

Snapshot Observation Tool Connection to Practice Based Coaching

What is it the JCPS Snapshot Observation Tool?

The Snapshot Observation Tool is a quick picture of a classroom based on the targeted areas for district wide growth.

JCPS Early Childhood Snapshot Observation Tool

Observer: _____

Teacher(s): _____

Location: _____ Date of

Observation: _____

Start and End Time of Observation: _____ to

1. All students and adults are actively engaged in learning activities. (EX: Students are not wandering aimlessly about the classroom or sitting for long periods.) Activities may be in the form of whole group, small group, or learning centers.

____ Met ____ Not Met

Notes:

2. The following Active Supervision postings are visibly displayed: Head Start Standards of Conduct, Active Supervision Poster, Tap Out Posters within the classroom and Stop Signs at all hallway thresholds utilized by all Early Childhood Students.

____ Met ____ Not Met ____ Not Delivered

Notes:

Snapshot Observation Tool Connection to Practice Based Coaching

3. Staff incorporates a variety of hands-on teaching activities with the use of concrete materials/manipulatives.

____Met ____ Not Met

Notes:

4. Planning the daily instruction: Lesson plans are complete for the current week and being implemented.

____Met ____ Not Met

Notes:

5. Individual goals for students are complete and documented for the current week.

____Met ____ Not Met

Snapshot Observation Tool Connection to Practice Based Coaching

Notes:

6. There is evidence of the use of JCPS provided instructional tools including curriculum maps and pacing guides.

____ Met ____ Not Met

Notes:

7. Staff establishes and teaches clear and consistent age appropriate behavior expectations and consequences. Staff utilizes calming strategies with students as necessary and refrain from utilizing time outs and/or exclusion as punishments.

____ Met ____ Not Met

Notes:

Snapshot Observation Tool Connection to Practice Based Coaching

8. Staff uses positive feedback/encouragement with students and speak with an appropriate volume and pleasing tone. Staff supports students in a caring and nurturing manner.

____Met ____ Not Met

Notes:

9. Staff positively redirects students when necessary.

____Met ____ Not Met

Notes:

10. Staff works collaboratively, respectfully, and cooperatively as a team.

____Met ____ Not Met

Snapshot Observation Tool Connection to Practice Based Coaching

Notes:

11. Classroom is free of clutter and materials properly stored.

____Met ____ Not Met

Notes:

12. Picture schedule and class rules are posted at student's eye level.

____Met ____ Not Met ____ Early Head Start Classroom

Notes:

Snapshot Observation Tool Connection to Practice Based Coaching

13. Students are adequately supervised following federal/state ratios (1 adult per 10 children or 1 adult per 4 children EHS). Supervision is attentive to the needs of the students. Staff refrains from the use of electronic communication devices.

____Met ____ Not Met

Notes:

14. Health and Safety: Classroom is free of safety hazards and the required Health and Safety postings are visible: CPR, Choking, Diapering, Diapering log, Emergency Procedures, Exit Signs, First Aid Visual indicating kit location, Handwashing, Tooth brushing and (EHS Toy Sanitizing). Health and Safety checklist is current and complete.

____Met ____ Not Met

Notes:

Snapshot Observation Tool Connection to Practice Based Coaching

15. Active Supervision: Staff has set up the environment so that they can supervise students and be accessible at all times.

____ Met ____ Not Met

Notes:

16. Active Supervision: Staff carefully plans and positions themselves where they can prevent children from harm. The following postings are visibly displayed in the classroom: the Zoning Staffing Chart and Classroom Map with Zoning Areas.

____ Met ____ Not Met

Notes:

17. Active Supervision: Staff maintain and utilize the classroom count posting How Many are Here Today to account for the students in their care.

____ Met ____ Not Met ____ Not Delivered

Notes:

Snapshot Observation Tool Connection to Practice Based Coaching

18. Active Supervision: Staff conduct scan and count throughout the day, including but not limited to the following: before every internal building transition; after every internal building transition; at any time when student behavior deems necessary; before entering any common areas such as: restrooms, cafeterias, multipurpose rooms, gymnasiums, etc.; during Gross Motor activities.

____ Met ____ Not Met

Notes:

Comments:

Snapshot Observation Tool Connection to Practice Based Coaching

How is it being used?

The Snapshot Observation Tool is used to collect data, which guides the Child Development & Education unit's placement of classrooms on the data wall. The placement within levels on the data wall determines **Practice Based Coaching**, which is a cyclical process for supporting teachers' use of effective teaching practices that leads to positive outcomes for children.



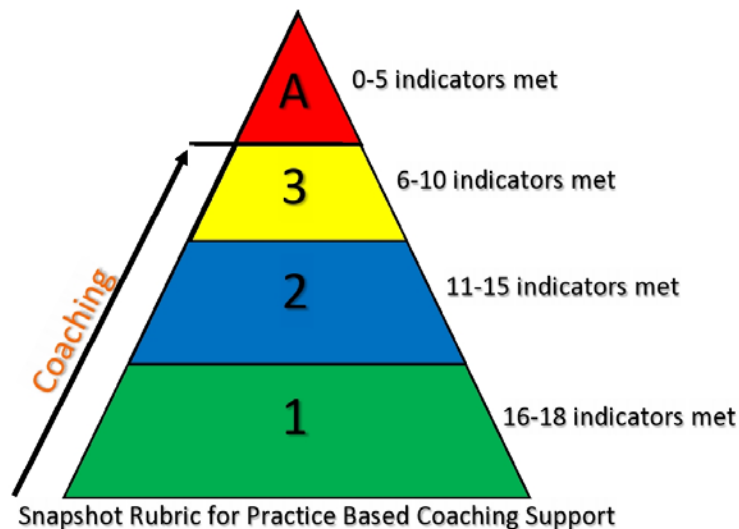
The 3 Components of Practice Based Coaching are:

- 1: Shared Goals and Action Planning.
- 2: Engaging in Focused Observation.
- 3: Reflection and feedback about teaching practices.

Snapshot Observation Tool Connection to Practice Based Coaching

Snapshot Rubric Scoring

Three tiers will result from the Snapshot data collection. Each indicator met on the Snapshot is valued at one point. The sum of the indicators met determines the classrooms tier placement.



Tiered Levels of Support

The level of support given is determined by tier placement. Coaching support includes examples of the following, but are not limited to:

Level 1: Email communication, phone calls, shared resources such as: journal articles, videos, peer examples, and purchasing approval and/or assistance

Level 2: Biweekly visit to classroom, snapshots, co-teaching/modeling lessons, email communication, phone calls, shared resources such as: journal articles, videos, peer examples, and purchasing approval and/or assistance

Level 3: Snapshot Data-based Feedback Report, implementation of Practice Based Coaching in the classroom with on site coach, Child Development & Education Unit assistance, eWalk observations, co-teaching/modeling lessons, specific embedded professional development,

Snapshot Observation Tool Connection to Practice Based Coaching

Level A: Administrative Review- This level of support would suggest that the classroom is beyond the level of traditional coaching. Supervisory guidance is recommended.