**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, February 26, 2018**

**Spencer County High Media Center**

**Board Members Present:**

Ms. Debbie Herndon

Ms. Janet Bonham (Arrived at 6:44 p.m.)

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Todd Russell, Steve Rucker, Steven Webb, Vicki Goodlett, Diana Thomas, Jessica Wood, Kelsi Edelen, Gina McGinnis, Amanda Jacobson, Erica McGaughey, Sarah Jump, Devon Scrogham, Bill Dunning, Pete Clevenger, Michele Barlow and others.

**ORDER # 109**

**CALL TO ORDER**

Ms. Debbie Herndon, Board Chair, called the meeting to order at 6:31 p.m.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 110**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to approve the agenda as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Absent

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**RECOGNITIONS:**

**Going the Distance Award**

Jessica Wood was recognized with the February Going the Distance Award

**University of Louisville Honor Choir**

University of Louisville Honor Choir and Director Kelsi Edelen were recognized. They will perform at the March meeting.

Ms. Janet Bonham arrived at 6:44 p.m.

**Distinguished School Plaques**

Superintendent Adams presented each school with their 2016-2017 K-Prep Distinguished Plaques

**National Board Certifications**

Amanda Jacobson, Erica McGaughey, Sarah Jump and Devon Scrogham were recognized for achieving their National Board Certification

**CITIZENS AND DELEGATIONS**

Tabitha Martin (Student at SCHS) addressed the Board regarding the renewal contract of Mr. Hawkins**.**

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

* **Academic Spotlight**: Performance by Louisville Honor Choir, Directed by Ms. Edelen – Will Perform at the March 2018 Meeting.
* Academic Report: MAP Data: Chuck Abell
* Superintendent’s Report: Chuck Adams
  1. Stakeholder Survey (Parent and Staff Survey)

**ACTION WITH DISCUSSION**

**ORDER # 111**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the January 22, 2018 Board Minutes as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 112**

**SPRINT 1 MILLION GRANT (HIGH SCHOOL)**

SCHS and Hillview are seeking Board approval to pursue the Sprint 1 Million Grant. Sprint’s mission is to help 1 million high school students who do not have reliable internet access at home reach their full potential by giving them devices and free high-speed internet access. The grant would be spread over four (4) years and 1200 devices will be requested for that time period. There is no requested match or partner.

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to approve the pursuit of the Spring 1 Million Grant.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 113**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) INVOICES PENDING UP THROUGH FEBRUARY 26, 2018)**

There were no construction invoices for February 2018.

**ORDER # 114**

**2018-2019 TENTATIVE STAFFING ALLOCATION**

Student projections over the past few years have been very accurate which allows for additional preparation for the new school year, completion of master schedules, and a head start on hiring for positions added for growth. Because of uncertainties surrounding state budgets and legislation, we may be forced to modify before May 1 as we learn more. However, unless we modify the allocation before May 1, this tentative allocation will become official after May 1.

A motion was made by Ms. Janet Bonham and seconded by Mr. Bart Stark to approve the 2018-2019 staffing allocation as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 115**

**2018-2019 PRELIMINARY SECTION SIX ALLOCATION**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the 2018-19 preliminary section 6 allocations as presented.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Ada** | **Per Pupil Amount** | **Total** |
| Spencer Co Elementary | 577.43 | $ 139.34 | $ 80,459 |
| Spencer Co Middle | 666.61 | $ 139.34 | $ 92,885 |
| Taylorsville Elementary | 536.41 | $ 139.34 | $ 74,743 |
| Spencer County High | 865.07 | $ 139.34 | $ 120,539 |
| Hillview Academy | 30.81 | $ 139.34 | $ 4,293 |
|  | 2,676.33 | $ 139.34 | $ 372,920 |

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER #116**

**SCES CERTIFIED RTI POSITION**

SCES is seeking approval to establish one (1) full time certified RTI teacher to work with students until the end of the 2017-2018 school year.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the RTI position to be funded by the Title 1 Allocation for the remainder of the year.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 117**

**ADULT EDUCATION CHANGE IN ACADEMIC ASST CONTRACT HOURS**

The adult education grant has been reduced to $2,619. During the budget amendment process, the funds originally set aside for a part time instructor were removed. This position was not hired in anticipation of a cut. We are requesting the academic assistant’s hours be increased two (2) hours per week for a total of 32 hours through the end of this fiscal year to help with class instruction.

