**P*ASSIONATE***

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**PANTHER ACADEMY**

**SITE BASE COUNCIL SPECIAL MEETING**

**FEBRUARY 20, 2018**

**2:15 p.m.**

1. **Call to Order: The Special meeting was called to order at 2:15 p.m. by Mr. Jon Ballard, Superintendent**
2. **Members Present: Julia Keathley; Amy Truitt; Leah Lye; Kasey McCrary; Caitlin Shilts**
3. **Secretary: Kim Druen**
4. **Guests: None**
5. **Approval of Agenda: Approved 1st Shilts, 2nd Truitt**
6. **Welcome/Introduction: Mr. Ballard welcomed council members and expressed his appreciation to the Site Base Council members for their attendance today and participation in this important Principal selection process.**
7. **Overview of Principal Selection Process From Superintendent: Mr. Ballard distributed copies and reviewed the Best Practices for Principal Selection guidelines and legal requirements from the Kentucky Association of School Councils (KASC) as well as the Panther Academy Principal Selection School Policy with the Site Base Council. Mr. Ballard mentioned the need for strict confidentiality during this process. He will serve as the Chair of the council for the purpose of the hiring process and that a member of the Site Base Council should serve as a Vice Chair in his absence. The SBDM Council members nominated Ms. Amy Truitt to serve as the Vice Chair. Approved 1st McCray 2nd Shilts. Mr. Ballard also requested for another council member to take notes during the Principal selection meeting sessions. Mrs. Kasey McCrary offered to take the notes for said special meetings. Mr. Ballard requested that everyone bring their calendars to the next special meeting scheduled for Tuesday, Feb. 28 from 3:00 p.m. to 6:00 p.m. so they can schedule the additional special meetings needed.**
8. **Selection of Trainer and Dates/Times: Mr. Ballard discussed that the required SBDM Council member training for the Principal Selection will be conducted at Panther Academy on Tuesday, Feb. 27 from**

 **3:00 p.m. to 6:00 p.m. Mrs. Keathley made the 1st motion and Mrs. Truitt made the 2nd motion for the training to be lead by Ms. Lynne Keene with KASC. Approved 1st Keathley, 2nd Truitt**

1. **Adjournment: Meeting: Meeting adjourned at 2:35 p.m.. Approved 1st Truitt; 2nd Keathley**