



# Education Professional Standards Board

May 2018  
Update Memo

## **EPSB Mission**

*The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

The EPSB Goals, Strategies, Policies, Procedures, Strategic Plan and Annual Report may be found at <http://epsb.ky.gov> under Board Information.

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## **June Board Meeting Start Time**

The meeting of the Board scheduled for June 18, 2018, will start at 9:00 AM (EDT). This is a change from the originally published meeting time and is considered a special called meeting. Please note that the Board is scheduled to have a second reading of the meeting policy during the June meeting that will set the start time to 9:00 AM eastern time.

## **Certificate Retrieval and Verification**

Please note that the EPSB is **no longer printing and mailing educator certificates**. Educators can retrieve a copy of their certificate for applications that were approved after March 16, 2018, by logging into their EPSB account and clicking on *My Application Status* to download their certificate from a PDF file. For a copy of a certificate approved before March 16, 2018, a CA-2 will need to be submitted. Only the individual educator can access the certificate, as he or she must log into the personal EPSB account.

School districts should verify the educator's credential information listed on the printed copy certificate in Kentucky Educator Certification Inquiry (KECI) on the EPSB website.



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## **Online Certification Applications (CA-1 and CA-TP)**

Both the CA-1 and CA-TP applications will go live on Tuesday, May 1, 2018. Webinars were conducted for both educator preparation providers (EPP) and school districts earlier this spring. Please review those materials (see links below).

Questions should be directed to Daniel Clark ([DanielP.Clark@ky.gov](mailto:DanielP.Clark@ky.gov)). Please contact Daniel with any technical issues that may arise.

While the EPSB encourages the full use of the online application system, there is a grace period through the end of the fiscal year, June 30, 2018, during which paper applications will be accepted. If necessary, that grace period may be extended. Please note that the online process will allow for a more efficient certification application process and awarding of certificates.

EPP Online Application Process and Information Links (these items are located on the EPSB Division of Educator Preparation, Assessment and Internship website under Information for Educator Preparation Providers (EPP)).

- District Online Application Webcast (<http://www.epsb.ky.gov/mod/url/view.php?id=191>)
- FAQ for Online Application Process for EPPs (<http://www.epsb.ky.gov/mod/page/view.php?id=196>)
- Webcast PPT for EPP Online CA-1 Process (<http://www.epsb.ky.gov/mod/resource/view.php?id=197>)
- Webcast PPT for EPP Online CA-TP Process (<http://www.epsb.ky.gov/mod/resource/view.php?id=198>)

School District Online Application Process and Information Links (these items are located on the EPSB Division of Certification website under Information for School Districts).

- Online Application Process Webcast (<http://www.epsb.ky.gov/mod/url/view.php?id=192>)
- FAQ for Online Application Process for School Districts (<http://www.epsb.ky.gov/mod/page/view.php?id=199>)
- Webcast PPT for School District Online CA-1 Process (<http://www.epsb.ky.gov/mod/resource/view.php?id=200>)
- Webcast PPT for School District Online CA-TP Process (<http://www.epsb.ky.gov/mod/resource/view.php?id=201>)

## **University Preparation Program Initiative (UPPI) Update**

EPSB continues its work with Western Kentucky University and the Green River Regional Education Cooperative (GRREC) on the Wallace Foundation UPPI grant. The grant looks at principal preparation and the review of appropriate skills, dispositions and competencies necessary to be an effective



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principal, especially of schools with large numbers of disadvantaged students. A stakeholder group, composed of representatives from the Kentucky Department of Education, the Kentucky Chamber of Commerce, the Council on Postsecondary Education, the Association of Institutions Kentucky Colleges and Universities (AIKCU), the Kentucky Association of School Administrators, the Kentucky Association of School Superintendents, the Kentucky Association of Secondary School Principals, the Kentucky Association of Elementary School Principals, the Pritchard Committee, the Kentucky LEAD and P3 Projects, the eight education cooperatives, and the National Institute for School Leaders (NISL) as well as representatives from the 18 Kentucky colleges and universities with principal preparation programs, are working together in this initiative.

With these stakeholders, EPSB is facilitating discussions regarding a review of the current principal regulation, the standards for guiding the development and review of principal preparation programs, as well as discussion of feedback and data system connecting the universities with their school district partners. A renewal grant for 2018-19 allows the stakeholder group to continue the work of reviewing regulations, discussing and developing a career pathway for principals, revising assessments for educational leaders, and designing/reviewing coursework for principals and other educational leaders. The stakeholders recommended adoption of the Professional Standards for Educational Leaders (PSEL) and continues to discuss clinical experiences, as well as information on internships and professional development.

