

Marion County Schools

2018-19

Pay Dates and Time Reporting Schedules

All full-time employees will receive twenty-four (24) checks per year. All deductions will be divided equally and deducted from both checks each month. Substitute and part-time employees will receive one check per month on the 15th pay date.

PAY DATES

Certified and Classified Employees

Month	Pay Dates
Jul-18	13, 31
Aug-18	15, 31
Sep-18	14, 28
Oct-18	15, 31
Nov-18	15, 30
Dec-18	14, 28
Jan-19	15, 31
Feb-19	15, 28
Mar-19	15, 29
Apr-19	15, 30
May-19	15, 31
Jun-19	14, 28

Checks will not be issued early.

CERTIFIED and CLASSIFIED TIME REPORTS are due at the end of the last working day of each month. All time reports shall be submitted to the Central Office no later than the first working day of the next month. Substitute Employees will follow this same schedule.

HOLIDAYS

2018-19 School Year

Twelve-Month Employees

Fourth of July	7/4/2018
Labor Day	9/3/2018
Thanksgiving	11/22/2018
Thanksgiving	11/23/2018
Christmas Eve	12/24/2018
Christmas Day	12/25/2018
New Year's Eve	12/31/2018
New Year's Day	1/1/2019
MLK Day	1/21/2019
Memorial Day	5/27/2019

***Per KRS 2.190, all Classified Staff contracted for 260 days will receive an additional holiday for Presidential Election days.