



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

MEMORANDUM

TO: Dr. Keith Davis, Superintendent
Ms. Becky Sexton, Assistant Superintendent for Support Services

FROM: Jennifer Wooley, Director of Human Resources *JW*

DATE: March 28, 2018

RE: April Board Agenda Request ~ Special Education Request for Additional Staff

Please see the attached information regarding the request to staff Cedar Grove Elementary School with an additional special education teacher. Funding is available for the additional position in the IDEA budget for the remainder of the current school year. It will be funded from the General Fund next year per the staffing plan.

If you need additional information, please let me know. If you are in agreement, I will notify Mr. Flachbart to proceed with filling the position.

Attachment:
Memo from Mr. Kolb

Equal Education and Employment Institution

OK to April
Becky Sexton



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TO: Keith Davis – Superintendent, BCPS
Jennifer Wooley – Director of Human Resources, BCPS
Lisa Lewis – Director of Finance, BCPS

FROM: Troy Kolb - Director of Special Education, BCPS

DATE: March 27, 2018

RE: Cedar Grove Special Education Staffing

Cedar Grove Elementary School currently has 2 special education teachers to provide services to students qualifying under learning and/or behavior disorders. Mrs. Terra Shaver has 15 students on her caseload, putting her at capacity. Of these, there are at least 4 who frequently engage in physically aggressive behaviors. Mrs. Keri Lee has 13 students on her caseload. There are 4 additional students being evaluated who are likely to qualify for special education services during the month of April. Another 5 students are in the referral stage and are likely to qualify for special education prior to the end of the school year. These numbers put both teachers well over capacity.

Our spring staffing projections for next school year included adding a special education teacher to Cedar Grove Elementary due to their projected increase in students with disabilities. I am requesting adding this position to their staff now in order to accommodate this need for the rest of this school year as well. The IDEA budget would pay for this position for the rest of this school year, but it would be included in the General Fund for Cedar Grove's staffing allocation starting the 2018-2019 school year.

Please let me know if I can answer any questions on this matter.