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**SBDM Minutes
March 21, 2018
3:30 pm
Regular Meeting
SLES Conference Room**

- I. Call to order and roll call of members.
 - a. Becky Dunning, Geco Ross, Kristie Stanfield, Joe Moneymaker, Kim Hays, Crystal Jennings, Courtney Vasquez
- II. Opening Business
 - a. Agenda review
 - i. ~~Family First~~—remove from agenda
 - ii. **Motion to approve agenda with the revision made by Crystal Jennings, Second by Joe Moneymaker; Approved by consensus**
 - b. Approval of minutes from SBDM meeting on January 31, 2018
 - i. **Motion by Kristie Stanfield, Second by Cortney Vasquez; Approved by consensus**
 - c. Good News
 - i. Mr. Moneymaker has been selected by Gilder Lehrman Institute and Ford's Theatre Internship programs.
 - ii. 4-H speech competition winners: Molly Hudson, Kaleigh Vallandingham, Aidan Hale, Emily Calender, Ryelei Bennett, Jack Thomasson
 - iii. Class book have been sent in to be published.
 - iv. Ms. Hays won the Read Across America door decorating contest
 - d. Public comments
 - i. NONE
- III. Financial Reports:
 - a. SBDM: \$10,750.57
 - i. Academic Team Coaches
 - 1. Discussion was on the district contribution to the A-team coaches and a possible reallocation. SBDM requested the principal to contact the coaches to check on their salary supplements for the service.
 - ii. Purchase request: Office Fax Machine – approx. \$184.99
 - 1. **Motion made by Joe Moneymaker, second by Kim Hays to approve the purchase of new fax machine. Approved by consensus.**
 - b. SBDM Carryforward funds: projects must be identified and approved by the board: \$14,444.45
 - i. Proposed Projects: Copier payments (\$5,110), Math Grant school contribution for required trainings, Supplemental Books and Study guides (3,000) for supplemental materials such as Scholastic News, Storyworks, etc., Library for books (\$3,000) Other Miscellaneous Expenses (3,334.45 to cover additional costs for required math trainings to fulfill grant requirements).
 - ii. Reallocate funds to cover deficits
 - 1. SBDM discussed moving \$150 from 0840 Contingency to 0581 Travel – In District for taking deposits to the bank and \$1,286 from 0840 Contingency to 0559 Other printing to cover remainder of the year printing costs.
 - iii. **Motion for proposed projects and for reallocation of funds to cover deficits made by Cortney Vasquez and Second by Kristie Stanfield**

Draft

- c. 2018-2019 SBDM Tentative Allocation: SLES – AADA - $316.37 \times 100 = \$31,637$ (-\$4267 reduction from 2017-2018 budget)
 - i. A tentative budget was created for the 2018-2019 school year SBDM funds. See attachment.
 - ii. **Motion made to approve the tentative budget by Joe Moneymaker, Second Crystal Jennings; Approved by consensus.**
- d. ESS: \$6,823.13
 - i. All ESS funds are used for instructional assistant to provide tutoring for students
- e. PL : \$0 (All funds have been spent for MAF required trainings – 3 teachers)
- f. 2017 Vulcan donation: \$1,152.62 (earmarked to pay for the reading training in May)
- g. 2018 Vulcan donation: \$2,500 (Purchase BrainPop Jr; retain the remainder for P.D. needs)
Motion made by Kim Hays and Second by Kristie Stanfield; Approved by consensus.
- h. PTO donation (playground): \$97.37
- i. Westat Healthy School Program: \$713.00 (Wellness committee for Wellness day)
Motion made by Courtney Vasquez, Second by Joe Moneymaker; Approved by consensus.
- j. Title I funds: Earmarked for 2017-2018 staffing
- k. Instructional Resource Materials – \$6,995.14
 - i. Consider approval for spending this fund
 - 1. BrainPop & BrainPop Jr. - \$405
 - a. It was approved to purchase BrainPop, Jr. using 2018 Vulcan donation – see III.g. above.
 - 2. Journeys for K, 4th, 5th – All would cost up to \$30,000
 - 3. Other- P.D. needs
 - ii. Tabled until next meeting (pending grant application results)
Motion made by Kim Hays and Second by Joe Moneymaker to approve budget reports as presented; Approved by consensus.
- IV. Striving Readers Comprehensive Literacy Grant: Review of the purpose of the grant and reported that it was submitted by the deadline.
- V. Student Handbook
 - a. Review/revise
 - i. SBDM approved \$5 increase to classroom fees
 - ii. Classroom fees will now be \$15 once approved by the board.
 - b. Approve for printing
 - i. SBDM discussed the handbook content and what if any revisions need to take place before printing.
 - c. **Motion to increase the classroom fee and approve the revisions to the student handbook made by Kristie Stanfield and Second by Courtney Vasquez; Approved by consensus.**
- VI. Metal Detectors and bag searches: Metal detector wands were received and wandings and bag checks will begin on March 22nd. Letters and a One Call were sent out to all SLES families explaining the new procedures.
- VII. Staffing Allocations
 - a. Allocations were presented and discussed with the council.
 - b. Funds were distributed to fulfill the staffing needs for the 2018-2019 school year.
 - c. **Motion to approve the proposed allocations for staffing: Kristie Stanfield, Second by Kim Hays, Approved by consensus**
- VIII. Announcements
 - a. None
- IX. Next SBDM meeting day/time/location
 - a. April 18, 2018 at 3:30 PM in the office conference room
- X. Adjourn
Motion made by Kim Hays, Second by Kristie Stanfield; Approved by consensus