M E M O R A N D U M

**TO: Randy Poe, Superintendent**

 **Bonnie Rickert, Chairperson**

 **Board Members**

**FROM: Linda Schild, Director Finance**

**DATE: February 5, 2018**

**RE: Insurance Broker Service Renewal**

**The proposal for Insurance Broker Services was renewed and awarded to Roeding Insurance for the period of July 1, 2017 through June 30, 2018.**

**Roeding Insurance representatives have proposed to continue to provide the broker services with no changes to the current terms.**

**I recommended the bid be renewed for the period of July 1, 2018 through June 30, 2019 with Roeding Insurance, as presented.**