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2018 KASBO Spring Conference

Louisville, Kentucky
Wednesday, May 09, 2018



- [Summary](#)
- [Agenda](#)

Please select registration type:

KASBO Regular Member

KASBO Regular Member

Wednesday—May 9th

Pre-Conference Sessions

PC1—Intermediate Excel [\(details\)](#)

Wednesday, May 09, 2018 8:30 AM - 11:30 AM (Eastern Time)

Location: Stanley

\$75.00

PC2—Bookkeeper Boot Camp-School Level [\(details\)](#)

Wednesday, May 09, 2018 8:30 AM - 11:30 AM (Eastern Time)

Location: French

\$75.00

PC3—Framework of the Job Pay Record

[\(details\)](#)

Wednesday, May 09, 2018 8:30 AM - 11:30 AM (Eastern Time)

Location: Segell

\$75.00

PC4—Leader in Me: How the 7 Habits are impacting academics, culture and leadership in school and beyond

[\(details\)](#)

Wednesday, May 09, 2018 8:30 AM - 11:30 AM (Eastern Time)

Location: Stopher

\$75.00

PC5—Professional Ethics [\(details\)](#)

Wednesday, May 09, 2018 9:30 AM - 11:30 AM (Eastern Time)

Location: Jones

\$50.00

Session 1

1A—Tips and Tricks for Payroll Processes [\(details\)](#)

Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)

Location: Ballroom C

1B—Mediation Training Part I [\(details\)](#)

Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)

Location: Segell

[Register Now](#)

Actions

- [Tell a Friend](#)
- [Add to Calendar](#)

Contact Information

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VENDOR CONTACT

Direct all vendor inquiries to:

Joy Campbell

KASBO Vendor Liaison

Cell: 859-613-3269

Email: joymcampbell@outlook.com

[Email Us](#)

Payment Instructions

- A PO does not constitute payment.
Payment Due by April 6, 2018.
Last Day to Cancel is April 6, 2018.

All payments must be mailed
payable to:

Kentucky Association of School
Business Officials

Michael Moreland, KASBO Treasurer

PO Box 118



Reference your
Registration Number(s) and/or
Attendee Name(s) on your check.

- 1C—Excel Tips and Tricks [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Stopher
- 1D—Federal Cash Request & CDIP [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Jones
- 1E—What's New in Version 11.3 [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: French
- 1F—Workflow – Did You Know? [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Stanley
- 1G—Earnings & Deductions Proof – Don't Set It and Forget It! [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Beckham
- 1H—Basics of AP: Part 1 [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Combs Chandler
- 1J—KASBO New Member Orientation [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: McCreary
- 1K—Regulatory Records Management for Schools [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Coe
- 1W—Life After Advance Refundings and Current Topics In Municipal
Finance [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)
Location: Willis
- 1—NOT ATTENDING [\(details\)](#)
Wednesday, May 09, 2018 12:30 PM - 1:20 PM (Eastern Time)

Session 2

- 2A—What do Job Class Codes have to do with PSD/CSD? [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Ballroom C
- 2B—Mediation Training Part II
[\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Segell
- 2C—Munis in the 21st Century [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Stopher
- 2D—Fringe Benefits [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Jones

2E—Understanding the Pension Entry [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: French

2F—Payroll Review for Finance Officers [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Stanley

2G—THE NEW GRANTS “SUPERCIRCULAR Part 2” How to predict,
which federal grants will be audited before your auditor arrives [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Beckham

2H—Basics of AP: Part 2 [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Combs Chandler

2J—FAC-PAC [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: McCreary

2V—TCM/Tyler Forms [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Clements

2W—Does Your Office Have a Paper Problem? [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)
Location: Willis

2—NOT ATTENDING [\(details\)](#)
Wednesday, May 09, 2018 1:30 PM - 2:20 PM (Eastern Time)

Session 3—Ballroom B

3—Opening Session [\(details\)](#)
Wednesday, May 09, 2018 2:40 PM - 3:30 PM (Eastern Time)
Location: Ballroom B

