall/Spring	Fall/Spring
PKG 1 - 1 SHEET	\$6.75	\$8.00	\$10.00	\$6.00	\$8.00	NO BID	\$10.00
PKG 2 - 2 SHEETS	\$11.75	\$14.00	\$17.50	\$8.00	\$12.00	NO BID	\$14.00
PKG 3 - 3 SHEETS	\$16.75	\$20.00	\$25.00	\$12.00	\$16.00	NO BID	\$18.00
PKG 4 - 4 SHEETS	\$21.75	\$26.00	\$32.50	\$16.00	\$20.00	NO BID	\$21.00
PKG 5 - 5 SHEETS	\$25.00	\$30.00	\$37.50	\$20.00	\$24.00	NO BID	\$25.00
PKG 6 - 6 SHEETS	\$27.50	\$33.00	\$41.25	\$24.00	\$28.00	NO BID	\$28.00
AMT. RECEIVED PER STUDENT PHOTOGRAPHED/FALL	40%	50%	60%	40%	50%	NO BID	30%
AMT. RECEIVED PER STUDENT PHOTOGRAPHED/SPRING	40%	50%	60%	40%	50%	NO BID	30%
CLASS GROUP - 5 X 7 PORTRAIT	\$5.25	\$6.50	\$8.25	\$4.00*	\$6.00*	NO BID	\$7.00
AMT. PAID PER EACH CLASS GROUP PICTURE SOLD	40%	50%	60%	30%	40%	NO BID	40%
ADDITIONAL SERVICES AVAILABLE	Yes	Yes	Yes	Yes	Yes	NO BID	Yes
CERTIFICATION OF COMPLIANCE SHEET SIGNED	Yes	Yes	Yes	Yes	Yes	No	Yes
CONFLICT OF INTEREST SHEET SIGNED	Yes	Yes	Yes	Yes	Yes	No	Yes
PRICE = 40 POINTS	35	35	35	40	40	0	30
QUALITY OF SAMPLE = 20 POINTS	15	15	15	20	20	0	20
PAST PERFORMANCE = 30 POINTS	15	15	15	30	30	0	30
REFERENCES = 10 POINTS	0	0	0	10	10	0	10
TOTAL	65	65	65	100	100	0	90
Certificate of Liability Insurance	No	No	No	Yes	Yes	No	Yes
PCI Compliant	Not disclosed	Not disclosed	Not disclosed	Yes	Yes	No	Yes
Ordering	Order form only	Order form only	Order form only	Order form/Online	Order form/Online	No	Order form/Online

*Providing 8 x 10 not 5 x 7