Interagency Agreement

This Interagency Agreement is intended to form the basis for a cooperative relationship between **Children's Home of Northern Kentucky**, located at 4836 Idlewild Road, Burlington, KY 41005, as a provider of residential services and the **Boone County Board of Education**, located at 8330 US Highway 42, Florence, KY 41042, as the agency responsible for the provision of school services.

It is the mutual goal and intention of each of the agencies named above to maintain the needs of each youth as a priority in the fulfillment of this Interagency Agreement. This Agreement is to foster the provision of coordinated, high quality school and residential services. It is not meant as a way to inhibit either agency in meeting their respective goals, but rather to foster a collaborative approach to services for youth on the part of both agencies.

Children's Home of Northern Kentucky, as the residential services provider, in order to meet the intent of this Agreement, hereby agrees to:

1. Provide Boone County Schools (BCS) prior, timely notice to the admission of a student from Children's Home of Northern Kentucky (CHNK). In emergency cases, BCS will be notified the same day that CHNK is notified of the placement of the student for residential services.

2. Provide BCS with all pertinent student records, information, and passport as permitted prior to requesting admittance of the student. BCS will be informed of disciplinary actions taken by prior school systems as made known to CHNK prior to placement, or any other prior activity of the student that would require BCS preparation to help assure the safety of all. This information is to be used by BCS to arrange for needed services and not to serve as a basis for denial of educational services.

3. Notify BCS of regularly or specially scheduled meetings for case reviews, and offer sufficient notice and opportunities for district and/or school staff participation in relation to educational issues.

4. Assure that a system of ongoing communication is maintained between the staff of CHNK and BCS on a regularly scheduled basis, which is mutually determined, based on the needs of each student and adjustments to program planning based on students' needs.

5. Provide timely notification to BCS of CHNK staff meetings relative to educational services or concerns.

6. Assure that any incident which occurs in the residential setting that may affect the student's behavior, performance, and/or success in the school setting will be communicated to the appropriate BCS staff prior of the student's return to school.

7. Determine a mutually agreeable method for dealing with the resolution of crisis behaviors that may occur in the school setting.

8. Inform BCS of any medications that are expected to be administered at school and any changes in the student's prescription.

9. Assure that each student's health and hygiene are maintained, and notification is made to BCS of any student condition that may affect student behavior or performance.

10. Agree to a method of resolution of issues or disputes not covered by this Agreement.

11. Notify BCS of student progress and/or success – academic and behavioral – to assist in the positive self-development of individual students.

The Boone County Board of Education, as the agency responsible for the provision of school services, in order to meet the intent of this Agreement, hereby agrees to:

1. Provide educational services for all school-aged Children's Home of Northern Kentucky (CHNK) residents consistent with the students' mutually agreed upon identified educational needs.

2. Notify CHNK staff of staff development opportunities and offer CHNK staff the opportunity to attend.

3. Attend CHNK meetings relative to individual education services.

4. Provide timely notification to CHNK staff of BCS meetings scheduled relative to the design or review of educational services for individual students.

5. Collaborate with CHNK administration in the design, implementation, and/or revision of behavioral interventions in students' educational and residential settings, and facilitate the consistent application of such interventions for residential program purposes when appropriate.

6. Cooperate with CHNK staff in the development and application of a mutually agreed upon method for dealing with crisis behaviors.

7. Develop and maintain an ongoing system of timely communication with CHNK on a schedule that is appropriate to the needs of each student.

8. Notify CHNK of any incident occurring at school of a disciplinary nature or otherwise likely to affect student behavior upon returning to CHNK.

9. Notify the CHNK staff of student progress and/or success – academic and behavioral – to assist in the positive self-development of individual students.

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10. Notify CHNK of any student health or hygiene condition that is in need of attention.

11. Agree to a method for the resolution of issues or disputes not covered by this Agreement.

12. Provide instructional goals and objectives for the education of State Agency Children.

Commitment to the points in this Agreement signifies each agency's effort towards professional collaboration for the provision of quality residential and educational services to each school-aged individual for whom we share responsibility. This agreement shall be in effect **from July 1, 2018 to June 30, 2019**, at which time there will be a review by each agency for any needed amendments.

Children's Home of Northern Kentucky

[signature] 4.13.18

Signature *Date*

CEO

Title

Boone County Board of Education

Signature *Date*

Title