Panther Academy SBDM Meeting Minutes

SPECIAL MEETING

February 27, 2018

3:00 p.m.

**Call to Order:** The meeting was called to order at 3:01 p.m. by Mr. Jon Ballard.

**Members Present:** Amy Truitt, Julia Keathley, Leah Lye, Kasey McCrary, Caitlin Shilts, and Jon Ballard.

**Guest(s):** Lynne Keen, Kentucky Association of School Councils

1. Methods to Get Stakeholders Input:
   1. Electronic Survey
   2. Suggested Distribution include EIS families, local daycares, Headstart, etc.
   3. Discussed Outreach include:
      1. Post link to survey on Panther Academy website and social media pages
      2. Paper copies to Panther Academy Preschoolers
      3. One call to EIS families
      4. Share electronic survey with local daycares/preschools and Headstart
2. Developing Criteria:
   1. See draft Principal Candidate Criteria
3. Writing Interview Questions:
   1. Interview questions will be based on Final Principal Candidate Criteria
4. Methods for Gathering Information
   1. Discussion included background checks, reference follow-up, application review, etc.
5. Process Timeline:
   1. Next meeting will be at the February SBDM Meeting rescheduled for March 5.
   2. Target date for principal selection is May 1.

**Adjournment:** Motion to adjourn at 4:58 p.m. by Julia Keathley, second by Amy Truitt.