



Newport Independent Schools

EdTechTeam Bootcamp: Google Certified Educator Level 1 Proposal

Dates: April 5-6, 2018; June 6-7, 2018; October 8-9, 2018

Prepared For:

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Prepared By:

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Proposal Date:

March 14, 2018



Scope of Work:

EdTechTeam, Inc (EdTechTeam) will provide Newport Independent Schools with the following high-quality professional development event:

Title and Dates:

April 5-6, 2018: Level 1 (1)

June 6-7, 2018 Level 1 (2)

October 8-9, 2018: Level 1 (1)

Times: 8:30am-3:30pm

Format: BYOD

Registration: Newport Independent Schools will handle the registrations

Capacity: 30 Participants

These sessions will assist educators in discovering the power of the Google Apps Suite and prepare them to pass the tests necessary to be recognized as Google Certified Educators in their respective levels. Topics include, but are not limited to, Google Docs/Drive, Sites, Gmail, Calendar, Chrome Browser and review of educational apps. Note that this is a preparation workshop series only and time to take the Google Certified Educator exams is not included in this professional development event. Workshop participants must study for and complete the exams independently.

EdTechTeam will provide workshop leaders, catered lunch, online resources for participants, voucher for exam, and an online evaluation for the session.

Conditions:

Newport Independent Schools will host the workshop in an appropriate training facility equipped with projectors, screens, and robust wireless Internet access in each room. One large room (with a capacity of 30) will be provided.

Newport Independent Schools will provide technical support and logistical support for the session.

In the event that Newport Independent Schools has enough people for two sessions, a written agreement between Newport Independent Schools and EdTechTeam (likely via email) will allow a second session to open on the day before, after, or concurrent with the initial Bootcamp event.

Copyright:

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Participant Information

In the course of producing this workshop, EdTechTeam may collect attendee contact information that may also be used by EdTechTeam for promotion of future EdTechTeam professional development opportunities. We will never distribute or sell this information. Participants can opt out of receiving emails from EdTechTeam at any time using the "unsubscribe" feature in each EdTechTeam email or by replying to EdTechTeam staff to remove their name from EdTechTeam's mailing list.

Compensation:

Newport Independent Schools will pay EdTechTeam for these services at the following rates:

Service	Tickets	Unit Cost	Total
Level 1 Bootcamp 2-Day April 5-6, 2018	27	\$299 USD	\$8073 USD
Comp Tickets	3	\$0	\$0 USD
Level 1 Bootcamp 2-Day June 6-7, 2018	54	\$299 USD	\$16,146 USD
Comp Tickets	6	\$0	\$0 USD
Level 1 Bootcamp 2-Day October 8-9, 2018	27	\$299 USD	\$8073 USD
Comp Tickets	3	\$0	\$0 USD
Total	120		\$32,292 USD

These sessions are offered via "group registration." Newport Independent Schools will handle individual registration and will pay EdTechTeam with a single check for all participants.

EdTechTeam will generate an invoice once the proposal is signed by both parties. Payment with a single check will be due within 30 days of the invoice date. A 1.5% per month charge will be added to all invoices that are not paid within 30 days.

Cancellation and Changes:

Services may be cancelled by EdTechTeam or Newport Independent Schools with or without cause upon the giving of sixty days written notice to the other party. If services are cancelled or changed by Newport Independent Schools less than sixty days prior to the workshop, unless for a natural or other emergency situation as per Newport Independent Schools policy, Newport Independent Schools will be invoiced for any costs (including travel expenses) already incurred by EdTechTeam.

Changes to this proposal may be arranged by mutual agreement in writing between EdTechTeam and Newport Independent Schools.



Agreement:

This proposal may serve as a letter of agreement between EdTechTeam, Inc. and Newport Independent Schools. If this proposal meets the needs of both parties, authorized representatives may sign below to signify agreement to the terms above.

Newport Independent Schools

EdTechTeam, Inc. (EdTechTeam)

BY: _____

BY: _____

Name: _____

Kate Petty

Title: _____

Director of Certification Bootcamps,
EdTechTeam, Inc.

Date: _____

Date: _____

**The EdTechTeam is an official Google for Education Professional
Development Partner.**

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