

School-Related Student Trip Request Form

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.

FACULTY MEMBER(S) SPONSORING TRIP Miranda Smith

TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip ☐ Class Trip (i.e., junior, senior), specify _____
☐ Organization/Club Trip, specify _____ ☐ Other (athletic, band, if applicable) _____

DESTINATION Fresh Thyme Market ADDRESS Newport, KY PHONE 859-486-2106

- ☐ Out of State ☐ Out of County ☒ Within County

☐ Overnight; give name, address, phone of lodging _____DATE(S) OF TRIP Fri. March, 23rd DEPARTURE TIME 9:30 RETURN TIME 11:30PURPOSE/EDUCATIONAL VALUE Tour of Fresh Thyme market to learn about nutrition and healthy foods, sample foods, tour of juice room, and sing along dance activities.SOURCE OF FUNDING FOR TRIP Preschool grant

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

BILL TRIP EXPENSES TO: ☐ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☒ OTHER, SPECIFY Preschool grantNUMBER OF: STUDENTS 22 FACULTY SPONSORS 4 OTHER CHAPERONES 6
TOTAL # OF PARTICIPANTS 32

MODE OF TRANSPORTATION

- ☒ CERTIFICATED COMMON CARRIER; SPECIFY Bellewe Independent Schools
☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) _____

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students? ☒ Yes ☐ NoMiranda Smith

Signature of Faculty Sponsor

3-6-2018

Date

Trip has been ☐ approved ☐ disapproved. Reason for disapproval _____

Signature of Board Chairperson

Date

For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

RELATED PROCEDURES:

09.36 AP.211, 09.36 AP.23

Review/Revised:7/11/13

Southgate Staff:

- **Miranda Smith**
- **Nancy Smith**
- **Shiloh Schweitzer**
- **Anna Kennedy**

Parent Volunteers:

- **Ashley Bryan**
- **Julie Bramel**
- **Cierra O'Banion**
- **Carrie Weber**
- **Krista Burgenstock**
- ***Note: This event is open to the public and it is on a day in which preschool does not have school. Parents are welcome to transport their child directly to Fresh Thyme Market and stay for the event with their child. We are also offering bus transportation to students who need transportation, such as students coming from Kings Kids or students without transportation.**