**M E M O R A N D U M**

**TO: Dr. Randy Poe, Superintendent**

**Ms. Bonnie Rickert, Chairperson**

**Board Members**

**FROM: Jehan Ghouse, Purchasing Administrator**

**Linda Schild, Director of Finance**

**DATE: May 1, 2018**

**RE: Transfer of Property – Longbranch Road**

**The bid by Boone County for the purchase of the following parcels of real property on Longbanch Road was accepted and approved at the March 19th 2018 meeting of the Board.**

**Parcel 4, Tract A**

**Parcel 8, Tract A**

**In order to complete the sale, it is requested that the Board authorize the sale and execute the attached deed, as presented. Upon signature (w/notarization) the deed will be delivered to Boone County.**