

From: Ross, Matt - Office of Finance and Operations
Sent: Wednesday, March 21, 2018 4:10 PM
To: Palmer, Susan - Office of the Commissioner of Education
Cc: Duncan, Donna - Director, Division of District Support; Kinney, Robin - Associate Commissioner, Office of Finance and Operations
Subject: FW: Requests for Emergency Days
Attachments: 03-19-2018 Regular Session Board Minutes.docx

Susan,

Please find the below email and the attachment from the Marshall County Board of Education requesting the waiver of the requirements of 702 KAR 7:140 Section 4 for a district-wide emergency day for 1/24/18. These documents are supporting to the request on the Agenda for the next KBE meeting. Please let know if you have any questions.

Matt

From: Thorpe, Billy - DPP
Sent: Wednesday, March 21, 2018 3:18 PM
To: Duncan, Donna - Director, Division of District Support <donna.duncan@education.ky.gov>; Lovett, Trent - Superintendent Marshall Co <trent.lovett@marshall.kyschools.us>; Pruitt, Stephen - Commissioner, KY Dept. of Education <stephen.pruitt@education.ky.gov>
Cc: Kinney, Robin - Associate Commissioner, Office of Finance and Operations <robin.kinney@education.ky.gov>; Brown, Kevin - Associate Commissioner, Office of Legal, Legislative and Communication Services <kevin.brown@education.ky.gov>; Ross, Matt - Office of Finance and Operations <matt.ross@education.ky.gov>; Meadows, Cheri - Division of District Support <cheri.meadows@education.ky.gov>; Harned, Sheila - Division of District Support <sheila.harned@education.ky.gov>
Subject: RE: Requests for Emergency Days

Attached is the Marshall County Board of Education's March 19th meeting. If you will look at Action Items number 16 and 17 (page 58 on attachment) you will see the board's approval for me to ask KDE for our waivers, I have highlighted them in red. If you have any questions please let me know. Once again Marshall County wants to thank KDE with their assistance in this matter.

Thanks,
Bill Thorpe
DPP
Marshall County Schools

RECORD OF BOARD PROCEEDINGS

53

(MINUTES)

Benton, KY, 2018

The Marshall County Board of Education met at Central Office at 6:00 o'clock p.m. ,

On the 19th day of March, 2018, with the following members present: (1) Randy Travis (2) Donna Perry (3)

Diane Barga (4) Tiffany Carlson (5) Jeff Waters

REGULAR SESSION

The Marshall County Board of Education met in regular session on March 19, 2018 at 6:00 p.m. in the boardroom at the Marshall County Board of Education Building. With all members present. Randy Travis chairman, called the meeting to order.

CONSENT AGENDA ITEMS

MOTION TO APPROVE CONSENT AGENDA ITEMS #141

A motion was made by Donna Perry, seconded by Tiffany Carlson, to approve consent agenda items to include board meeting minutes, payment of claims, fundraisers and trip requests. The motion passed (5-0) by all members present signifying "Aye".

APPROVED MINUTES

- Minutes from the February 15, 2018 Regular Session

APPROVED PAYMENT OF CLAIMS

RECORD OF BOARD PROCEEDINGS

54

(MINUTES)

Benton, KY, 2018

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APPROVED TRIP AND FUNDRAISER REQUESTS

Field Trips

- MCHS Baseball Team Spring Break Games April 4-7, 2018 USA Stadium Millington TN
- MCHS AP MACRO Economics Class May 21, 2018 Federal Bank, St. Louis, MO
- MCHS Culinary Academy April 26-May 1, 2018 Orlando FL
- MCHS Baseball Team Busch Stadium Games April 10-11, 2018 St. Louis, MO
- MCHS Track Team Chattanooga Christian School April 13-14, 2018 Chattanooga TN
- MCHS Track Team Herrin Girls Invitational April 23, 2018 Herrin, IL
- MCHS Archery Team NASP Tournament March 30-31, 2018 Louisville, KY
- NMMS Student Rewards Holiday World May 22, 2018 Santa Claus, IN
- SMMS Science & History Enrichment May 18-20, 2018 Chicago, IL
- MCHS Girls Soccer Team Camp July 10-13, 2018 Western KY University, Bowling Green KY
- MCHS FFA Vet Teck Memphis Zoo May 3, 2018 Memphis, TN
- JES Life Science Class Nashville Zoo May 3, 2018 Nashville, TN
- SES 5th grade Student Government April 16-21, 2018 Washington, DC
- SES Discovery Park of America March 29, 2018 Union City, Tennessee
- CES 5th grade Nashville Zoo May 17, 2018 Nashville, TN
- SMMS Explorer Class City Museum March 29, 2018 St. Louis, MO

