M E M O R A N D U M

**TO: Randy Poe, Superintendent**

**Bonnie Rickert, Chairperson**

**Board Members**

**FROM: Jehan Ghouse, Purchasing Administrator**

**Linda Schild, Director of Finance**

**DATE: April 18, 2018**

**RE: Surplus Property**

**A public bid notice was published on April 5, 2018 for the disposal of two tracts of land identified as surplus property to support the County’s Longbranch Road Widening Project. The land is identified as follows:**

 **2897 Longbranch Road**

**Parcel 4, Tract A**

 **Parcel 8, Tract A**

**One bid was received on April 17, 2018 from Boone County. The bid opening was conducted by Jehan Ghouse and Linda Schild with no vendors present. The bid price is $100.00.**

**We recommend accepting the bid from Boone County for the fee simple conveyance of the property listed above, as presented.**