**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, January 22, 2018**

**Spencer County Middle School Media Center**

**Board Members Present:**

Ms. Debbie Herndon, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**Others Present:**

Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Mary Lynn Martin, Jim Oliver, Diana Thomas, Vicki Goodlett, Heidi McCarty, Mike McCarty, Eric Cecil, Steven Rucker, Justin McElfresh, Curtis Wheeler, Kay Pence, John Shindlebower, Michele Barlow and others

**ORDER # 93**

**CALL TO ORDER**

The January 22, 2018 Monthly Meeting was called to order at 6:31 p.m. by Ms. Debbie Herndon, Board Chair.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Debbie Herndon read the Statement of Board Mission and welcomed visitors.

**ORDER # 94**

**REVIEW AND ADOPT AGENDA**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to adopt the January 22, 2018 agenda as presented.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**RECOGNITIONS:**

**Going the Distance Award**

Mr. Curtis Wheeler, bus driver, received the January Going the Distance Award.

**School Board Recognition**

Superintendent Adams recognized the Board Members for their commitment and dedication to students and staff.

**CITIZENS AND DELEGATIONS**

No citizens addressed the board.

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Report: Review of CDIP: Mr. Chuck Abell
2. Superintendent’s Report: Chuck Adams
   1. Governor’s Budget Proposal – House Bill 200
   2. TES Construction Project/SCHS Proposal
      1. Baseball Lighting Package
      2. TES Floors
      3. TES Heating difficulties between rooms
      4. Update on garage site
   3. Enhanced Vocational Schedule
   4. Technology Infrastructure
   5. Calendar Committee for 2018-2019
   6. Draft Budget

**ACTION WITH DISCUSSION**

**ORDER # 95**

**APPROVAL OF BOARD MINUTES**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the December 18, 2017 minutes as presented.

s

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 96**

**2018 BOARD OF EDUCATION MEETING DATES**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the 2018 Board of Education Meeting Dates as presented and listed below.

**Regular Monthly Meetings (All meetings at 6:30 p.m.)**

January 22, 2018 SCMS Media Center

February 26, 2018 SCHS Media Center

March 26, 2018 SCMS Media Center

April 23, 2018 SCHS Media Center

May 21, 2018 SCMS Media Center (1 week early – Memorial Day)

**June 28, 2018 SCHS Media Center**

July 23, 2018 SCMS Media Center

August 27, 2018 SCHS Media Center

September 24, 2018 SCMS Media Center

October 22, 2018 SCHS Media Center

November 26, 2018 SCMS Media Center

December 17, 2018 SCHS Media Center (1 Week Early – Christmas)

**Scheduled Work Sessions (All meetings at 6:30 p.m.)**

April 12, 2018 (Thursday) Taylorsville Elementary Media Center

**June, 2018 (Date TBA)** Spencer County Elementary Media Center

October 4, 2018 (Thursday) Spencer County High School

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 97**

**2018-2019 SCHOOL CALENDAR**

A motion was made by Mr. Bart Stark and Ms. Janet Bonham to approve the 2018-2019 School Calendar as presented.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 98**

**MODIFICATION OF THE PRESCHOOL INSTRUCTIONAL YEAR PER POLICY 08.1114 BEGINNING WITH THE 18-19 SCHOOL YEAR**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Janet Bonham to approve the modification of the preschool instructional year per policy 08.1114 beginning with the 2018-2019 school year.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 99**

**SELECTION OF LEGAL COUNSEL (BOARD ATTORNEY)**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to retain the services of Chenoweth Law Office for legal counsel.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 100**

**SFCC DEBT SERVICE OFFER OF ASSISTANCE**

A motion was made by Ms. Janet Bonham and seconded by Mr. Bark Stark to accept the SFCC Debt Service Offer of Assistance in the amount of $7,614 for the use on future priority one projects only that are bonded after June 30, 2018.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 101**

**KETS OFFER OF ASSISTANCE**

A motion was made by Ms. Janet Bonham and seconded by Dr. Lynn Shelburne to accept the entire amount of the SFCC KETS Offer of Assistance in the amount of $41,912 to be matched at the present time.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 102**

**CONSTRUCTION INVOICES (BG-15310 NEW ELEMENTARY SCHOOL) AND (BG-17-236 HIGH SCHOOL) INVOICES PENDING UP THROUGH JANUARY 22, 2018)**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Sandy Clevenger to approve the BG-15310 New Elementary School invoices (listed below) pending up through January 22, 2018.

