

[Marion County Board of Education Regular Meeting]

[February 8, 2018] [5:00 p.m.]

[Administration Building, 755 East Main Street, Lebanon, KY 40033]

Attendance Taken at 4:56 PM:

Present Board Members:

Mr. Robert Cecil
Mr. Kaelin Reed
Mrs. Carrie Truitt
Mr. Brad Cox
Mrs. Peggy Downs

I. Call to Order

II. Pledge of Allegiance/Moment of Silence

Discussion:

The Pledge of Allegiance was led by Student Ambassadors Alice Farmer, Cassidy Logsdon, and Noah Abell.

III. Amend the Agenda (Attachment #1)

Motion Passed: Approval to amend the agenda as shown in Attachment #1 passed with a motion by Mr. Robert Cecil and a second by Mr. Kaelin Reed.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

IV. Communications

IV.A. Superintendent Report (Attachment #2)

IV.A.1. Break/Special Recognition -

Board Chairman Robert Cecil recognized Superintendent Schlosser for being a champion for ALL kids and her published endorsement and acknowledgement in the book, *Disrupting Poverty*, by Kathleen M. Budge & William H. Parrett.

Superintendent Schlosser was presented with a certificate and an autographed book copy signed by the co-author Dr. William Parrett. The district administrators also presented her with a commemorative artwork canvas of pictures. Cake and punch were served in honor of her accomplishments and in celebration of her hard work, dedication, and determination to educate ALL children.

IV.B. Finance Report

Discussion:

Finance Director Ruth Ann Cocanougher gave the financial report for January 2018.

V. Student Learning Services

V.A. Consider Approval of Policy Revisions for 03.125 and 03.225 Expense Reimbursement

Motion Passed: Approval of the policy revisions for 03.125 and 03.225 Expense Reimbursement passed with a motion by Mr. Kaelin Reed and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes

Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI. Student Support Services

VI.A. Consider Approval of FY2019 School SBDM Staffing Allocation Guidelines (Attachment #3)

Motion Passed: Approval of the FY2019 School SBDM Staffing Allocation Guidelines as shown in Attachment #3 passed with a motion by Mr. Brad Cox and a second by Mr. Robert Cecil.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI.B. Consider Approval of Advertisement of Request for Proposal for HVAC Services

Motion Passed: Approval of the advertisement of the Request for Proposal for HVAC services passed with a motion by Mr. Robert Cecil and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI.C. Consider Approval of Advertisement of Request for Proposal for Copier Services

Motion Passed: Approval of the advertisement of Request for Proposal for copier services passed with a motion by Mr. Brad Cox and a second by Mrs. Peggy Downs.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI.D. Consider Approval of Advertisement of Request for Proposal for Banking Services

Motion Passed: Approval of the advertisement of Request for Proposal for banking services passed with a motion by Mr. Kaelin Reed and a second by Mr. Robert Cecil.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI.E. Consider Approval of Revised BG-5 for WMES Roof Replacement Project

Motion Passed: Approval of the revised BG-5 for the West Marion Elementary School Roof Replacement Project passed with a motion by Mrs. Carrie Truitt and a second by Mrs. Peggy Downs.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes

Mrs. Peggy Downs Yes

VI.F. Consider Approval to Extend the Superintendent's Contract for One Additional Year

Motion Passed: Approval to extend the superintendent's contract dated January 27, 2017, for one additional year beyond the current term of employment scheduled to expire June 30, 2021, now to expire June 30, 2022, and to enter into a first amendment to the superintendent's contract to reflect this extension, all action to be effective February 8, 2018, passed with a motion by Mr. Brad Cox and a second by Mrs. Peggy Downs.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI.G. Consider Approval of the Revised BG-1 for a New MC Knight Academy and MC High School Renovation

Motion Passed: Approval of the Revised BG-1 for a new Marion County Knight Academy and the Marion County High School renovation passed with a motion by Mr. Kaelin Reed and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VI.H. Consider Approval to Award the Site Survey Contract

Motion Withdrawn: Approval to award the site survey contract was withdrawn by Mr. Brad Cox.