Fundraisers

- BES Book Fair April 23-27, 2018
- BES Father Daughter Dance April 20 (possibly April 13) 2018
- BES Vertical Jump 1st grade May 3, 2018
- BES Jump Rope for Heart March 5-31, 2018
- BES Field Day T-Shirts March 26, 2018 – April 13, 2018
- CES Hand Print Blocks April 16-18, 2018

RECORD OF BOARD PROCEEDINGS

55

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Benton , KY , 2018

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Facilities Request

- Approve use of MCHS Gymnasium for Relay for Life on May 5, 2018 from 10:00 a.m. until 10:00p.m.
- Approve use of Kenneth Shadowen PAC for Watermelon Bust on August 4, 2018 from 2:00 p.m. until 9:00 p.m.
- Approve use of Kenneth Shadowen PAC for Terry Mike Jeffrey Concert on July 14, 2018 from 9:00 a.m. until 10:30 p.m.

REGULAR AGENDA ITEMS

PUBLIC COMMENTS – County Judge Executive, Kevin Neal spoke regarding School Safety Issues.

PERSONNEL

- See Attachment

STUDENT, STAFF AND SCHOOL RECOGNITIONS

- Audrey Grizzard – Local Prudential Community Service Award
- Briley Chambers – Singletary Award – Full Scholarship to University of Kentucky
- Kelsey Littrell – Accepted to Gatton Academy at Western KY University
- Claire Harmon - United States Senate Youth Program
- Rebecca Sealock – National Board Certification
- Tessa Powell – National Board Certification
- Bridgette Passafiume – National Board Certification
- Brooke Lovett – National Board Certification
- Blaine Bizzell – Kentucky State – Boys Nation

RECORD OF BOARD PROCEEDINGS

56

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Diane Barga (4) Tiffany Carlson (5) Jeff Waters

Staff and Informational Reports

Facilities/Transportation – Jeff Stokes, Director of Facilities/Transportation

Fuel Report: We have only received one shipment of unleaded fuel at \$1,468.43 since our last board meeting. There were five shipments of diesel fuel for a total of \$35,390.24 this month. The prices seemed to be holding steady at this time.

Facilities Report: We are still in the process of negotiating on the renovation of the discovery classrooms at the middle and elementary schools. We have beefed up security at the high school by placing people at some of the exterior doors.

Attendance – Bill Thorpe, Director of Pupil Personnel

Month 6th attendance 91.37% compared to 2016-17 6th month that was 93.07%. Jonathan Elementary had the highest at 94.46% and North Marshall Middle had the highest of the middle schools at 92.49%. MCHS was at 87.46%.

ACTION ITEMS

MOTION TO APPROVE TREASURER'S REPORT #142

Jill Morris made a recommendation to approve the treasurer's report for the month ending on February 28, 2018. The MUNIS Cash Balance at the close of the month totaled \$14,656,307.14. The Special Events monthly financial report was included. Also, the MUNIS monthly report for February, which shows the detail of revenues and expenditures (by function) was presented and will be posted to the finance website for the public to view. Diane Barga made a motion to approve the treasurer's report. Donna Perry seconded the motion; Motion carried (5-0)

RECORD OF BOARD PROCEEDINGS

57

(MINUTES)

Benton, KY , 2018

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MOTION TO APPROVE ONE YEAR EXTENSION WITH CFSB FOR PRIMARY DEPOSIT SERVICES #143

Jill Morris reported that Item #3 from the General Conditions and Specifications of our Primary Depository Invitation to Quote provides for inclusion of (up to two) subsequent extension periods of one year at a time. We have been in contact with CFSB and both parties have agreed to extend our current rate (11 points above the federal funds target rate with a floor of 1.29%) and terms of the original RFP for a one year period beginning July 1, 2018 and ending June 30, 2019. This represents the second of the two extension periods. Tiffany Carlson made a motion to approve as presented. Donna Perry seconded the motion; Motion carried (5-0)

MOTION TO APPROVE UNIVERSITY OF THE CUMBERLAND'S MEMORANDUM OF UNDERSTANDING AGREEMENT WITH MARSHALL COUNTY BOARD OF EDUCATION # 144

Abby Griffy made a recommendation to approve the Memorandum of Understanding with the University of the Cumberland's to accept student teacher placement in the Marshall County School District. Diane Barga made a motion to approve as presented. Donna Perry seconded the motion; Motion carried (5-0)

MOTION TO APPROVE AMENDMENT OF PROCEDURE 09.121 AP.21 #145

Abby Griffy requested the approval of the amendment of procedure 09.121 AP.21 for early enrollment to Kindergarten for students who turn 5 after August 1. The procedure includes a parent questionnaire, information from an early setting provider, and the use of an approved Kindergarten screener. Donna Perry made a motion to approve as presented. Jeff Waters seconded the motion with all members in agreement (5-0)