3—NOT ATTENDING [\(details\)](#)
Wednesday, May 09, 2018 2:40 PM - 3:30 PM (Eastern Time)

Session 4

4A—Position Control Set Up [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Ballroom C

4B—Effective Recruiting for New Employees [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Segell

4C—Fixed Assets [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Stopher

4D—Leadership Lenses [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Jones

4E—Presenting to your Board - Best Practices [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: French

4F—Beginning Payroll Cubes [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Stanley

4G—A Financial Moment with MUNIS [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Beckham

4H—Intermediate AP [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Combs Chandler

4J—SBAC Reporting for Beginners [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: McCreary

4V—Student Activity Accounting [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Clements

4W—DOL Compliance: Is Your School at Risk? [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)
Location: Willis

4—NOT ATTENDING [\(details\)](#)
Wednesday, May 09, 2018 3:40 PM - 4:30 PM (Eastern Time)

Session 5

5A—911 -- How To Get Payroll Out In An Emergency [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Ballroom C

5B—Non-Traditional Routes to Certification [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Segell

5C—Microsoft Outlook [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Stopher

5D—Classified Supervisor Training [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Jones

5E—Effectively Managing Fund 2 [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: French

5F—Beginning Financial Cubes [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Stanley

5G—A Financial Moment with MUNIS [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Beckham

5H—Implementing Munis Requisitions [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Combs Chandler

5J—Popular Annual Financial Report: A Financial Report for Everyone, Not Just Finance [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: McCreary

5V—Employee Self Service [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Clements

5W—Automation: A Sure Bet [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)
Location: Willis

5—NOT ATTENDING [\(details\)](#)
Wednesday, May 09, 2018 4:40 PM - 5:30 PM (Eastern Time)

Vendor Reception

Thursday—May 10th

Session 6

6—General Session
Thursday, May 10, 2018 8:00 AM - 8:50 AM (Eastern Time)
Location: Ballroom B

6X—NOT ATTENDING [\(details\)](#)
Thursday, May 10, 2018 8:00 AM - 8:50 AM (Eastern Time)

Session 7

7A—KRS Updates [\(details\)](#)
Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Ballroom C

7B—Using Personnel Actions instead of Pushing Paper [\(details\)](#)
Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Segell

7C—Transportation, the True Cost [\(details\)](#)
Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Stopher

7D—Fiscal Year-End Processing [\(details\)](#)
Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Jones

7E—What Munis functionality is available to all Kentucky school districts? [\(details\)](#)
Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: French

7F—MUNIS 101 - Part 1 [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Location: Stanley

7G—SEEK 101 [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Location: Beckham

7H—Panel Discussion on Travel Policies [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Location: Combs Chandler

7J—How to R.E.A.C.H. Youth Today [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Location: McCreary

7K—Regulatory Records Management for Schools [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Location: Coe

7W—Reducing School Related Liability & Risk [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Location: Willis

7—NOT ATTENDING [\(details\)](#)

Thursday, May 10, 2018 9:00 AM - 9:50 AM (Eastern Time)

Vendor Showcase 1

Session 8

8A—TRS Updates [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: Ballroom C

8B—Workers Comp. thru the State...lower your rates! [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: Segell

8C—Bank Reconciliation [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: Stopher

8D—Building Import Templates for Journal Entries [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: Jones

8E—Cubes for Auditors [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: French

8F—MUNIS 101 - Part 2 [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: Stanley

8G—Capital Project Financing 101 [\(details\)](#)

Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Location: Beckham

8H—Vendor Cleanup [\(details\)](#)
Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)
Location: Combs Chandler

8J—Audit Validation Process [\(details\)](#)
Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)
Location: McCreary

8V—ExecuTime Time and Attendance [\(details\)](#)
Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)
Location: Clements

8W—Financing School Facilities with Municipal Bonds [\(details\)](#)
Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)
Location: Willis

