



1/29/2018

Western Middle School for the Arts
ATTN: Becky Crump
2201 W. Main Street,
Louisville, Kentucky 40212
becky.crump@jefferson.kyschools.us

Re: Grant Number **20363**

Dear Ms. Becky Crump,

Summary: As part of the Andrew Lloyd Weber Initiative: Classroom Resources Grant, American Theatre Wing (“ATW”) has awarded a grant to **Western Middle School for the Arts** (the “Grantee”) in the total amount of \$18,220 for the period from **1/29/2018** to **6/30/2018**, for the project entitled, "Sound Design Lab". This letter agreement (the “Agreement”) sets forth the terms and conditions of the grant award.

Approved Project Proposal: This grant shall be used exclusively to support the project as set forth in the Grantee’s approved proposal and budget, titled, "Sound Design Lab" as attached to this Agreement.

The project will, “develop a fully equipped, fully functioning Sound Design Lab that would expand our theatre and music education programs during the school day as well as create new opportunities for the students, school and community to experience student – generated work. Because we are now the only Visual and Performing Arts Magnet for middle school students in the entire district, additional equipment and materials are needed to implement a high quality theater and music education programs. With this funding, the school could greatly expand the theater and music education programs for students. We could begin offering classes and educational experiences in an area that previously we have not been able to provide to students.”

ATW and the Grantee may agree in writing to modify the objectives, methods or timeline of the project for which grant funds have been awarded.

The Grantee agrees to notify ATW about any of the following:

- Any change in key personnel of the project or organization;
- Any change in address or phone number;
- Any development that significantly affects the operation of the project or the organization.

Budget: ATW approves the budget as finally accepted, as attached to this Agreement. Grant funds shall be used as set forth in the budget. Any transfer of funds from one budget item to another that exceeds 20% from the approved budget item requires ATW's prior written consent.

Payment Terms, Use of Funds: The grant will be paid in one installment. Grantee must accept the terms of this Agreement prior to disbursement of grant funds. Within thirty (30) days of receiving the countersigned original of this Agreement, American Theatre Wing will disburse one payment of 100%, or \$18,220 of the approved grant funds to Grantee. Grant funds shall be used exclusively to support the project as set forth in the Grantee's approved proposal, attached to this Agreement.

Reporting: The following report is required to comply with this Agreement:

The Grantee agrees to submit a Final Report no later than 60 days after the end of the Grant Period on a form provided by ATW. This report will include each topic listed for Interim Reports plus:

- a short statement confirming that the tangible output or other project goal included in the proposal has been completed, and whether the project has resulted in any additional outcomes
- an explanation of how each project goal or objective as set forth in the proposal was met
- a description of how well project goals were met, according to the metrics set forth in the proposal
- a summary of any lessons learned from the project
- A financial report. must (1) include financial statements detailing how all grant funds were expended, and (2) account for all categories in the approved budget, attached hereto. Budget items should be listed in the same order as in the approved budget.
- Other matters reasonably requested by ATW.

The final report is due 60 (sixty) days from the completion date of the project, on **8/29/2018**. Reports will be submitted online.

Publication of Final Report: All or a portion of the final report may be made publicly available, in ATW's sole discretion. Grantee further agrees to ensure that all content contained in the final report is appropriate for publication. This means, the Grantee is solely responsible for ensuring you have all rights and permissions, including but not limited to copyrights, trademarks, and rights of privacy and publicity.

Interim Communications: An interim check-in by phone or email may be requested at any time during the grant period by either American Theatre Wing or Grantee.

Records: Original receipts and invoices must be maintained by Grantee and shall be made available to American Theatre Wing upon request. Grantee agrees to maintain adequate financial records consistent with generally accepted accounting practices, and to retain such records for at least five years after the conclusion of the grant period. American Theatre Wing may monitor and conduct an evaluation of Grantee's operation to ensure compliance with this Agreement

Cancellation: ATW may, after notice to the Grantee of its intent to do so, cancel its participation in the project for which funds are granted, in the event ATW, in its sole judgment, finds that:

- The Grantee has failed to make substantial progress in the completion of the project within the agreed upon timeframe
- The Grantee has failed to comply with the terms of this Agreement
- Such cancellation is necessary to comply with the requirements of law
- ATW conveys to the Grantee in writing, concerns about the Grantee's organization, operations, or its compliance with the terms of this Grant agreement, and ATW feels the concerns have not been addressed within a 45 day period after the notice.

