



**Livingston County Board of Education Regular Meeting**

March 12, 2018 7:00 PM

North Livingston Elementary School- Library 1372 US HWY 60 East Burna, KY 42028

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mrs. Tina Culver  
Mr. Dennis Fleet  
Mr. Ronald Jones  
Mr. David Kitchens  
Mrs. Pam Salazar

Updated Attendance:

Mrs. Pam Salazar was updated to present at: 7:11 PM

**1. Call to Order**

**2. Adopt the Agenda**

**Order #249 - Motion Passed:** A motion to adopt the agenda passed with a motion by Mrs. Tina Culver and a second by Mr. Ronald Jones.

**4 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Absent

**3. Recognitions - Live RED Recognitions**

**3.a. Student(s)**

Discussion:

Student recognitions were presented by Mrs. Sheri Henson, Mrs. Stephanie Norsworthy, and Mr. David Kitchens.

**3.b. Staff**

Discussion:

Mr. Zimmerman and Mr. Kitchens presented Mrs. Alescia Wilson the Staff Live RED award. Her nomination can be found in the full Live RED Report.

**3.c. Live RED Report**

Discussion:

Mrs. Amy Ramage presented the LiveRED Report.

**4. Public Comment**

Discussion:

Mr. Michael Henson addressed the board concerning procedural issues. Notes were taken to attempt to address the concerns.

Mr. Robert Schmitt spoke concerning the Risk Management Services that was on the agenda.

**5. Consent Items**

**Order #250 - Motion Passed:** A motion to approve the Consent Items passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

- 5.a. Minutes of Previous Meetings
- 5.b. Payment of General and Title Program Claims
- 5.c. Acknowledge Personnel Report
- 5.d. General Fundraisers
  - 5.d.I. School-Wide Fundraisers
- 5.e. Travel Requests
  - 5.e.I. Student Travel
  - 5.e.II. Employee Travel
- 5.f. Grant Writer's Report
- 5.g. American Fidelity Section 125 Plan
- 5.h. NLES Program Review Assurances
- 5.i. LCHS Program Review Assurances
- 5.j. LCHS All "A" Contract
- 5.k. Accept the USDA-Donated Food Review Results
- 5.l. Memorandum of Understanding for Speech/Language Services
- 5.m. Memorandum of Understanding with Crittenden County Schools for Employee Julie Young (Teacher of the Visually Impaired)
- 5.n. WellCare Health Plans sponsorship contribution

**6. Treasurer's Report & Finance Update**

Discussion:

Mrs. Jill Duncan provided the financial update.

**Order #251 - Motion Passed:** A motion to accept the Treasurer's Report passed with a motion by Mr. Ronald Jones and a second by Mrs. Tina Culver.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

**7. North Livingston Elementary School Report to the Board**

Discussion:

Mrs. Sheri Henson and Mrs. Stephanie Henson presented the NLES SBDM report to the board.

**Order #252 - Motion Passed:** A motion to accept the North Livingston Elementary School's SBDM report to the board passed with a motion by Mrs. Tina Culver and a second by Mrs. Pam Salazar.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

**8. Risk Management Services**

Discussion:

ID Shield has been provided and/or made available to each person who was affected by the data breach. ID Shield provides identity theft protection and the restoration for each person. If the data breach does result in the misuse of information, the district will utilize our resources to assist the person or persons who have received damages. Over the last few years there have been several data breaches in our country and state. These data breaches have resulted in varying responses by companies in their efforts to provide a sense of security for the persons whose information had been compromised. Final arrangements are being made with a third party to assess our circumstances and to provide a report to determine, as much possible, the likelihood that the data will result in the misuse of information. Superintendent recommends that ID Shield be provided to each person, who was on the December 2017 special payroll, for one year, and then to reassess the circumstances in one year. Policy and Procedures have been followed and complied with, and continue to be complied with, in efforts to determine if the data breach has resulted in or is likely to result in the misuse of personal information. Further discussion involved the varying lengths of time to provide the identity theft protections to affected personnel.

**Order #253 - Motion Passed:** A motion that ID Shield be provided to each person, who was on the December 2017 special payroll, for five years, passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

**9. School Safety**

Discussion:

As a measure to increase and enhance safety, Livingston County Schools began implementing wanding with handheld metal detectors and bag check stations at Livingston County Middle School and Livingston Central High School. These daily

checks are an added layer of security for our students and staff. North Livingston Elementary and South Livingston Elementary will also begin a similar process, but less visible. The safety of your children is the number one priority. Livingston County Schools and our law enforcement agencies are committed to ensuring the safety of our students and staff. We will continue to work together as a community to refine our practices and to ensure that no child is fearful of attending school. The superintendent will be recommending some adjustments for the proposed budget for FY19 to include funding that will increase the presence of school safety personnel in our schools. Efforts and discussions have been ongoing with attempts to implement these changes as soon as possible.

**10. Facilities**

Discussion:

This is an invoice for performing the KDE required facility evaluations and data entry services required for the Middle School this past fall (AMERSESCO software assessments). ...

**Order #254 - Motion Passed:** A motion to approve CMS Architects invoice 1, passed with a motion by Mr. Ronald Jones and a second by Mrs. Tina Culver.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

**11. Tentative Staffing and Section 6 Allocations for FY-19**

Discussion:

The schools' tentative allocations are based off of the KDE approved staffing allocation plan. The staffing allocations were provided to the principals in late February.

**Order #255 - Motion Passed:** A motion to approve the proposed FY-19 tentative staffing allocations, and SBDM Section 6 allocations of \$100 per AADA, passed with a motion by Mr. David Kitchens and a second by Mr. Ronald Jones.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

## 12. Policy Review

### Discussion:

The Search and Seizure Policy and the accompanying procedure have been developed in cooperation with KSBA after consulting with Marshall County Schools and our own School Resource Officer, and our principals. These policy and procedure updates will assist us in our efforts to increase the safety and security of our students.

**Order #256 - Motion Passed:** A motion to accept the first reading of Search and Seizure Policy 09.436 and accept Search and Seizure Process/Metal Detectors Procedure 09.436 AP.1, passed with a motion by Mr. Dennis Fleet and a second by Mrs. Pam Salazar.

### 5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

## 13. Emergency Certified substitute teachers

### Discussion:

There are times during the school year when there are shortages of available substitute teachers and emergency certified substitute teachers. 16 KAR 2:120 section 3- Emergency Noncertified School Personnel Program established by the Education Professional Standards Board allows districts to obtain additional assistance as the needs arise.

**Order #257 - Motion Passed:** A motion to apply for and approve the use of up to thirty (30) Emergency Non-certified School Personnel, upon approval from EPSB, passed with a motion by Mr. David Kitchens and a second by Mrs. Tina Culver.

### 5 Yeas - 0 Nays.

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

## 14. Announcements/FYI

### Discussion:

NLES SBDM Minutes and Policies, LCHS SBDM Minutes and Policies, LCMS SBDM Minutes and Policies, have been reviewed as required by statute.

**15. Adjournment**

**Order #258 - Motion Passed:** A motion to adjourn the meeting passed with a motion by Mrs. Pam Salazar and a second by Mr. Ronald Jones.

**5 Yeas - 0 Nays.**

Mrs. Tina Culver	Yes
Mr. Dennis Fleet	Yes
Mr. Ronald Jones	Yes
Mr. David Kitchens	Yes
Mrs. Pam Salazar	Yes

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Chairperson \_\_\_\_\_ Date \_\_\_\_\_

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Superintendent \_\_\_\_\_ Date \_\_\_\_\_