**M E M O R A N D U M**

**TO: Randy Poe, Superintendent**

**Bonnie Rickert, Chairperson**

**Board Members**

**FROM: Jehan Ghouse, Purchasing Administrator**

**Linda Schild, Director of Finance**

**DATE: March 7, 2018**

**RE: Bids for Surplus Property – Longbranch Road**

**In order to meet the requirements of 702 KAR 4:090 a solicitation of bids will be made for the following parcels of land on Longbranch Road:**

 **Parcel 4, Tract A**

 **Parcel 8, Tract A**

 **Advertisement for the solicitation of bids will be published on April 5th. The bid deadline is April 17th. Boone County Fiscal Court is expected to be the sole bidder due to intended use of the property, i.e. reconstruction of the Camp Ernst Road and Longbranch Road intersection.**

 **Final results of the bid process will be presented to the Board at the meeting on April 19.**