

NEWPORT INDEPENDENT

PROFESSIONAL LEARNING EXPECTATIONS



2018-2019 DISTRICT EXPECTATIONS

Admin Expectations

- **Professional Learning Plan Outline**
 - Schools will develop a spreadsheet/charts/tables to reflect what sessions each staff member will be attending for their 4 required PD days
 - This document should include all of the PD sessions/conferences that your teachers will be attending, including sessions they may be attending for extra learning and/or paid sessions from June-August
 - This chart must also include information to indicate training that teachers will be receiving stipends for attending
 - The outline will be developed with collaboration among your Admin Team and will be due by March 30th
 - All staff will need to know what days they are required to attend PD before the end of this current school year so you will need to plan for this during a Faculty Meeting in May
- **Professional Learning Plan Descriptions**
 - The Plan Description Documents will be required for all in-district professional learning sessions and will be due at your School Admin Work Days in May/June
 - Once your PD outline is approved, we will indicate what sessions you will be required to complete Professional Learning Plan Descriptions for
- **Professional Learning Planning**
 - All School Admin Team Members that will either be presenting the session or evaluating/monitoring the implementation MUST be involved in the planning process
 - If the School Admin Team is leading sessions at their buildings, they MUST include at least one of the Curriculum Dept. in the planning process for all in-district sessions
 - The planning process will need to occur in at least 2 weeks advance of the session