8—NOT ATTENDING [\(details\)](#)
Thursday, May 10, 2018 10:30 AM - 11:20 AM (Eastern Time)

Vendor Showcase 2

Session 9

9A—TRS Pathway End of Year Reporting [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Ballroom C

9B—Are You Protected In The Event Of A 403(b) / 457(b) IRS Audit?
[\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Segell

9C—More Bang for your Buck [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Stopher

9D—KDE Update [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Jones

9E—Redbook 101—As an administrator, What do I really need to focus on?
[\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: French

9F—Role Based Security [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Stanley

9G—Capital Funds Request [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Beckham

9H—General Ledger Anatomy [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Combs Chandler

9J—Payroll Quarterly Report Reconciling [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)

Location: McCreary

9K—Department of Employee Insurance & KHRIS Updates [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Coe

9V—eProcurement and Bid Management [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Clements

9W—The Real Difference between Janitorial Services & Floor Specialists
[\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)
Location: Willis

9—NOT ATTENDING [\(details\)](#)
Thursday, May 10, 2018 2:30 PM - 3:20 PM (Eastern Time)

Session 10

10A—PSD CSD Reporting Issues [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Ballroom C

10B—Key Labor Rules You Need to Know [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Segell

10C—FMLA for Beginners [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Stopher

10D—Managing Student Funds with Student Activity [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Jones

10E—Booster Clubs and External Support Groups [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: French

10F—Using Excel Pivot Tables to analyze Munis Data [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Stanley

10G—Restricted Building Funds [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Beckham

10H—TCM for AP [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Combs Chandler

10J—Accrual Processing [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: McCreary

10K—Go365 & Other Benefits [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Coe

10V—ExecuTime Time and Attendance with Advanced Scheduling [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Clements

10W—High Tech Classroom with Konica Minolta [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)
Location: Willis

10—NOT ATTENDING [\(details\)](#)
Thursday, May 10, 2018 3:30 PM - 4:20 PM (Eastern Time)

Thursday Night

Session 11

11—General Session [\(details\)](#)
Friday, May 11, 2018 8:00 AM - 8:50 AM (Eastern Time)
Location: Ballroom B

11—NOT ATTENDING [\(details\)](#)
Friday, May 11, 2018 8:00 AM - 8:50 AM (Eastern Time)

Session 12

12A—End of Year Payroll Reminders [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Ballroom C

12B—Dealing with Employee Separations & Terminations [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Segell

12C—Protect Your Computers; Protect Your Business [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Stopher

12D—How to Get From Here to There: Creating the Entity-Wide Financial Statements [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Jones

12E—What's Your Color? [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: French

12F—Advanced Payroll Cubes [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Stanley

12G—Basics of Records Retention [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Beckham

12H—Paying Vendors & Employees Electronically [\(details\)](#)
Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: Combs Chandler

12J—Workflow for Financials [\(details\)](#)

Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)
Location: McCreary

12—NOT ATTENDING ([details](#))

Friday, May 11, 2018 9:00 AM - 9:50 AM (Eastern Time)

Session 13

13A—Safeguard Your Finances and Employees ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Ballroom C

13B—Workflow for HR ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Segell

13C—Brace Yourself: New GASB Standards Are Coming ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Stopher

13D—Munis Student Activity Module ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Jones

13E—Budgeting Basics ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: French

13F—Cloud Admin Lab ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Stanley

13G—Electronic Records Retention ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Beckham

13H—Fraud Detection for Accounts Payable ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: Combs Chandler

13J—Managed Internet Updater (MIU) and Service Packs ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Location: McCreary

13—NOT ATTENDING ([details](#))

Friday, May 11, 2018 10:00 AM - 10:50 AM (Eastern Time)

Session 14

14—Closing Session ([details](#))

Friday, May 11, 2018 11:00 AM - 11:50 AM (Eastern Time)


Location: Ballroom B

14—NOT ATTENDING ([details](#))

Friday, May 11, 2018 11:00 AM - 11:50 AM (Eastern Time)

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