**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, March 26, 2018**

**Spencer County Middle Media Center**

**Board Members Present: Board Member(s) Absent:**

Ms. Debbie Herndon Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Matt Mercer, Todd Russell, Vicki Goodlett, Diana Thomas, Elizabeth Hinton, Pete Clevenger, David Goodlett, Michelle Pietz with students, Michele Barlow and others.

**ORDER #123**

**CALL TO ORDER**

Ms. Debbie Herndon, Board Chair called the meeting to order at 6:31 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER #124**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Lynn Shelburne and seconded by Mr. Bart Stark to approve the agenda dated March 26, 2018 as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS**

* Going the Distance Award: Ms. Vicki Goodlett received the Going the Distance Award

**CITIZENS AND DELEGATIONS**

No Citizens addressed the Board

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

**Academic Spotlight:**

* GT/High Ability Science Hydroponics
* Superintendent’s Report:
  + TES Construction Project/SCHS Proposal
  + Annual Stakeholder Survey
  + Dept of Transportation Garage
  + Dollar General Easement
  + Executive Session
  + NSFY Resolution

**ACTION WITH DISCUSSION**

**ORDER #125**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the February 26, 2018 minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #126**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL AND BG-17-236 ACADEMIC/ATHLETIC COMPLEX) INVOICES PENDING UP THROUGH MARCH 26, 2018.**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Construction Invoices (BG-15310 New Elementary School and BG-17-236 Academic/Athletic Complex) Invoices Pending Up Through March 26, 2018 as presented below.

* 1. Elementary School
     1. Elementary Construction Invoices
     2. Dal Tile: $15.62
  2. High School
     1. Sherman Carter Barnhart Invoices 1, 2, 3, and 4 = $158,268.00
     2. Musco Lighting $236,356.00

**ORDER #127**

**2017-2018 SCHOOL CALENDAR**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the following modified 2017-2018 school calendar with make up days to include May 29, May 30, May 31 last day for students, and June 1 closing day for staff; and should we miss another day of school, we will use June 1 as another make up day.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #128**

**2018 SENIOR GRADUATION DATE/VENUE**

A motion was made by Mr. Bart Stark and a second by Ms. Sandy Clevenger to approve Broad Bent Arena on June 1, 2018 at 7:00 p.m. for the 2018 Graduation Ceremony.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #129**

**APPROVAL TO PURCHASE MOWER**

A motion was made by Ms. Sandy Clevenger and a second by Mr. Bart Stark to approve the purchase of mower from Nelson County Implement as presented for $ 10,139.35.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #130**

**NSFY Resolution**

A motion was made by Dr. Lynn Shelburne and a second by Ms. Sandy Clevenger to approve a preliminary approval to be revisted in the fall of 2018 for final commitment with the “New Skills for Youth” partnership along with Jefferson, Shelby, and Bullitt Counties, as this grant will allow for duplication of what is taking place in Carrollton with I-Lead Academy, and will also include a “match” from districts to cover remaining expenses.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #131**

**SCES STAFFING MODIFICATIONS FOR 2018-2019**

A motion was made by Mr. Bart Stark and a second by Dr. Lynn Shelburne to approve the SCES Staffing Modification for 2018-2019 as presented converting three (3) IA positions to one (1) additional classroom teacher for the 2018-2019 school year based upon staffing allocations.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #132**

**SCES PARENT AND COMMUNITY COORDINATOR/CAFETERIA MONITOR**

A motion was made by Ms. Sandy Clevenger and a second by Dr. Lynn Shelburne to approve the SCES Parent and Community Coordinator/Cafeteria Monitor as presented with position paid from SBDM Funds.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #133**

**2018-2019 ECE STAFFING**

A motion was made by Mr. Bart Stark and a second by Ms. Sandy Clevenger to approve the 2018-2019 ECE Staffing based on the comprehensive and thorough examination of ECE caseloads and available staff, recommend approving a .5 position to SCMS for the 2018-2019 school year.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #134**

**REQUEST FOR ADTECH AS E-RATE SERVICE PROVIDER**

A motion by Ms. Sandy Clevenger and a second by Mr. Bart Stark to approve AdTech as E-Rate Service Provider for 5% of the approved e-rate reimbursement in hopes that we can capture additional savings.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #135**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Action by Consent Items as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
   1. Chenoweth Law Office: $1,821.02
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Elementary Spencer County Middle School**

Wendy Osbourne, IA – Preschool Kenneth Stewart, Student Worker

Michelle Kersey, Elementary Teacher – Rank 3

**Resignations** **Retirements**

Shannon Spegal, Bus Driver, eff 3/7/18 Carol Herndon, Family/Youth Advocate GT 6/30/18