* 1. Graphic for Athletics $9,965.00
  2. Graphic for Athletics $2,400.00
  3. Graphic for Athletics $1,110.00

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 103**

**TECHNOLOGY CORE UPGRADE**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to approve the Technology Core Upgrade with the estimated cost of $64,803 as presented.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER #104**

**SCHS BASEBALL LIGHTING PACKAGE**

A motion was made by Mr. Bart Stark and seconded by Dr. Lynn Shelburne to approve the SCHS Baseball Lighting Package to include infrastructure lighting needs for the softball field.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 105**

**SCMS SOFTBALL DUGOUTS**

A motion was made by Mr. Bart Stark and seconded by Ms. Janet Bonham to approve the Revised BG 16-178, External Contract with Spencer Christian Church, and quotes as presented to complete the SCMS dugout project.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 106**

**ACTION BY CONSENT**

A motion was made by Mr. Bart Stark and seconded by Ms. Sandy Clevenger to approve the Action by Consent Items (as listed below).

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements

**Spencer Co Middle School Spencer Co. High School**

Helen Detrich, IA Donald Murphy, Head Softball Coach

Miranda Foree, Family Advocate (full-time), 21st Century Program

Ashley Owens, Language Arts Teacher (.8) Rank 3

**Other** **Resignations**  
Mary Hodge, Sub Classified Laura Jones, Emergency Cert Sub 1/4/18

Martha Trauth, Certified Sub Teacher, Rank 2 Lillian Clark, Sub Classified eff 1/5/18

Tiffiany Nethery, Sub Classified Desiree Canan, Child Care Worker 2/2/18

Karen Sullivan, Sub Classified

Lauren Henderson, Emergency Cert Sub Teacher, Rank 4

1. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS Dance Team – Nashville, TN
   2. SCMS YClub/KUNA Louisville, KY Overnight
2. Fundraiser Approvals

**Spencer County Elementary**

* PTA Spring Fundraiser: Butter Brad Braided Pastries March, 2018

Purchase of instructional resources to support moving student achievement, to provide trade books which support Thematic Teaching, and to support technology purchases that coincide with our school’s technology plan.

**Spencer County Middle School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Baseball | Hit-A-Thon  Donations | Jan 23-Feb 21, 2018 | Balls, Helmets, Practice Equipment | Students/Adults |
| Baseball | Banner Sales | Jan 23-Feb 28, 2018 | Field Maint, Equipment | Students/Adults |
| KUNA/YClub | ABC Fundraising | January 23 – February, 2018 | KUNA Conference | Students/Adults |
| \*School Wide | Movie Night | April/May 2018 | Raise Money for St. Jude & Kosair | Students/Adults |
| \*School Wide | Penny Wars | March/Apr/May | Raise Money for St. Judy & Kosair | Students/Adults |
| \*School Wide | Donation Table | March/April | St. Jude & Kosair | Students/Adults |

**Spencer County High School**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Football | Sponsorships | Feb 1 – Dec 31, 2018 | Apparel & Equipment Purchases | Students & Adults |
| Football | Discount Card Sales | June 1 – August 15, 2018 | Apparel & Uniforms | Students & Adults |
| Football | Food & Beverage Sales at Churchill Down Events | May 1 – December 31, 2018 | Football & Boys Basketball | **ADULTS ONLY** |
| Football | Mulch Sale | Feb 1 – May 31, 2018 | Equipment Purchases for Football | Students & Adults |
| Football | Boys BBall Tourney | Jan 23 – July 31, 2018 | Uniform and apparel for football | Students & Adults |
| Football | Drive for Ford  Test Drive | Jan 23 – May 15, 2018 | Equipment for Boys Basketball & Football | Students & Adults |
| Educators Rising | Student Lanyards | January 23 – May 2018 | Club Events & Supplies | Students & Adults |
| Choir\*\* | Car Wash \*\* | August – Sept 2017 | Orlando Trip | Students & Adults |
| Choir\*\* | Little Caesars \*\*  Pizza Kits | November 2017 | Buses & Lodging for Orlando Trip | Students & Adults |
| Choir\*\* | Century Resources  Candy \*\* | August 2017 | Travel & Lodging for Orlando Trip | Students & Adults |
| Boys Basketball \*\* | Fan Cloth Spirit Wear \*\* | Aug – November 2017 | Uniforms, Travel Gear and Tournament Fees | Students & Adults |