Motion Passed: Approval to table the agenda item to award the site survey contract passed with a motion by Mr. Kaelin Reed and a second by Mrs. Peggy Downs.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VII. Student Learning & Support Consent Items

Motion Passed: Approval of all consent agenda items VII A-I passed with a motion by Mr. Robert Cecil and a second by Mrs. Carrie Truitt.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

VII.A. Approval of Minutes

Rationale:

Regular Meeting - January 11, 2018

Special Called Work Session - January 26, 2018

VII.B. Approval of Use of District Property

VII.C. Approval of School Fundraisers

Rationale:

LES - Concessions at Dance Feb. 2 & 9, 2018
WMES - World's Finest Chocolates March 2018

VII.D. Approval of 2018-19 Campbellsville University Student Teacher Agreement

VII.E. Acceptance of Heartland Trail ASAP Donation of \$2,500 for Student Drug Testing

VII.F. Approval of Ky Innovation Lab Network Travel Fund Grant for \$2,500

VII.G. Approval of FY's 19-20 FRYSC School District Assurance Certification

VII.H. Approval of MC Arts & Humanities Council Grant Application for LES for \$2,500

VII.I. Approval of 2018 Hord's Landscapes Service Agreement for \$6,200

VIII. Acknowledgement of Personnel Actions (Attachment #4)

IX. Adjournment

Motion Passed: Adjournment of the meeting at 6:25 p.m. passed with a motion by Mr. Brad Cox and a second by Mr. Robert Cecil.

Mr. Robert Cecil	Yes
Mr. Kaelin Reed	Yes
Mrs. Carrie Truitt	Yes
Mr. Brad Cox	Yes
Mrs. Peggy Downs	Yes

Chairperson

Superintendent

Board of Education - Regular Meeting
February 08, 2018 5:00 PM
Administration Building
755 East Main Street
Lebanon, Kentucky 40033

Attachment #1

- | | |
|--|----------------------|
| I. Call to Order | Robert Cecil |
| II. Pledge of Allegiance/Moment of Silence | Student Ambassadors |
| <i>III. Amend the Agenda (Attachment #1)</i> | |
| IV. Communications | |
| A. Superintendent Report (Attachment #2) | Taylorla Schlosser |
| B. Finance Report | Ruth Ann Cocanougher |
| V. Student Learning Services | |
| A. Consider Approval of Policy Revisions for 03.125 and 03.225 Expense Reimbursement | |
| VI. Student Support Services | |
| A. Consider Approval of FY2019 School SBDM Staffing Allocation Guidelines (Attachment #3) | |
| B. Consider Approval of Advertisement of Request for Proposal for HVAC Services | |
| C. Consider Approval of Advertisement of Request for Proposal for Copier Services | |
| D. Consider Approval of Advertisement of Request for Proposal for Banking Services | |
| E. Consider Approval of Revised BG-5 for WMES Roof Replacement Project | |
| F. Consider Approval to Extend the Superintendent's Contract for One Additional Year | |
| <i>G. Consider Approval of the Revised BG-1 for a New MC Knight Academy and MC High School Renovation</i> | |
| <i>H. Consider Approval to Award the Site Survey Contract</i> | |
| VII. Student Learning & Support Consent Items | |
| A. Approval of Minutes | |
| B. Approval of Use of District Property | |
| C. Approval of School Fundraisers | |
| D. Approval of 2018-19 Campbellsville University Student Teacher Agreement | |
| E. Acceptance of Heartland Trail ASAP Donation of \$2,500 for Student Drug Testing | |
| F. Approval of Ky Innovation Lab Network Travel Fund Grant for \$2,500 | |
| G. Approval of FY's 19-20 FRYSC School District Assurance Certification | |
| H. Approval of MC Arts & Humanities Council Grant Application for LES for \$2,500 | |
| <i>I. Approval of 2018 Hord's Landscaping Service Agreement for \$6,200</i> | |
| VIII. Acknowledgement of Personnel Actions (Attachment #4) | |
| IX. Adjournment | |

Marion County Public Schools: Where We ...



February 8, 2018

Leadership

Book Studies:

The Leadership Challenge
Redefining Ready

Excellent Teaching & Powerful Learning

- Partnership between Campbellsville University and MCPS with attract, retain, and recruit initiatives. Over 60 students (teachers in training) will be participating in classroom experiences helping students and teachers. (small group learning, live scoring, teaching one-on-one, etc.)
- Summer Dream Academy planning has begun; MCATC grant for \$5000
- Incredible Readers at Glasscock Elementary using Accelerated Reading Points
- GES Culture Fair - Each grade will focus on a different country to present during the morning meeting
- Elementary Principals weekly PLC meetings to ensure students are middle school ready
 - Guaranteed Viable Curriculum
- PLC Counselors, Troy Benningfield
- Dana Thomas's article on Live Scoring is featured in the Kentucky Teacher magazine and The Lebanon Enterprise. This is a part of the work as a Hope Street Fellow.
- Jessica Montgomery, MCHS Career and Technical Education Teacher received a grant to attend a leadership conference, 2018 CAFE', June 14-16 in Milwaukee, Wisconsin.
- Kentucky Innovation Travel Grant, Personalized Learning