MOTION TO APPROVE STAFFING ALLOCATION FOR 2018-2019 #146

The 2018-2019 Staffing Policy for our district was presented by Angela Fisk. No changes were made for next year. Donna Perry made a motion to approve staffing allocations for 2018-2019. Diane Barga seconded the motion; Motion carried (5-0)

RECORD OF BOARD PROCEEDINGS

58

(MINUTES)

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Diane Barga (4) Tiffany Carlson (5) Jeff Waters

MOTION TO APPROVE DISTRICT WIDE EMERGENCY DAYS #147

Bill Thorpe requested that the Board of Education, request to KDE, to waive the requirements of 702 KAR 7:140 Section 4 and grant the district 381 a district-wide emergency day for the dates of 1/24/2018. Donna Perry made a motion to approve as presented. Jeff Waters seconded the motion; Motion carried (5-0)

MOTION TO APPROVE MCHS EMERGENCY DAYS #148

Bill Thorpe made a recommendation that the Marshall County Board of Education, request to KDE and the Commissioner of the Kentucky Department of Education, approve an emergency day waiver under the requirements of 702 KAR 7:140 Section 4 and grant the district 381 of emergency days for Marshall County High School for the dates of 1/23/2018 and 1/25/2018. Donna Perry made a motion to approve the emergency days as presented. Tiffany Carlson seconded the motion; Motion carried (5-0)

MOTION TO APPROVE AMENDMENT OF THE 2017-2018 SCHOOL CALENDAR #149

Bill Thorpe requested that the Board of Education accept the changes of the above actions to reflect and make changes on the 2017-18 school calendar. Jeff Waters made a motion to approve amendment of the 2017-2018 school calendar. Tiffany Carlson seconded the motion; Motion carried (5-0)

MOTION TO APPROVE PAYMENT OF INVOICE #1 TO PERFORMANCE SERVICES, INC. #150

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve Payment of Invoice # 1 to Performance Services, Inc. in the Amount of \$389,084.17 for the Guaranteed Energy Project for Marshall County Schools BG # 18-156. Donna Perry Approved the Motion as Presented: Diane Barga Seconded the Motion; Motion Carried (5-0)

RECORD OF BOARD PROCEEDINGS

59

(MINUTES)

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MOTION TO APPROVE PAYMENT OF INVOICE #4 TO CMS ARCHITECTS #151

Jeff Stokes Director, of Facilities and Transportation, made Recommendation to Approve Payment of Invoice # 4 to CMS Architects in the Amount of \$33,366.00 for the Sharpe Elementary School Project BG # 17- 240. Jeff Waters made the Motion as Presented: Tiffany Carlson Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE PAYMENT OF INVOICE #5 TO SHERMAN CARTER BARNHART ARCHITECTS. #152

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve Payment of Invoice # 5 to Sherman Carter Barnhart Architects in the amount of \$110,000.00 for the Marshall County High School Renovation Project BG # 17-260. Diane Barga made the Motion as Presented: Donna Perry Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE PAYMENT OF INVOICE #3 TO CMI HEATING AND AIR CONDITIONING. #153

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve Payment of Invoice # 3 to CMI Heating and Air Conditioning in the amount of \$6,196.00 for the HVAC Project at the Marshall County Technical Center BG # 17-265. Tiffany Carlson made the Motion as Presented: Donna Perry Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE THE BG 5 FOR THE HVAC PROJECT AT THE MARSHALL COUNTY TECHNICAL CENTER. #154

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve the BG 5 for the HVAC Project at the Marshall County Technical Center BG # 17-265. Ms. Diane Barga made the Motion as Presented: Ms. Donna Perry Seconded the Motion: Motion Carried (5-0)

RECORD OF BOARD PROCEEDINGS

60

(MINUTES)

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MOTION TO APPROVE AWARDING OF BIDS FOR THE NEW MARSHALL COUNTY SCHOOL BUS GARAGE BG#17-266 #155

Jeff Stokes, Director of Transportation and Facilities, made a Recommendation to Award the Bid for the New Marshall County School Bus Garage BG # 17-266 to Pinnacle Construction. Jeff Waters made the Motion as Presented: Donna Perry Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE CONSTRUCTION DOCUMENTS AND THE BG 3 FOR THE SHARPE ELEMENTARY SCHOOL PROJECT BG #17-240 #156

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve the Construction Documents and the BG 3 for the Sharpe Elementary School Project BG # 17-240. . Donna Perry approved the documents as presented: Tiffany Carlson Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE TO SET THE BID DATE FOR THE SHARPE ELEMENTARY RENOVATION/ADDITION PROJECT BG #17-240 #157

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve to Set the Bid Date for the Sharpe Renovation/Addition Project BG # 17-240 for May 15, 2018 at 2:00 P.M. Donna Perry made the Motion as Presented: Diane Barga Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE TO SET THE BID DATE FOR THE MARSHALL COUNTY HIGH SCHOOL RENOVATION PROJECT BG # 17-260 #158

