**Lincoln Trail Elementary**

**SCHOOL BASED DECISION MAKING COUNCIL**

Monday, February 12, 2018

Meeting Minutes

Gena Jeffries, Chairperson, called the meeting of the School-Based-Decision-Making-Council of Lincoln Trail Elementary School to order at 2:45pm in the school Conference Room. Members present were Ahmad Almasarweh, Kristy Bacon, Lisa O’Brien, Emily Robbins, and Jenny Schrock. Visitors present were Jennifer Williams, Lincoln Trail Elementary FRC Coordinator, and Linda Reed from the board office.

**Motion 17-19** to approve the agenda was made by Lisa O’Brien and seconded by Emily Robbins. Motion Carried.

**Motion 17-20** to approve the December 2017 Site Base Meeting Minutes was made by Emily Robbins and seconded by Kristy Bacon. Motion Carried.

**Good News Report-** Several students received first place awards at Governor’s Cup. The Academic Team also took home The Sportsmanship Award.

**Student Achievement-** Ms. Jeffries informed the council of the potential growth goal gains and goal setting activities.

The 3rd, 4th and 5th grade students completed the Reading Pre-KPREP test.

**Professional Learning Plan-** Ms. Jeffries went over the PLD Plan for the 2018- 2019 school year. **Motion 17-21** to approve the plan was made by Emily Robbins and seconded by Jenny Schrock. Motion Carried.

The council reviewed and signed the Program Assurances Document. **Motion 17-22** to approve the Program Assurances was made by Lisa O’Brien and seconded by Emily Robbins. Motion Carried.

**Reports/Budgets-** The council viewed the School Accidents and Enrollment Reports. The council also looked at the December and January Budget Reports.

**Committee Reports-**.Ms. Jeffries informed the council the HCS Chief Academic Officer has been working with the teachers and students on how to improve the students writing and how to achieve a better score. The students are excited about it.

The schools FRC Coordinator presented the council with the FRC Continuation Plan.

**New Business/Upcoming Deadlines-** Consult to hire. New school nurse, Robin Busse, comes to us from Meadow View Elementary and will begin February 20th.

The council will review Staff Allocations at the March meeting.

**Motion 17-23** to adjourn the Site Based Decision Making Council Meeting was made by Kristy Bacon and seconded by Jenny Schrock. Motion Carried. The meeting ended at 3:35pm.