



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

MEMO

TO: Keith Davis

FROM: Mark Mitchell 

DATE: February 14, 2018

RE: Board Agenda Item – Patio Sun Shelter – Eastside Middle School

Presented for Board approval is a request from Mr. Troy Wood to allow the PTSO to purchase and install a patio sun shelter at Eastside Middle School.

Eastside Middle School has a large, patio area that is used as an outdoor classroom setting near the rear entrance to the school next to the library. Similar to what we have covering district preschool playgrounds, Mr. Wood has envisioned covering this area with a sun shelter. Funding for the project will be from the PTSO. Since this will involve connecting the sun shelter to building, I've consulted with James Bauman with KDE. This project will not require going through the BG process but will require hiring an engineer to determine the necessary loading and attachment criteria for the sun shelter.

I recommend the Board approve the request from Mr. Troy Wood to allow the PTSO to purchase and install a patio sun shelter at Eastside Middle School.

Attachments: Memo from Mr. Troy Wood
Email from James Bauman

OK for Feb
B. Bauman

Eastside Middle School

We are Eastside.



Watch us S.O.A.R.!

6925 Highway 44 East – Mt. Washington, KY – 502-869-5000 – Fax 502-538-0659

To: Mark Mitchell

From: Troy Wood

Date: January 10, 2018

RE: Board Agenda Item – Eastside Grounds Improvement Project: Patio Sun Shelter

Eastside Middle School would like approval to move forward with the following pre-approved grounds improvement projects. Board approval has already been granted for installation of canopy shelter on campus (November 30, 2015 Grounds Improvement Project Memo). With the recent installation of an outdoor patio area, Eastside would like to install canopy shelter to provide shade. The preferred method of installation would be to attach them to the side wall of the building and to the awning. Each of three triangular canopies would require a total of 9 connection points to the existing structures. Installation to the structure will significantly reduce the cost of the project, eliminating the need for metal poles inserted in concrete. The installation of metal poles and concrete are an alternate method of installation and will suffice, should our preferred method be undesirable.

All funding will be provided through fundraising efforts of the EMS PTSO, with no cost to the district.

Please contact me with any questions or concerns.



Sample Canopy

Sincerely,

Troy D. Wood
Principal
Eastside Middle School

Principal:
Troy D. Wood

Assistant Principal:
Kyle Buege



Counselor:
Bryan Bates

Curriculum Coach:
Tabbi Echols

<http://ww2.bullittschools.org/EMS>

Equal Education and Employment Institution

Mitchell, Mark

From: Bauman, James - Division of District Support
Sent: Wednesday, February 14, 2018 2:04 PM
To: Mitchell, Mark
Subject: RE: Two Potential Projects - Please Advise

Mark-
See my comments below-

Regards,

James A. Bauman, Architect
Division of District Support
District Facilities Branch

Kentucky Department of Education
300 Sower Blvd. 4 NC 54
Frankfort, KY 40601
502.564.4326 x4405
Email: james.bauman@education.ky.gov

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From: Mitchell, Mark
Sent: Wednesday, February 14, 2018 1:29 PM
To: Bauman, James - Division of District Support <james.bauman@education.ky.gov>
Subject: Two Potential Projects - Please Advise

James,

I've received two requests from the PTSO at Eastside Middle School for small projects that I'd like to get your input on before I move forward. I've attached both memos for your review. There's a request for a sign to be put up for the youth football program but isn't part of my request—it just happens to be part of the PDF.

The first one involves putting up a motorized, gym divider curtain. It will be used to split the gym for basketball and volleyball games and other intramural events. Would this project need to follow the BG process or would this be considered an in-house, maintenance project?

It's not a maintenance project as there's no curtain in place. That said, if it costs under \$20,000, and all external funds, then you can get prices and go. I'm thinking it won't be near \$20K. I urge you (for liability reasons, if no other) to ensure the vendor provide a stamped engineered installation drawing, to ensure adequate structural support. We also advise leaving the curtain about 6' off the wall to allow access to the egress doors from both sides.