

APPENDIX C

TPGES & OPGES FORMS

The following forms are included in this section and are utilized in BOTH the TPGES and OPGES Systems:

- TPGES/OPGES Review & Reflection Meeting Form
- TPGES/OPGES Summative Evaluation Form

NEWPORT INDEPENDENT SCHOOLS

TPGES/OPGES REVIEW & REFLECTION MEETING FORM

(OPTIONAL)

What is the review & reflection meeting? The review and reflection of formative assessments and evidence toward goals in the classroom allows teachers and administrators to take the time to look at the evidence and note progress and make any corrections during the process rather than at the end of the year.

REVIEW & REFLECTION MEETING CHECKLIST	
Complete prior to the Review & Reflection Meeting	
	Review Self-Reflection
Bring to the Review & Reflection Meeting	
	Data showing student achievement
	Artifacts/Evidence of progress towards PGP
Be prepared to discuss these items at the Review & Reflection Meeting	
	Share your analysis of the year-to-date progress
	Discuss any modifications needed for your plans based on the data
	Identify next steps and any support needed

QUESTIONS FOR DISCUSSION	NOTES/REFLECTIONS
Observation Questions (Measures 1, 2, & 3) <ul style="list-style-type: none"> How do you think you have shown improvement? What areas do you still need to grow and what evidence can you show or provide? What professional practices and decisions in your work have had the most influence on your ability to support student achievement? 	
Observation Questions (Measure 4) <ul style="list-style-type: none"> How has this goal caused you to change professional practice? How has this change caused an increase in student progress? 	

REVIEW & REFLECTION MEETING	
Teacher Signature:	Date:
Administrator Signature:	Date:

NEWPORT INDEPENDENT SCHOOLS

TPGES/OPGES SUMMATIVE EVALUATION

EVALUATEE	
SCHOOL	
GRADE LEVEL/SUBJECT(S)/ROLE	
EVALUATOR	

SUMMATIVE CYCLE Please check which box applies to the evaluatee	One Year Summative Cycle	Three Year Summative Cycle

OBSERVATION DATA				
	Observation 1	Observation 2	Observation 3	<i>Optional Observation</i>
	Obs. Type:	Obs. Type:	Obs. Type:	
Date				
Pre-Conference Meeting Date (OPTIONAL)				
Post-Conference Meeting Date (Date information was shared if completed electronically)				

SUMMATIVE RATINGS FOR PERFORMANCE MEASURES				
Please check which box applies to the evaluatee				
	Exemplary	Accomplished	Developing	Ineffective
Measure 1: Planning				
Measure 2: Environment				
Measure 3: Instruction				
Measure 4: Professionalism				

OVERALL SUMMATIVE RATING Please check which box applies to the evaluatee	EXEMPLARY	ACCOMPLISHED	DEVELOPING	INEFFECTIVE

Evaluatee's Comments:**Evaluator's Comments:**

To be signed after all information above has been completed and discussed:

EMPLOYMENT RECOMMENDATION TO DISTRICT OFFICE Please check which box applies to the evaluatee	Meets PGES Requirements for Re-employment	Does Not Meet PGES Requirements for Re-employment
Certified employees must make their appeals to this summative evaluation within the time frames, mandated in 704 KAR 3:345 Sections 7, 8, 9, and the local district evaluation plan.		

SUMMATIVE EVALUATION MEETING		Evaluatee Agrees	Evaluatee Disagrees
		Evaluatee will Check One Below	
*Evaluatee Signature:	Date:		
*Administrator Signature:	Date:		

*Denotes sharing of results, not necessarily agreement with the summative rating
