**M E M O R A N D U M**

**TO: Dr. Randy Poe, Superintendent**

 **Ms. Bonnie Rickert, Chairperson**

 **Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: May 1, 2018**

**RE: 2019 Voluntary Benefits Request For Proposal**

**Request for proposals for Voluntary Benefits (primarily various supplemental insurance products) were issued in February 2018. Proposals were received from 3 vendors: American Fidelity, Benefits Resource Group (BRG) and Washington National.**

**The proposals were reviewed and evaluated by the Benefits Committee during April 2018. Following evaluation, the committee recommends awarding the Voluntary Benefits program and administration to American Fidelity.**

**Effective date is March 1, 2019.**

**Based on the consensus of the Benefits Committee, I recommend awarding the Voluntary Benefits program and administration to American Fidelity, as presented.**