

Request to Place an Item on the AgendaName: Marla GillespieAddress: TCMSTelephone number: 270 604 3029

Name of school children attend, if applicable: _____

Group represented: 21st Century Community Learning CenterCheck if request was submitted to: ☒ Superintendent ☐ Board Chairperson

Conferred with following administrators (names): _____

Description of Issue: During Summer programming we would like to take our students to the adventure science center in Nashville, TN - A field trip request was submitted to the 21stCCC outreach coordinator and TCMS SBOE both were approved. Our trip is scheduled for June 15.

Specific Action Requested: we would like to request that our out of state travel be approved by the TCBOE.

Check if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06