## **Student Teachers Must Obtain a Letter from the Cabinet for Health and Family Services**

Recently the EPSB has received questions regarding the requirement that student teachers obtain a letter from the Cabinet for Health and Family Services verifying that the individual has no findings of child abuse or neglect against them. Kentucky Revised Statute (KRS) 160.380(4) states "No superintendent shall employ in any position in the district any person who is a violent offender or has been convicted of a sex crime as defined by KRS 17.165 which is classified as a felony or persons with a substantiated finding of child abuse or neglect in records maintained by the Cabinet for Health and Family Services."

Section 5(a) of the statute goes on to say, "A superintendent shall [...] require a letter, provided by the individual, from the Cabinet for Health and Family Services indicating the individual is clear to hire based on no findings of substantiated child abuse or neglect found through a background check of child abuse and neglect records maintained by the Cabinet for Health and Family services on all new certified hires in the school district and **student teachers assigned within the district.**" With the passage of SB101 (18 RS), the updates to KRS 160.380 are in effect.



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Please be aware that EPSB is not involved with the letters from the Cabinet for Health and Family Services. This reminder is being distributed for information purposes only. You may wish to consult the full text of KRS 160.380 or contact the Cabinet for Health and Family Services with any questions.

## **Model Code of Ethics for Educators Endorsement**

At its February 12, 2018, meeting, the Board endorsed the [Model Code of Ethics for Educators](#) (MCEE) for use by school districts and educator preparation providers (EPPs).

Research indicates that the average classroom teacher makes hundreds, if not thousands, of important decisions each day, and each decision has consequences. It is clear that the vast majority of teachers make appropriate decisions, but what is not clear is the personal struggle and professional energy that goes into the often lonely process of professional decision making. For 150 years of public school history, educators have not shared a common language of ethics that can support and guide decisions regarding professional practice.

The MCEE serves as a guide for future and current educators faced with the complexities of P-12 education. The code establishes principles for ethical best practice, mindfulness, self-reflection and decision-making, setting the groundwork for self-regulation and self-accountability. The establishment of this professional code of ethics, constructed by educators for educators, honors the public trust and upholds the dignity of the profession.

The Board views the MCEE as a complimentary document to the Professional Code of Ethics for Kentucky Certified School Personnel.

Please visit our website at <http://www.epsb.ky.gov/mod/page/view.php?id=217> for MCEE resources to begin using in your districts and programs. By the end of the Fall 2018 semester, staff will begin surveying school districts and EPPs regarding their use of the MCEE. The Board's Code of Ethics Review Committee will then meet to review feedback and determine what, if any, additional steps should be taken.

For a more in-depth look into the creation of the MCEE, and its importance in helping educators make ethical decisions, please see the following videos:

- <https://vimeo.com/223323342> - The educators in this video were part of the team of educators who developed the MCEE.
- <https://vimeo.com/263466346> - A conversation on the realities of classroom decision making.
- <https://vimeo.com/262153068> - A follow-up conversation on how the MCEE helps guide educators in making decisions.



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## **Ethics Seminars**

The Division of Educator Ethics provides ethics training and seminars to schools, districts, educator preparation programs, and school associations free of charge. Staff can modify the presentation to fit the particular needs of the audience. To schedule an event, please email your request to

[EPSBEducatorEthics@ky.gov](mailto:EPSBEducatorEthics@ky.gov).

## **Meetings Across the State**

5/2/2018	GRREC	Board Meeting
5/7/2018	KCEWS	Board Meeting
5/9/2018	NKCES	Board Meeting
5/10/2018	SESC	Board Meeting
5/10-11/2018	The Martin School	Conference on Rural Education Policy
5/16/2018	CKEC	Board Meeting
5/16/2018	KEDC	Board Meeting
5/20-21/2018	KEEP	Reimagining Educator Preparation in Kentucky Summit
5/23/2018	KVEC	Micro-Credentialing Convening
5/23/2018	WKEC	Board Meeting
5/30/2018	OVEC	Board Meeting

The next meeting of the EPSB is Monday, June 18, 2018, at 9:00 AM (Eastern Time) in Conference Room A, 100 Airport Road, 3rd Floor, Frankfort, Kentucky. This is a change from the originally published meeting time and is, therefore, considered a special called meeting.

EPSB meeting agendas may be found one week prior to the meeting on the EPSB website (<http://epsb.ky.gov>) under Board Information.