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Set the Bid Date for the Marshall County High School Renovation Project BG # 17-260 for May 3, 2018 at 2:00 P.M. Jeff Waters made the Motion as Presented: Donna Perry Seconded the Motion; Motion Carried (5-0)

RECORD OF BOARD PROCEEDINGS

61

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MOTION TO APPROVE CONSTRUCTION DOCUMENTS FOR THE MARSHALL COUNTY HIGH SCHOOL RENOVATION PROJECT BG # 17-260 #159

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve the Construction Documents for the Marshall County High School Renovation Project BG # 17-260. Donna Perry made the Motion as Presented: Tiffany Carlson Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE UTILIZATION OF TWO OR THREE DISTRICT BUSES AND ONE LUGGAGE VEHICLE TO TRANSPORT MARSHALL COUNTY STUDENTS TO AND FROM SUMMER CAMP AT CAMP CURRIE FOR THE WEEK OF JULY 2-6, 2018 #160

Jeff Stokes, Director of Facilities and Transportation, made a Recommendation to Approve the Utilization of Two or Three District Buses and One Luggage Vehicle to Transport Marshall County Students to and from Summer Camp at Camp Currie for the Week of July 2-6, 2018. Ms. Diane Barga made the Motion as Presented: Ms. Tiffany Carlson Seconded the Motion; Motion Carried (5-0)

MOTION TO APPROVE THE REQUISITION OF A FINDING TO MAKE A "MINOR" CHANGE TO THE DISTRICT FACILITY PLAN #161

Trent Lovett, Superintendent of Schools, made a Recommendation to Approve the Requisition of a Finding to Make a "Minor" Change to the District Facility Plan. Donna Perry made the Motion as Presented: Jeff Waters Seconded the Motion; Motion Carried (5-0)

RECORD OF BOARD PROCEEDINGS

62

(MINUTES)

Benton, KY , 2018

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MOTION TO APPROVE FOR THE LOCAL PLANNING COMMITTEE TO RE-CONVENE FOR THE PURPOSE OF MAKING A "MINOR" CHANGE TO THE DISTRICT FACILITY PLAN #162

Trent Lovett, Superintendent of Schools, made a Recommendation to Approve for the Local Planning Committee to Re-Convvene for the Purpose of Making a "Minor" Change to the District Facility Plan. Donna Perry made the Motion as Presented: Diane Barga Seconded the Motion; Motion Carried (5-0)

MOTION TO DETERMINE THE HIGHEST AND BEST BID FOR THE PROPERTY FORMERLY USED BY THE BOARD AS BENTON MIDDLE SCHOOL #163

Trent Lovett, Superintendent of Schools, made a Recommendation to Reject the Bid Submitted for the Property Formerly Used by the Board of Education as Benton Middle School. Donna Perry made the Motion as Presented. Jeff Waters Seconded the Motion; Motion carried (5-0)

MOTION TO DETERMINE THE HIGHEST AND BEST BID FOR THE PROPERTY FORMERLY USED BY THE BOARD AS SOUTH MARSHALL MIDDLE SCHOOL #164

Trent Lovett, Superintendent of Schools, made a Recommendation to Table the Awarding of the Bid of the Property Formerly Used by the Board of Education as South Marshall Middle School, Pending KDE Approval. Diane Barga made the Motion as Presented: Donna Perry Seconded the Motion; Motion Carried (5-0)

MOTION TO SET DATE FOR NEGOTIAIONS WITH MCEA #165

Trent Lovett, Superintendent of Schools, made a Recommendation to set the date for Negotiations with MCEA for April 11, 2018 at 5:00 p.m. Diane Barga made the motion as Presented. Donna Perry Seconded the Motion; Motion carried (5-0)

MOTION TO SET DATE FOR SUPERINTENDENT EVALUATION #166

Trent Lovett, Superintendent of Schools, made a Recommendation to set the date for Superintendent Evaluation following the MCEA Meeting on April 11, 2018. Donna Perry made the Motion as Presented. Tiffany Carlson seconded the Motion; Motion carried (5-0)

RECORD OF BOARD PROCEEDINGS

63

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MOTION TO APPROVE TO SET MCHS GRADUATION DATE #167

Trent Lovett, Superintendent of Schools, made a recommendation to set MCHS graduation date for Friday, May 25, 2018. Tiffany Carlson made the Motion as Presented. Donna Perry seconded the Motion; Motion carried (5-0)

MOTION TO ADJOURN #168

With all business complete, Randy Travis made a motion to adjourn. Donna Perry seconded the motion; Motion carried (5-0)

Randy Travis, Chairperson

Trent Lovett, Secretary