

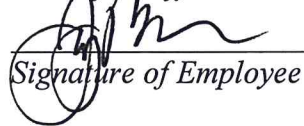
Certification of Time for Extended Employment

Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Blenker POSITION/DEPARTMENT: Superintendent
 PAY PERIOD BEGINNING: MARCH 19, 2018 PAY PERIOD ENDING: MARCH 30, 2018

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
3/19/18	✓	✓		Fairview Site Visit
3/20/18	✓			
3/21/18	✓			
3/22/18	✓			
3/23/18	✓			
3/26/18	✓			
3/27/18	✓			Chamber of Comm. Meeting
3/28/18	✓			
3/29/18	✓			
3/30/18	NC			
TOTAL DAYS WORKED		9		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.


 Signature of Employee

4/19/18
 Date

Signature of Supervisor

Date

³LEAVE KEY

E=emergency P=personal
 H=holiday S=sick
 J=jury U=unpaid
 M=military/disaster V=vacation
 NC=Non Contract Day

Certification of Time for Extended Employment

Each central office employee shall complete and submit this form to the immediate supervisor for each pay period at the time designated by Central Office personnel.

EMPLOYEE'S NAME: Jay Brewer POSITION/DEPARTMENT: Superintendent

PAY PERIOD BEGINNING: APRIL 2, 2018 PAY PERIOD ENDING: APRIL 13, 2018

DATE	On Campus Work Day	Off Campus Work Day	Off Campus Site	LEAVE TYPE/ AMOUNT USED ³
4/2/18	NC			
4/3/18	NC			
4/4/18	NC			
4/5/18	NC			
4/6/18	NC			
4/9/18	✓			
4/10/18	✓			
4/11/18	✓			
4/12/18	✓			
4/13/18	✓			
TOTAL DAYS WORKED		5		

I hereby certify that this time sheet is a correct statement of actual days worked during this pay period.

[Signature]
Signature of Employee

4/17/18
Date

Signature of Supervisor

Date

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