

JEFFERSON COUNTY BOARD OF EDUCATION  
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

BID TABULATION

BID NO.: 7531

APPROVAL DATE: March 13, 2018

ITEM(S) QUOTED: MAIL SERVICE  
PART A - PRE-SORT MAIL  
PART B - MAIL PREPARATION

DATE BIDS RECEIVED: January 31, 2018

CONTRACT PERIOD: From April 2, 2018 through April 1, 2019,  
with a one-year renewal at the option of both parties.

QUOTED DISCOUNT TERMS: All vendors quoted Net terms.

VENDOR INSTRUCTIONS: No shipments/services are to be made against the contract.  
Purchase orders will be issued.

AWARD OF PROPOSAL: Parts A & B awarded to United Mail, LLC.

## MAIL SERVICE

### PART A - PRE-SORT MAIL SERVICES (JCPS NO. 4600649-1713479)

The following percentages are those quoted by: **UNITED MAIL, LLC**

PERCENTAGE OF POSTAL  
SAVINGS OFFERED TO THE  
SCHOOL SYSTEM

100%

PERCENTAGE OF POSTAL  
SAVINGS RETAINED BY  
YOU (THE VENDOR)

0%

### PART B - MAIL PREPARATION SERVICES (Price per piece) (JCPS NO. 4600649-2012968)

Item No. 1	List preparation (as per specifications), Estimated Quantity - 221,910	\$	<u>.004</u> Price per piece
Item No. 2	Machine folding 8 1/2" x 11" stock, Estimated Quantity - 124,012		<u>.005</u> Price per piece
Item No. 3	Machine folding 8 1/2" x 17" stock, Estimated Quantity - 123,244		<u>.006</u> Price per piece
Item No. 4	Machine folding 8 1/2" x 11" stock w/inserts, Estimated Quantity - 56,872		<u>.018</u> Price per piece
Item No. 5	Manually folding 8 1/2" x 11" stock, Estimated Quantity - 63,894		<u>.06</u> Price per piece
Item No. 6	Manually folding 8 1/2" x 17" stock, Estimated Quantity - 0		<u>.075</u> Price per piece
Item No. 7	Machine insert and seal - first insert into letter size envelope, Estimated Quantity - 0		<u>.023</u> Price per piece
Item No. 8	Machine insert - each additional insert into letter size envelope, Estimated Quantity - 0		<u>.005</u> Price per piece
Item No. 9	Machine insert and seal - first insert into flat size envelope, Estimated Quantity - 0		<u>.029</u> Price per piece
Item No. 10	Machine insert - each additional insert into flat size envelope, Estimated Quantity - 0		<u>.009</u> Price per piece
Item No. 11	Manually insert - first insert into letter size envelope, Estimated Quantity - 119,898		<u>.03</u> Price per piece
Item No. 12	Manually insert - each additional insert into letter size envelope, Estimated Quantity - 12,861		<u>.02</u> Price per piece

Item No. 13	Manually insert - first insert into flat size envelope, Estimated Quantity - 531	\$ .06 Price per piece
Item No. 14	Manually insert - each additional insert into flat size envelope, Estimated Quantity - 1,062	.04 Price per piece
Item No. 15	Manually insert into newsletter, Estimated Quantity - 1,829	.05 Price per piece
Item No. 16	Manually seal - letter size envelope, Estimated Quantity - 0	.05 Price per piece
Item No. 17	Manually seal - flat size envelope, Estimated Quantity - 531	.07 Price per piece
Item No. 18	Manual Match, Estimated Quantity - 57,833	.02 Price per piece
Item No. 19	Inkjet addresses - Letter size, Estimated Quantity - 221,379	.014 Price per piece
Item No. 20	Inkjet addresses - Flat size, Estimated Quantity - 531	.02 Price per piece
Item No. 21	Inkjet/correct permit indicia, Estimated Quantity - 3,366	.003 Price per piece
Item No. 22	Inkjet return address, Estimated Quantity - 2,835	.015 Price per piece
Item No. 23	Inkjet Fixed Message, Estimated Quantity - 50,817	.011 Price per piece
Item No. 24	Applying tabs 1" - 2 tabs (includes process and tab cost), Estimated Quantity - 319,784	.006 Price per piece
Item No. 25	Applying tabs 1" - 3 tabs (includes process and tab cost), Estimated Quantity - 4,365	.012 Price per piece
Item No. 26	Applying tabs 1 1/2" - 2 tabs (includes process and tab cost), Estimated Quantity - 113,744	.008 Price per piece
Item No. 27	Applying tabs 1 1/2" - 3 tabs (includes process and tab cost), Estimated Quantity - 0	.015 Price per piece
Item No. 28	Applying tabs 2" - 2 tabs (includes process and tab cost), Estimated Quantity - 0	.010 Price per piece
Item No. 29	Applying tabs 2" - 3 tabs (includes process and tab cost), Estimated Quantity - 0	.018 Price per piece
Item No. 30	Metering, Estimated Quantity - 57,833	.015 Price per piece