In the event of cancellation under this Paragraph, the Grantee will return any unspent grant funds to ATW.

Unused Funds: At the conclusion of the grant period, Grantee agrees to return any unexpended or unaccounted for funds to American Theatre Wing, or to submit a written request for an extension of the grant period. Grantee agrees to return all disbursed funds if (1) grant funds have not been used for their intended purpose, or (2) have been used inconsistent with the terms of this Agreement, or (3) if the activities or outputs funded by the grant are materially incomplete by the end of the grant period, as determined by ATW in its sole discretion.

No Pledge: This Agreement shall not be interpreted to create any pledge or any commitment by ATW to make any other or further grants or contributions to Grantee or any other person or entity for this or any other project.

No Lobbying: Grantee confirms that the grant funds will not be used for the purposes of lobbying, carrying on propaganda or otherwise attempting to influence legislation, as those purposes are defined by the United States Internal Revenue Code of 1986. If Grantee is in doubt about whether its proposed activities may constitute lobbying, Grantee must consult with American Theatre Wing prior to undertaking them.

Intellectual Property: Grantee owns any intellectual property it produces within the scope of this grant. Grantee agrees that all original material produced pursuant to this grant will be made available the American Theatre Wing for use upon request.

Publicity Obligations:

ATW reserves the right to announce the grant publicly in a manner and at a time of its choosing. ATW reserves the right to include information related to the grant in any materials issued by or on behalf of ATW, in all manner of media. Grantee agrees to withhold any public announcements regarding the grant until ATW has made the information public.

Grantee will notify American Theatre Wing of any announcements, publications or other materials related to the grant no later than five (5) days in advance of distribution or publication. If requested, ATW will work with the grantee to design a publicity strategy to announce the grant.

Grantee will acknowledge ATW's support in the beginning of any publication (including film and electronic publications) referring to or resulting from this grant, as follows: "Supported [in part] by a grant from the American Theatre Wing." Grantee agrees that the American Theatre Wing may include information about the Grantee and its activities in its own annual reports and may distribute such information to third parties.

No Assignment: Grantee may not assign this Agreement or delegate performance of the terms of this Agreement or of the project to any other person or entity, without ATW's prior written consent.

No Agency: The Grantee is solely responsible for all activities supported by the Grant. Nothing in this Agreement creates a partnership, agency, joint venture, employment, or any other type of relationship. The Grantee shall not represent itself as an agent of ATW for any purpose, and has no authority to bind ATW in any manner whatsoever.

Indemnity: Grantee agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless American Theatre Wing, its officers, directors, affiliates, employees, and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorney's fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of Grantee, its employees or agents, in applying for or accepting the grant, in expending or applying Grant funds, or in carrying out the project as set forth in the proposal.

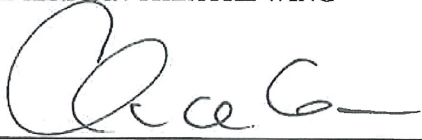
Governing Law, Forum: This Agreement shall be governed by and construed in accordance with the laws of the State of New York, without reference to its conflict of laws provisions.

Entire Agreement: Grantee acknowledges and agrees that this Agreement represents the entire agreement between Grantee and American Theatre Wing with respect to the subject matter addressed herein. The terms of this Agreement may be modified only by a writing signed by duly authorized representatives of both parties.

Authority: The person(s) signing this Agreement on behalf of Grantee represents and warrants to ATW that he or she has the requisite legal authority and power to execute this Agreement, and to bind Grantee to the obligations contained herein.

Please return the original of this letter to the American Theatre Wing, keeping a copy for your records.

AMERICAN THEATRE WING



Name: Heather A. Hitchens

Title: President & CEO

Date: 1/29/2018

Agreed to and accepted on behalf of **Western Middle School for the Arts:**

Name: Dr. Martin Pollio

Title: Acting Superintendent

Date: _____

Application: 20363 | General

Western Middle School for the Arts

Page: Grant Contact Information

Name of School

Western Middle School for the Arts

Location (City, State)

Louisville, KY

Type of School:

Middle School

Total Budget

\$18,220

Requested ALW Initiative Grant Amount

\$18,220

Page: School and Theatre Education Information

Lowest Grade Level Served

6

Highest Grade Level Served

8

School's Website

<http://western.jcps.schooldesk.net/>

Please describe your school.

