

School-Related Student Trip Request Form

SUBMIT THIS FORM TWO (2) WEEKS PRIOR TO THE TRIP.

SCHOOL SCES FACULTY MEMBER(S) SPONSORING TRIP Michelle Noel

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Fort Harrod ADDRESS 100 S. College St. Harrodsburg, Ky PHONE (859) 734-3314
☐ Out of State ☒ Out of County ☐ Within County
☐ Overnight: give name, address, phone of lodging _____

DATE(S) OF TRIP May 2, 2018 DEPARTURE TIME 9:00 RETURN TIME as late as possible
PURPOSE/EDUCATIONAL VALUE Social Studies - reinforce colonization + Westward Expansion Units
SOURCE OF FUNDING FOR TRIP Students

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO:

☒ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY _____

NUMBER OF STUDENTS 46 FACULTY SPONSORS 2 OTHER CHAPERONES 6

TOTAL # OF PARTICIPANTS 56

MODE OF TRANSPORTATION

IS DISTRICT TRANSPORTATION NEEDED? ☐ NO ☒ YES, SEE PROCEDURE 09.36 AP.212.

☐ CERTIFICATED COMMON CARRIER; SPECIFY _____

☐ PRIVATE VEHICLE, IF ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (Attach list of names of adults accompanying students on trip.)

Have all chaperones undergone the required records AOC check and been designated by the principal/designee to supervise students? ☒ YES ☐ NO

Michelle Noel

Signature of Faculty Sponsor

3/27/18

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Superintendent/Designee

Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required by policy 09.36.

FIELD TRIP CHARGES

\$.93 per mile

Regular hourly rate for driver, plus overtime if driver's hours exceed 40 per week

Meals provided by sponsor: ☐ Yes ☒ No

Admission to event provided by sponsor: ☐ Yes ☒ No

Send copy to lunchroom: ☒ Yes ☐ No

Bus limits: 2 persons per seat

Overnight lodging: Single room

Driver time starts 15 min. before departure and ends 15 min. after arrival

Driver requested: 1. Chad Goodlett 2. _____ Number of buses requested: 1

Instructional Plan for Field Study/Special Event Learning Experience

Teacher: Nail + Pitz / possibly Maynard, Malloy + Perrod

Class: 5th grade

Date: May 4, 2018

Class Size: 48

Instruction Plan

PRE Activities

Colonization + Westward Expansion Units
- reading passages, ^{feature articles} simulations, projects, extended responses + assessments

POST Activities

Class discussion
Extended Response

Reading/Writing/Math/Science/Social Studies/Arts and Humanities Strategies
(Use any that apply)

Choose one post-assessment of learning activity:

- ☒ Open Response Prompt: Compare + Contrast
- ☐ Student Product: _____
- ☐ Performance Event: _____
- ☒ Writing for Authentic Audience: add to Feature Article

Adaptations or Special Strategies (if applicable)