**North Park Elementary**

**SBDM Meeting**

**Feb. 15, 2018**

**3 pm Mrs. Brandenburg’s Office**

* 1. **Opening Business** – Mrs. Brandenburg called the meeting to order at 2:58 pm. Members present were Keshia Goodman, Sabrina Morgan, Pamela Seidl, Erin Hester, and Freddie Murphy. Laura Parker was absent. Five WKU students were guests in attendance.

**a.** Agenda Approval – Ms. Goodman moved to accept the agenda. Ms. Morgan seconded the motion. **Consensus.**

**b.** Minutes Approval – November 16 Minutes: Ms. Goodman moved to accept the minutes as written. Ms. Hester seconded the motion. **Consensus.** December 14 Minutes: Ms. Morgan moved to accept the minutes as written. Ms. Seidl seconded the motion. **Consensus**

**c.** Good News Reports – Mrs. Brandenburg welcomed the visitors from WKU. Students are making a lot of progress and Ms. Morgan will report on this in the CSIP section.

**d.** Public Comment – None

* 1. **School Improvement Planning Report** – The Program Assurance Document was reviewed. Ms. Morgan made a motion to approve as written. Ms. Goodman seconded the motion. **Consensus.** Must be submitted by Feb. 28th. Ms. Morgan reported on student progress in KSI and ESS programs.
  2. **Budget Report** – PPA, Fund 22 and SAF budgets were reviewed.

1. **Bylaws/Policy Report or Review**

**a.** Emergency Management Plan Policy- First read

**b.** Parent Involvement Policy-First read

1. **Committee Reports/Review** – None
2. **Student Injury Report –** The Student Injury Report was reviewed with most injuries occurring on the playground.

**7. Closed Session –** At 3:35 pm Ms. Morgan made a motion to move into closed session to review hiring under KRS61.801(1)(f). Mr. Murphy seconded the motion. **Consensus**. At 3:48 Ms. Morgan made a motion to move out of closed session. Ms. Seidl seconded the motion. **Consensus.**

**8. New Business –** SBDM member requirements: One member still has to be fingerprinted. All other requirements have been met.

**9. Adjourn** – Ms. Goodman made a motion to adjourn the meeting at 3:55 pm. Ms. Hester seconded the motion. **Consensus**