High Expectations

- Safety Procedures
 - All FRYSC Directors are planning a parent event to address how parents can support positive social media
 - Scott Harvey visited MCMS & MCKA to discuss positive and appropriate use of social media, January 31st
 - MCMS Kindness Campaign
- **Six BIG Dreams - Spring Summit, April 19, 2018**
 - **Learning Begins at Birth**
 - Expansion of Books for Babies through a partnership with M.C. Public Library, Friends of the Library, & the *Dolly Parton Imagination Library* -

Every child, birth to age 5 receives a new book at their home every month; to date **614** ACTIVE and **83** GRADUATED!

- Born Learning Academies:
 - West Marion Elementary: February 13 & March 13
 - Glasscock/Calvary Elementary: February 15, March 15, April 25, May 17
 - Lebanon Elementary: February 16, March 16, April 20

○ **Universal Pre-School**

- Feb. 9th - MCPS Preschool Teachers, Head Start, & our Daycare Partners will be attending a STEAM (science, technology, engineering, art, and math) training at GRREC
- March 2nd - MCPS Preschool Teachers will attend a music training at Anderson Regional Training Center; Each teacher will receive \$2,200 supplies for music/art classroom

Marion County Preschool Numbers for 2017-18	3 Year Old	4 Year Old	Total
Marion Co. Public Schools	27	108	135
GES	13	47	60
LES	10	28	38
WMES	4	33	37
St. Augustine	15	19	34
Head Start	23	57	80
Loretto Daycare	4	4	8
Kids Place	9	5	14
Cornerstone	33	17	50
Total	111	210	321

○ **1:1 Technology**

○ **Market-Connect-Communication**

- Partnership between MCPS, local producers, and the M.C. Agriculture Extension Staff to begin a Farm to Table District, February 7th
- Leadership Lebanon Participant Shelley Badgett- Backpack Program & Scholarship for MCHS
- Independent Stave Company-Kentucky Cooperage Donation for \$2,000 for Backpack Program

○ **Next Generation Marion County**

- Lebanon Elementary School hosted a Leadership Community Reception
- Young Leaders Conference, March 17th, 4th-8th grade students

○ **All Students Graduate College & Career Ready**

- DREAM Career Job Fair
- 3rd Grade Students are visiting college campuses
 - LES - University of Kentucky
 - GES - Campbellsville University/April 2018
 - WMES - Campbellsville University/October 2017
 - CES - Campbellsville University/Spring 2018
- 66 Students are College Ready (Academic Benchmark)
- 35 Students have earned Industry Certification
- 27 Seniors met Dual Credit and/or AP Benchmark
- 50 Seniors passed KOSSA Test
- 32 Students have earned OSHA Certifications

Communication

- 1st Meeting with MC Education Foundation, February 14th
- February 19th - Make up Day/Students & Staff
- Marshall County Tragedy, MCHS & WCHS Game Honored School Community
- Completed 104 Days
- 70 Days Remain
- 7 weeks until Spring Break
- 15 weeks until the last day of school

Allocated extended duty days and supplements are included in various positions as noted in the Extended Duty Schedule and School Extended Day Schedule.

V. SUPPLEMENTAL CERTIFIED ALLOCATION

A supplemental allocation will be provided to each school for all other certified SBDM positions. This allocation should be used for position(s)/program(s) deemed essential by the school's council, such as assistant principal, PE, Music, Art, Band, and any other elective programs. Projected enrollment will be used to determine the March 1 FTE allocation at each level as follows:

Elementary (K-5) 125:1

VI. DISTRICT ITINERANT CERTIFIED ALLOCATION

- 1 Itinerant Chorus/Drama/Theater Teacher & 1 Itinerant PE Teacher
- 2 Itinerant Band Teacher
- 1.7 Itinerant Art Teacher & 1 Itinerant PLTW Teacher
- 1 Itinerant World Language Teacher & 1 Itinerant PLTW Teacher
- 1 Itinerant Communications/Technology Teacher
- 1 Itinerant Agriculture Teacher
- 1 Itinerant Family Consumer Science Teacher
- 1 Itinerant Business Teacher

VII. CLASSIFIED STAFF

Classified staff will be allocated as follows:

A. Instructional Assistants

School Level	Allocation	Hours per Day	Days per Year
Elementary (kindergarten)	24:1	7	183
Middle/High (ISD)	1	7	183
HCSA	1	7	183

B. Secretary/Attendance Clerk/General Aide

School Level	Allocation	Hours per Day	Days per Year
Elementary	1	4	207
<300 students	1	7	183
Elementary	1	8	183

>300 students	1	7	183
Middle	1	8	183
	1	7	183
High	1	8	240
	1	8	187
	1	7	183
	1	7	183

C. Bookkeeper

School Level	Allocation	Hours per Day	Days per Year
Elementary <300 students	1	4	207
Elementary >300 students	1	8	207
Middle	1	8	207
High	1	8	240

D. Custodians

School	Sq Footage	Allocation	Hours per Day	Days per Year
Calvary	22,596	1	8	260
		1	2	176
Glasscock	55,680	1	8	260
		1	8	240
		2	4	180
Lebanon Elem	37,498	2	8	260
		1	4	180
WMES	43,219	2	8	260
		1	4	180
Lebanon Middle	78,082	3	8	260
SCMS	72,657	3	8	260
High School	121,654	5	8	260

E. Food Service

School	Allocation	Hours per Day	Days per Year
Calvary	1	8	192
	3	6.5	184
Glasscock	1	8	192

	6	6.5	184
Lebanon Elem	1	8	192
	6	6.5	184
WMES	1	8	192
	6	6.5	184
Marion County Knight Academy	1	8	192
	5	6.5	184
Marion County Middle School	1	8	192
	5	6.5	184
High School	1	8	192
	1	7	187
	7	6.5	184

Marion County Board of Education
February 8, 2018

Personnel Actions for the February 8, 2018 Board Meeting –

Certified

- Appointment of Amy T. Mattingly as a homebound instructor for a student at Marion County Knight Academy at regular hourly wage, no less than \$20 per hour, current rate per mile to and from the residence of the student, effective January 4, 2018.
- Appointment of Tara Tatum as a homebound instructor for a student at Marion County High School at regular hourly wage, no less than \$20 per hour, current rate per mile to and from the residence of the student, effective January 22, 2018.
- Appointment of Rosalyn Howlett as a preschool teacher at Lebanon Elementary School, effective February 6, 2018.
- Appointment of Emily Fenwick as an emergency certified substitute teacher, effective January 22, 2018.
- Appointment of Amanda Rose Mattingly as a district emergency certified substitute teacher, effective January 19, 2018.
- Appointment of Cathy Edelen as a certified extended school services daytime waiver instructor at West Marion Elementary School, effective January 23, 2018.
- Appointment of Betty O'Daniel as a certified extended school services daytime waiver instructor at Lebanon Elementary School, effective January 23, 2018.
- Appointment of Michelle Pierce as a certified extended school services instructor at Lebanon Elementary School, effective January 23, 2018.
- Appointment of Kayla Milby as a certified extended school services instructor at Marion County High School, effective January 30, 2018.
- Appointment of Greg Conley as a certified extended school services instructor at Marion County Knight Academy, effective December 1, 2017.
- Appointment of Julie Hunt as a certified extended school services instructor at Marion County Middle School, effective November 1, 2017.

Classified

- Acceptance of Danny Miles resignation as custodian at West Marion Elementary School, effective January 26, 2018.
- Acceptance of Phillip Dunn's resignation as custodian at Marion County High School, effective February 1, 2018.
- Appointment of Billy Dye as a district bus driver, effective January 22, 2018.
- Appointment of Billy Dye a substitute custodian districtwide, effective February 6, 2018.
- Appointment of Kirsten Bickett as an instructional assistant at West Marion Elementary School, effective January 24, 2018.
- Appointment of Alicia Farmer as a district bus driver, effective January 24, 2018.
- Approval of an additional 3 hours per day for Lidiane Macedo at Marion County Middle School for a total of 7 hours per day, effective February 5, 2018.
- Appointment of Matthew Johns as assistant JV baseball coach for Marion County High School, effective January 18, 2018.
- Appointment of David Robinson as assistant freshmen baseball coach for Marion County High School, effective January 18, 2018.

Marion County Board of Education

February 8, 2018

- Appointment of Jimmy Morgeson as a district middle school volleyball coach, effective January 4, 2018.
- Appointment of Sterling Newton as a district middle school volleyball coach, effective January 4, 2018.
- Appointment of Connie Shewmaker as a district substitute bus monitor, effective December 14, 2017.
- Appointment of Regina Ewing as a district substitute bus monitor, effective January 16, 2018.