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the adult education request as proposed.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 118**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the Action by Consent items as presented.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer County Elementary School Bear Care**

Jessica Cox, Preschool Teacher, Rank 4 Vicki Vincent, Child Care Worker, Bear Care Program

Mickayla Katzman, Student Worker

**Spencer County Middle School**

Cassandra Kemper, Family Advocate (part-time) GBB **Other**

Jamie Ware, IA Bruce Purdy, Emergency Cert Sub Teacher, Rank 4

Travis O’Dell Emergency Cert Sub Teacher, Rank 4

**Spencer County High School** Jessica Cox, Emergency Cert Sub Teacher, Rank 4

Stephanie Moore, IA Thomas Hayes, Emergency Cert Sub Teacher, Rank 4

Amanda Moore, Sub Classified Employee

Dawn Bargerhuff, Cert Sub Teacher, Rank 2

Kristian Kemker, Emergency Cert Sub Teacher, Rank 4

**Resignations**

Jessica Cox, Preschool Teacher, SCES Eff 1/29/18 **Retirements**

Victoria Shelburne, IA SCHS Eff 1/30/18 Linda Neyhart, Preschool Teacher, SCES eff 7/1/18

Brian Sumner, Emergency Cert Sub Teacher, eff 2/5/18

Melinda Pulliam IA Preschool SCES eff 3/2/18

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS YClub Marriott Hotel – Louisville, KY
   2. SCMS YClub – Kuna – Marriott Hotel – Louisville, Ky
   3. SCHS World Travelers – Switzerland, France & Spain
   4. SCMS HOSA Conference, Louisville, KY Overnight
   5. FFA National FFA Land Judging – Oklahoma City
   6. FFA Leadership Training Center, Hardinsburg, KY Overnight
   7. FFA Convention – Lexington, KY Overnight
2. Fundraiser Approvals
   1. Taylorsville Elementary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student Council | Good Luck Grams $1.00 | St. Patrick’s Day  3/12-3/16 | Supplies for student council activities | Students/Adults |
| Happy Dog Club | Donations for Animal Shelter | March 2018 | Animal Shelter | Students/Adults |

* 1. Spencer Elementary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SCES | Little Caesar Pizza Kits | March 30-April 9 | Instructional resources to support moving student achievement, to provide trade books, and to support technology purchases | Students/Adults |

* 1. Spencer High School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football | Lift-A-Thon  Pledges | March-May, 2018 | Equipment | Adults/Students |
| Animal Protection Club | Candy Bar Sales | February 27-May 2018 | Club events, activities, supplies to donate to Animal Humane Charity. 60% to charity and 40% kept for club. | Adults and Students |
| Educators Rising | Rock-A-Thon | Feb 27- April 2018 | Club Events, activities, supplies, and competitions | Adults/Students |
| Project Graduation | Buffet Tickets at Roosters | April and May 2018 | Project Graduation | Adults /Students |
| Softball | Kroger Cards | Feb 27 – through season | Softball Program | Adults/Students |
| FFA | Dancing with the Stars | March or April 2018 | FFA Activities,  Camp, State Convention | Adults/Students |
| Softball | Sponsorships  \*Forms attached | March – June | Apparel and equipment | Adults/Students |

* 1. Spencer Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Softball | Spirit Wear | School Year | Field Maint. | Students/Adults |
| Softball | Hit-a-Thon | Feb – March | Softball Dugouts | Students/Adults |
| District Advertisement | Banner Sales | Feb-March | Dugouts | Students/Adults |
| PTSO | Chipotle Restaurant – School Receives 50% | March | Student/Teachers KPrep | Student/Adults |
| PTSO | Spirit Wear | March /April | Students/Teachers | Students/Adults |
| Cheer | Dance | March/April | Cheer Uniforms,  Competitions | Students/Adults |
| Girls Basketball | March Madness  $1.00 – three point shots and dunks during lunch | Feb 27- March | Uniforms and apparel | Students/Adults |

1. Fee Requests
   1. Spencer Middle School

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| --- | --- | --- |
| Volleyball | $30 | Travel Shirts |
| Football | $30 | 7 on 7 League Fee |

* 1. Spencer County High School

|  |  |  |
| --- | --- | --- |
| Yclub | $240 | KUNA at the Marriott Hotel in Louisville, Ky |
| World Travelers | $4,080 | EF Tour to Europe |
| Educators Rising | $5.00 student or $10.00 Team | Rock-a-thon entry fee |
| Class of 2018 Boosters | $10.00 per senior | Purchase the grocers for the taco bar fundraiser at the FFA Invitational Brunch |
| FFA | $150 | Cover expenses to National Land judging contest in Oklahoma City |
| Boys Tennis | $100 | Uniforms and supplies |
| FBLA | $350 | State Leadership Conference  Registration – hotel - transportation |