Western Middle School for the Arts (WMSFA) is one of 161 schools in Jefferson County Public Schools (JCPS), 27th largest district in the US. JCPS is located in Louisville, Kentucky. With more than 100,000 students, JCPS students are diverse with more than 50% identifying as non-white and almost 68% eligible for free/reduced lunch. Beginning in 2010-11 with the incoming sixth-grade class, WMS became the districtwide magnet school for visual and performing arts. All students attending WMS choose an area of focus from the following: Dance, Drama, Visual Arts, Band, String Orchestra, and Vocal Music. Visual and performing arts classes include opportunities for interdisciplinary learning to provide students with experience in all areas of the arts. Every student engages in 55 minutes of arts instruction daily.

WMSFA is a highly diverse school with more than 600 students, grades 6-8, enrolled for 2017-18, and more than 70% of students identifying as African-American, Latino or other minority. More than 72% of the students are eligible for free/reduced lunches.

WMSFA opened in 1929 and continues to be a hub for the Portland community. The Portland community is one of the poorest communities in Jefferson County.

Link to any available information regarding the school's theatre program?

<https://m.facebook.com/The-Maestros-Inc-1557337011247635/>

The NCES is part of the United States Department of Education. It collects, analyzes, and publishes statistics on education in the United States. Here you can view enrollment by grade, gender, ethnicity, title 1 status, student/teacher ratio, etc.

Paste the link to the school's NCES record

https://nces.ed.gov/globallocator/sch_info_popup.asp?Type=Public&ID=210299000785

Are you applying as a non-profit parent group on behalf of a K-12 public school?

No

Page: Proposal Narrative

Project Title

Sound Design Lab

Project Short Description / Executive Summary

Our goal is to develop a fully equipped, fully functioning Sound Design Lab that would expand our theatre and music education programs during the school day as well as create new opportunities for the students, school and community to experience student – generated work.

Because we are now the only Visual and Performing Arts Magnet for middle school students in the entire district, additional equipment and materials are needed to implement a high quality theater and music education programs. With this funding, the school could greatly expand the theater and music education programs for students. We could begin offering classes and educational experiences in an area that previously we have not been able to provide to students.

Project Description

As we continue to expand our theatre and music education programs at WMSFA, funding from the American Theatre Wing Classroom Resource grant would help us create a Sound Design Lab offering students the necessary tools and experience for success in sound design and in all areas of the theatre. Students would learn a combination of technical, management and design training — as well being introduced to sound recording and mixing, and receive hands-on experience sound designing for theatre productions. Students would use the Sound Design Lab for classroom assignments in both theatre and music.

Sound design is an ever-evolving field, and a subject that is naturally engaging, capturing the imaginations, minds and hearts of young people. Our goal is to be able to teach the fundamentals of audio, while expanding the creative skills necessary to edit, mix, compose, and create sound design in the classroom and for the stage. Our priority will be to teach sound design and sound operation for the theatre, providing every student the opportunity to create and experience student-generated work and to apply their skills to student projects ranging from classroom assignments to school-wide assemblies, concerts, dance and theatre productions.

Beginning in school year 2018-19, we will begin offering a related arts course for students specifically in Sound Design. We could offer an afterschool and summer program for students who are specifically interested in this area of music and theatre production.

Description of Need

The district has devoted significant resources to the school since it has been designated as the Visual and Performing Arts Magnet including renovations and staffing devoted to academic interventions such as math and literacy, an Arts Magnet Coordinator, and mental health and behavior supports.

The district has provided some materials and supplies for the theatre, music, dance, and visual arts programs, but we want to offer our students more. With such a high poverty population, students do not have the opportunity or resources to develop or explore their artistic talents and skills outside of school. We want to have the tools and resources to allow them to do that to the greatest extent possible.

We want to show them more career opportunities in the area of theatre and music. The Sound Design Lab will provide new learning and hands-on experiences for our students. It will give them a chance to broaden and personalize their learning.

Goals for this project:

- 1) Create a fully equipped Sound Design Lab for student learning.
- 2) By August 2018, offer a Sound Design class as a related arts.
- 3) By January 2019, establish an afterschool program for students interested in sound design.
- 4) Summer 2019, offer a two-week summer program in sound design.