Item No. 31	Stamping, Estimated Quantity - 0	\$ <u>.01</u> Price per piece
Item No. 32	MLOCR sorting, Estimated Quantity - 57,833	<u>.015</u> Price per piece
Item No. 33	Pick-up Material Fee - Applies only if making additional trip.	<u>.00</u> Price per trip
Item No. 34	Return Material Fee - Applies only if making additional trip.	<u>.00</u> Price per trip
Item No. 35	Minimum Job Charge - Once minimum job charge is met individual bid pricing would apply.	<u>125.00</u> Price per job
<b>TOTAL BID (PART B - ITEM NOS. 1 THRU 35)</b>		<b>\$ <u>20,781.086</u></b>

## MAIL SERVICE

### PART A - PRE-SORT MAIL SERVICES (JCPS NO. 4600649-1713479)

The following percentages are those quoted by: **BLUEGRASS INTEGRATED COMMUNICATIONS**

PERCENTAGE OF POSTAL  
SAVINGS OFFERED TO THE  
SCHOOL SYSTEM

100%

PERCENTAGE OF POSTAL  
SAVINGS RETAINED BY  
YOU (THE VENDOR)

0%

### PART B - MAIL PREPARATION SERVICES (Price per piece) (JCPS NO. 4600649-2012968)

Item No. 1	List preparation (as per specifications), Estimated Quantity - 221,910	\$	<u>.004</u> Price per piece
Item No. 2	Machine folding 8 1/2" x 11" stock, Estimated Quantity - 124,012		<u>.005</u> Price per piece
Item No. 3	Machine folding 8 1/2" x 17" stock, Estimated Quantity - 123,244		<u>.005</u> Price per piece
Item No. 4	Machine folding 8 1/2" x 11" stock w/inserts, Estimated Quantity - 56,872		<u>.0290</u> Price per piece
Item No. 5	Manually folding 8 1/2" x 11" stock, Estimated Quantity - 63,894		<u>.05</u> Price per piece
Item No. 6	Manually folding 8 1/2" x 17" stock, Estimated Quantity - 0		<u>.05</u> Price per piece
Item No. 7	Machine insert and seal - first insert into letter size envelope, Estimated Quantity - 0		<u>.025</u> Price per piece
Item No. 8	Machine insert - each additional insert into letter size envelope, Estimated Quantity - 0		<u>.009</u> Price per piece
Item No. 9	Machine insert and seal - first insert into flat size envelope, Estimated Quantity - 0		<u>.029</u> Price per piece
Item No. 10	Machine insert - each additional insert into flat size envelope, Estimated Quantity - 0		<u>.009</u> Price per piece
Item No. 11	Manually insert - first insert into letter size envelope, Estimated Quantity - 119,898		<u>.03</u> Price per piece
Item No. 12	Manually insert - each additional insert into letter size envelope, Estimated Quantity - 12,861		<u>.009</u> Price per piece

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Item No. 16	Manually seal - letter size envelope, Estimated Quantity - 0	.02 Price per piece
Item No. 17	Manually seal - flat size envelope, Estimated Quantity - 531	.015 Price per piece
Item No. 18	Manual Match, Estimated Quantity - 57,833	.01 Price per piece
Item No. 19	Inkjet addresses - Letter size, Estimated Quantity - 221,379	.019 Price per piece
Item No. 20	Inkjet addresses - Flat size, Estimated Quantity - 531	.045 Price per piece
Item No. 21	Inkjet/correct permit indicia, Estimated Quantity - 3,366	.003 Price per piece
Item No. 22	Inkjet return address, Estimated Quantity - 2,835	.02 Price per piece
Item No. 23	Inkjet Fixed Message, Estimated Quantity - 50,817	.02 Price per piece
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Item No. 27	Applying tabs 1 1/2" - 3 tabs (includes process and tab cost), Estimated Quantity - 0	.01 Price per piece
Item No. 28	Applying tabs 2" - 2 tabs (includes process and tab cost), Estimated Quantity - 0	.012 Price per piece
Item No. 29	Applying tabs 2" - 3 tabs (includes process and tab cost), Estimated Quantity - 0	.012 Price per piece
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Item No. 31	Stamping, Estimated Quantity - 0	\$ <u>.03</u> Price per piece
Item No. 32	MLOCR sorting, Estimated Quantity - 57,833	<u>.015</u> Price per piece
Item No. 33	Pick-up Material Fee - Applies only if making additional trip.	<u>.00</u> Price per trip
Item No. 34	Return Material Fee - Applies only if making additional trip.	<u>.00</u> Price per trip
Item No. 35	Minimum Job Charge - Once minimum job charge is met individual bid pricing would apply.	<u>50.00</u> Price per job
<b>TOTAL BID (PART B - ITEM NOS. 1 THRU 35)</b>		<b>\$ <u>22,494.804</u></b>