\*\* While reconciling fundraiser worksheets over the holiday break, I came across three (3) fundraisers, which have already occurred without SBDM and BOE approval. After talking with the sponsor (which in years past had them approved), they thought they had submitted them for approval as did I. After researching prior minutes from SBDM & BOE minutes for the 2017-18 year. I realized they had not been approved. These are being submitted for the January meeting for approval. Going forward, we will implement new procedures to make sure this doesn’t happen again. ~Kim Foster, Bookkeeper, SCHS

1. Fee Requests:

Spencer County Elementary

|  |  |  |
| --- | --- | --- |
| SCES 4th Grade | Louisville Slugger Museum & Old Spaghetti Factory | $18.00 |

Spencer County Middle School

|  |  |  |
| --- | --- | --- |
| YClub | $250 (less after fundraisers and financial aid) | KUNA conference |
| Baseball | $110 | Uniforms (hat, pants, jersey) |
| YSC | $5 | Peer Leader Shirts |

Spencer County High School

|  |  |  |
| --- | --- | --- |
| AP Exams | $1.00 Increase  (Originally $93 was approved.) | AP Exams |

1. Surplus Items

*Spencer County High School Technology*

|  |  |  |
| --- | --- | --- |
| 27 | Dell Latitude 2120 Minis | Not Usable |
| 5 | Dell Optiplex, Dell Inspirion, Dell Latitude | Not Usable |
| 6 | CPS Clicker Systems | Not Usable |

*Central Office*

|  |  |  |
| --- | --- | --- |
| 1 | Frymaster (2 Fry Bay, 480 volt, 3 phase | Works, not allowed to use in the school kitchen per new federal NSLP regs |

1. Non Resident Contracts
   1. Barren County
2. Maternity Leave Requests
   1. Amanda Stump
   2. Erin Kelley
3. Approval of Annual Vendors (Model Procurement)
   1. River Printed Products
   2. John F Trompeter co
   3. John Zuercher Sheet, Inc.
   4. Sassy Bunny
   5. Robert H. Deibel Greenhouses LLC
   6. RML Shredding
   7. Seeds for the World Inc. DBA HPS
   8. WalMart
   9. Kroger
4. Superintendent’s Administrative Expenses Within 60 Miles (If Necessary)
5. Board’s Legislative Liaison to Attend KSBA Sponsored Legislative Meetings

**COMMUNICATIONS**

1. Board Members
   1. Ms. Sandy Clevenger conveyed a phone message from Scott Travis that his work on the SCMS field is not finished.
2. SCEA Update
   1. Ms. Kaye Pence thanked the Board for their continued commitment to the District. SCEA did not meet this month, due to weather.
3. Written Communication
   1. Review of Receipts and Expenditures
      1. Ms. Vicki Goodlett presented the draft budget to Board members and answered questions.
   2. Attendance Report – Month has not closed due to snow days
   3. Bus Maintenance Report
   4. Building Inspections
   5. SBDM Minutes
   6. Local Field Trips
   7. Health Office Visits
   8. Food Service Annual Assessment
   9. District Wellness Plan 2017-2018

**DIALOGUE AND FUTURE AGENDA TOPICS**

Nothing was noted by Board Members.

**ORDER # 107**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Mr. Bart Stark to make the agenda dated January 22, 2018 part of the official board minutes.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark

**ORDER # 108**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Sandy Clevenger and seconded by Mr. Bart Stark to adjourn meeting at 7:57 p.m.

Ms. Debbie Herndon

Ms. Janet Bonham

Ms. Sandy Clevenger

Dr. Lynn Shelburne

Mr. Bart Stark