Please list the total request for your grant. Grant requests of up to \$100,000 will be considered, but the priority of our funding would be for resource requests in the \$10,000 to \$40,000 range, allowing us to extend meaningful resources to multiple deserving schools each year. Please be sure to let us know below if our grant would be the sole source of funding for your project.

Total Budget

18220

Requested ALW Initiative Grant Amount

18220

Raised Budget/Matching Funds

0

Budget Detail

Download File

Project Completion Date

6/30/2018

Described raised or matching fund source(s)

Parents of WMS students formed the nonprofit organization, The Maestros, Inc., especially to raise support for the theatre and music programs at WMSFA. Both the PTSA and Maestros will continue with fundraising to support WMSFA regardless of whether we receive this grant. We may also pursue student fundraisers. WMSFA has the support of many generous arts organizations and donors in the community, and we will continue to seek their support for this project and others as we expand and enhance our arts education programs.

At this time, the American Theatre Wing Classroom Resource grant is the only source of funding we have identified for the Sound Design Lab.

Describe whether this funding is contingent on receiving support from our grant

WMSFA has the support of many generous arts organizations and donors in the community, and we will continue to seek their support for this project and others as we expand and enhance our arts education programs.

Project Schedule

Funding Notification December 2017

Grant/contract approved by Jefferson Co. Board of Education February 2018

All equipment and supplies purchased/delivered for lab March 1 – April 30, 2018

Installation of Sound Design Lab June 1- 30, 2018

Students begin using Sound Design Lab September 1, 2018

Key project leaders

Steven Rahe – Steven holds a MFA in theatre from Brooklyn College, City University of New York. He served as Education Director at Actors Theatre of Louisville for six seasons and at Stage One Children's Theatre for four seasons. He has taught at WMSFA since the fall of 2014, and is serving as the Arts Magnet Coordinator this year as well as teaching theatre to grades 6, 7 and 8.

Tiffany LaVoie – Tiffany is in her eight year of teaching drama at WMSFA. She holds her MFA in theatre from the University of Louisville. She has toured extensively around the country as an actress, most recently with the Kentucky Shakespeare Festival. She is a board member of the Fairness Campaign, a local advocacy group in support of inclusion for all.

Katie Cook – Katie is in her sixth year of teaching vocal arts at WMSFA. She has a MA in music education and has taught secondary choir for 11 years total. Additionally, she serves as Director of the Chorale for the Louisville Youth Chorus. Katie is the music director for the musical productions at WMSFA.

Project Volunteer Plan (if applicable)

The Maestros, Inc. is the arts boosters volunteer parent group at WMSFA. It was founded in 2014 to support the Music Department. For the 2016-2017 school year, our scope broadened to provide support to all of the arts majors. 2017-2018 is anticipated to be a year of growth for The Maestros, Inc. Annual memberships support the Band, Orchestra, Choir, Theater, Dance and Visual Arts programs to ensure students continue to receive a broad range of instruction, experiences and opportunities.

Youth Performing Arts School (YPAS) Technical Theatre Department – The Department of Design and Production is one of the most unique aspects of the Youth Performing Arts School. In the entire nation, only a very small number of performing arts schools offer a major in this field. Most students cannot obtain formal technical theatre training until college. The Department of Design and Production provides both traditional classroom instruction and "hands-on" experience in all of the areas of technical theatre - Scenery, Costumes, and Lighting/Sound. All students receive training in all of these areas; students are not allowed to specialize in one specific production area.

Upload a letter of support and approval for this project from the school

[Download File](#)

Page: School's Past Arts Education Work

Sample 1 , still photo

[Download File](#)

Caption

Choir performing at Fourth Street Live event in downtown Louisville

Sample 2

[Download File](#)

Sample 2 Description

Spring 2017 musical

Sample 3

Download File

Sample 3 Description

LPAS Flash Mob Actors Theatre

**American Theater Wing/Andrew Lloyd Webber Foundation Grant
Sound Design Lab
Western Middle School for the Arts
January 1 - June 30, 2018**

24 channel mixer	\$3,200
Router	\$250
Mounting kit and wall speaker brackets	\$1,100
Two-way passive loudspeaker	\$600
Main speaker package (top, bc	\$3,500
Amplifiers (3)	\$3,500
Sub Woofer	\$220
Cabling and connectors	\$750
Fill speakers (2)	\$1,100
Equipment Installation	\$4,000
TOTAL	\$18,220