1. Surplus Items
   1. Bear Care

|  |  |  |
| --- | --- | --- |
| Kids lounge chair | 1 | Poor condition |
| Wooden doll house | 1 | Poor condition |
| Little Tykes bench | 1 | Poor condition |
| Wooden microwave | 1 | Poor condition |
| Wooden kitchen sink | 1 | Poor condition |
| Wooden kitchen hutch | 1 | Poor condition |
| Storage unit- 2 shelf | 1 | Poor condition |
| Storage unit – 25 medium compartment | 1 | Poor condition |
| Storage unit – 25 large compartment | 1 | Poor condition |
| Rectangular Carpet | 1 | Poor condition |
| Yellow half-moon table | 2 | Fair condition |
| Yellow rectangular table | 1 | Fair condition |
| Blue metal chairs | 8 | Fair condition |
| Blue plastic chairs | 10 | Fair condition |
| Literacy Center | 1 | Poor condition |
| Writing Center | 1 | Poor condition |
| Book Shelf | 1 | Poor condition |
| Cots | 20 | Fair condition |

* 1. SCMS Technology

|  |  |
| --- | --- |
| SCMS Mini Laptops | |
|  |  |
| Service tag #'s | |
|  |  |
| 42302W1 | 7DMPRN1 |
| 4DMPRN1 | 7HP02W1 |
| FHP02W1 | CWNV1S1 |
| 9WNV1S1 | GWNV1S1 |
| DVNV1S1 | 12302W1 |
| 32302W1 | 3XNV1S1 |
| 92302W1 | D2302W1 |
| 3FNGDN1 | 3DMPRN1 |
| 82302W1 | GHP02W1 |
| 70PV1S1 | FHCHDN1 |
| 91302W1 | JOPV1S1 |
| 2JCHDN1 | 2WNV1S1 |
| 8HP02W1 | GVNV1S1 |
| 1CMPRN1 | 4WNV1S1 |
| DBMPRN1 | BWNV1S1 |
| C2302W1 | B2302W1 |
| 3WNV1S1 | HOPV1S1 |
| 8VNV1S1 | 8K4PCN1 |
| COPV1S1 | HVNV1S1 |
| CQNGDN1 |  |

1. Non Resident Contracts: Anderson County
2. FRYSC School District Assurance Certification Continuation Grant FY 19-20
3. Youth Service Center School District Assurance Certification Continuation Grant FY 19-20
4. Annual Vendor Approval (Model Procurement)
   1. Tocor Lighting
   2. National Archery in the School’s Program, Inc.
   3. Weissman’s Theatrical Supply, Inc.
5. Admin Travel Expenses

**COMMUNICATIONS**

1. Board Members
   * Ms. Sandy Clevenger brought up for future discussion that community members have requested a tour be offered of old the TES building on Reasor Ave, when/if it’s torn down if the future.
   * Mr. Bart Stark thanked Mr. Adams for the efforts in keeping everyone in the loop on various topics and expressed appreciation for the Board as a whole.
2. SCEA Update
   * Kay Pence oral update
3. Written Communication: Information below provided. No discussion took place.
   * Attendance Report – Month Five
   * Bus Maintenance Report
   * Building Inspections
   * SBDM Minutes
   * Health Office Visits
   * Local Field Trips

**DIALOGUE AND FUTURE AGENDA TOPICS**

No future agenda topics were suggested.

**ORDER 119**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to make the agenda dated February 26, 2018 a part of the official board minutes as presented

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 120**

**EXECUTIVE SESSION:** A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to go into Executive Session per KRS 61.810 section (f) the Spencer County Board of Education will enter into Executive Session for discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee’s, member’s, or student’s right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 121**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Sandy Clevenger and seconded by Dr. Lynn Shelburne to return to open session with no action taken, only discussion per KRS.61.810 subsection (f).

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes

**ORDER # 122**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Janet Bonham and seconded by Ms. Sandy Clevenger to adjourn meeting at 8:15 p.m.

Ms. Debbie Herndon Yes

Ms. Janet Bonham Yes

Ms. Sandy Clevenger Yes

Dr. Lynn Shelburne Yes

Mr. Bart Stark Yes