

## ***MEMORANDUM***

To: Bonnie Rickert, Board Chair  
Board Members  
Randy Poe, Superintendent

From: Mike Ford, Director of Pupil Personnel

Date: February 16, 2018

Re: **Instructional Time for the 2018-2019 School Year  
702 KAR 7:125 Pupil Attendance**

The Kentucky Department of Education requires a School Board order of approval regarding district instructional time. Therefore, in accordance with Board Policy 08.31, I am recommending Boone County Schools have a minimum instructional day of 6 hours and 15 minutes. Kindergarten shall be provided no less than the equivalent of half-day sessions.

By increasing the instructional day an additional 15 minutes, we are bringing continuity to the schools' instructional schedule allowing for more instructional time to be provided to our students during the school day. The added time will also allow for additional days of professional development for staff and flexibility within the school calendar.

I recommend the Board approve Instructional Time for the 2018-2019 School Year per 702 KAR 7:125 as presented.