



phone 859.743.7230

www.myconquestconsulting.com

donna@myconquestconsulting.com

CONFIDENTIAL PROPOSAL
Direct Instruction Leadership Team Training
Newport Primary School, Newport, KY
2018-2019

Professional Services Provided:

Training and implementation monitoring of the leadership team, known as the Literacy Advancement Team (LAT) – to take place outside normal school hours.
Training to include:

- Data monitoring of weekly group lesson progress
- Monitoring of student mastery for each lesson taught
- DI Data Binder monitoring including, but not limited to:
 - rate and accuracy checks up-to-date and recorded (RMS-K #108-RMS-1)
 - mastery checks up-to-date and recorded (RMS-K)
 - 100% students pass mastery tests (RMS-K)
 - 85% students passing rate and accuracy checkouts
 - 85% of students meeting criteria on workbooks (RMS-1)
 - workbook percentages recorded (RMS-1)
 - re-teaching is done when mastery is not met by group
 - workbook check (students make corrections in workbooks)
 - highlighting is completed (both yellow and green)
 - LPR is up to date
- Providing feedback to DI instructors after weekly DI Binder checks
- Conducting/participating in weekly LAT meetings
- Troubleshooting- Training vs structural remedies
- Assist in planning for, and conducting DI Booster Sessions

- Maintain the DI Tracking Board
 - Add/remove students when appropriate
 - Update lesson number completion on a weekly basis
 - Monitor group lesson progress
- Assist in monitoring quarterly lesson gains targets for each instructional group
- Contribute to the contents of the bi-monthly DI Newsletter

\$7980

Proposal reflects

- 14 days of service (one monthly, plus four flex days)
- LAT training to take place after school hours (1-3 hour sessions)
- Includes all travel, preparation, and follow-up expenses