Kathy Fickel, Special Ed – FMD Teacher, SCHS eff 6/30/18, revised 6/1/18

Curt Haun, Principal – SCHS eff 6/1/18

**Suspension**

Kevin Herndon, Agriculture Teacher, SCHS w/pay eff 3/22/18

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCMS Travel Club – Italy
   2. SCMS Band and Chorus – Kings Island
   3. SCHS Basketball – Pigeon Forge, TN
   4. SCHS FFA Dairy Team – Ohio
   5. SCHS Dance Team – Great Wolf Lodge or Kings Island
   6. SCHS Softball – Rock Castle/Berea
2. Fundraiser Approvals

Spencer County High School

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| --- | --- | --- | --- | --- |
| Den Club | Spirit wear | February 1 – June 1, 2018 | Funds for Club | Adults/Students |
| HOSA | Worlds Famous Chocolate | April 1 – May 20, 2018 | Chapter Banquet & Awards | Adults/Students |
| Archery | Spirit Wear | April 4 – April 20, 2018 | Archery Team | Adults/Students |
| NHS | Kiss the Seniors Goodbye – Hershey Kisses | May 1 -23, 2018 | NHS | Adults/Students |
| Band Board | SNAP (Donations to band) | April 25-May 25, 2018 | Instruments, music repairs, equipment | Adults/Students |
| Volleyball | Boys Volleyball Tournament | May 2018 | Volleyball Equipment | Adults/students |
| Girls Basketball | Youth Basketball Camp | June 4-7, 2018 | Purchase Equipment | Adults/Students |
| Volleyball | June Volleyball Camp | June 11-13, 2018 | Tournaments and Fees | Adults/Students |
| Boys Basketball | Peach Sales | May – July 2018 | Uniforms & Travel Gear | Adults/Students |
| Boys Basketball | Youth Basketball Camps | June – July 2018 | Practice uniforms, tournament fees, and players travel gear | Adults/Students |
| Boys Basketball | Summer Games | June 2018 | Summer Fees and Summer Games | Adults/Students |
| Volleyball | Serve-A-Thon | July 2018 | Volleyball Supplies | Adults/Students |
| Volleyball | Nov. Volleyball Camp | November 2018 | Volleyball Equip | Adults/Students |
|  |  |  |  |  |

Spencer County Middle School

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| --- | --- | --- | --- | --- |
| Farm Club | Plant Sale | May 2018 | Supplies for next year’s plants | Adults/Students |
| Girls Basketball | Free Throw-A-Thon | May 17 – 18, 2018 | Basketball, Supplies, Apparel | Adults/Students |
| PTSO | Chipolte  50% of sales | April and May | Students and Teachers | Adults/Students |

1. Fee Requests

Spencer County Middle School

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| --- | --- | --- |
| Band Trip | $85.00 | Kings Island Music in the Park |
| Academic Team | $19.95 | Kentucky Kingdom – Education in Motion |
| Golf Team | $75.00 | Golf course charges (Tanglewood) |
| Girls Soccer | $40-75 | Uniforms for Soccer |

Spencer County High School

|  |  |  |
| --- | --- | --- |
| Band Club/Choir Club | $10.00 | T-Shirts to wear to the Awards Ceremony at Universal Studios |
| AP Physics | $20.00 | Admission Fee for Kentucky Kingdom – “Education in Motion” Day |
| Archery | $25.00 | State Tournament Fee |
| National Honor Society | $25.00 | Graduation Stoles |
| Senior Fee | $6.00 | Senior Picnic |
|  |  |  |

1. Grant Requests
   1. Student Impact Grant from KASA (TES)
2. Surplus Items
3. Non Resident Contracts
   1. Jefferson County
4. Approval of Annual Vendors (Model Procurement)
   1. Bargain Supply Co
   2. Gandy Ink
   3. Green Tree Plastics
   4. Heritage Crystal Clean
   5. Dollar Tree
   6. Bud’s Produce
5. Maternity Leave Requests: Katie Drake
6. Open Records Requests
7. Emergency Certified Substitute Teachers
8. Taylorsville Community Church – Renewal of Facility
9. Administration Travel Expenses

**COMMUNICATIONS:**

Board Members: No Discussion

SCES Update: Kaye Pence have a report on end of year events.

**WRITTEN COMMUNICATIONS:**

The following items were reviewed – no discussion took place.

1. Attendance Report
2. Bus Maintenance Report
3. Building Inspections
4. SBDM Minutes
5. Local Field Trips
6. Health Office Visits

**ORDER #136**

**DIALOGUE AND FUTURE AGENDA TOPICS**

Review Superintendent Evaluation at April 12, 2018 Scheduled Work Session.

**ORDER #137**

**MOTION TO MAKE AGENDA PART OF THE OFFIICAL BOARD MINTUES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger make the agenda dated March 26, 2018 part of the official board minutes.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #138**

**EXECUTIVE SESSION KRS 61.810 section (f)**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to enter into Executive Session per KRS 61.810 section (f) the Spencer County Board of Education will enter the Executive Session for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or students without restricting that employee’s, member’s, or student’s right to be a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #139**

**MOTION TO RETURN TO OPEN SESSION**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to return to open session.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

No Action Taken

**ORDER #140**

**ADJOURN BOARD MEETING**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to adjourn at 7:40 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes