**Kentucky Municipal Energy Agency**

**Position: Vice President, Market Operations**

# Department: Market Operations

**JOB SUMMARY:**

Responsible for the procurement and dispatch of the required energy and capacity to reliably and economically serve the needs of the Agency. Optimally supplements the Agency’s revenue through the sale of excess energy and capacity within the guidelines of the Agency’s risk management policy. Responsible for all aspects of power marketing at the Agency. This includes the sale and purchase of energy and capacity, in all time frames, to meet the Agency’s native loads in an economic manner. Responsible for strategically aligning the Agency in a manner that enables the participation in current and future energy markets. Assists the President & CEO in the development and implementation of policies, procedures and programs to ensure protection of the assets of the Agency and to fulfill the Agency’s goals and objectives.

**RESPONSIBILITIES**:

1. Key Advisor to President & CEO
	1. Recommends, develops and implements policies, procedures and initiatives to fulfill the Agency’s goals and objectives as outlined in the Board’s Strategic Plan.
	2. Assists the President & CEO with policy related activities and participates in the development and implementation of policies and procedures regarding long-term planning and rates.
	3. Attends all board meetings, regularly presents at those meetings and participates in board discussion.
2. Front Office Functions
	1. Develop and implement the Agency’s portfolio strategy.
	2. Conduct trading (physical and financial).
	3. Responsible for market operations.
	4. Perform short-term load forecasting.
	5. Responsible for power origination and structuring.
	6. Responsible for power transmission scheduling and tagging.
	7. Evaluate financial transmission rights and hedge execution.
	8. Maintain portfolio optimization model database.
3. Middle Office Functions
	1. Responsible for master agreement negotiations
4. Back Office Functions
	1. Responsible for energy imbalance validation.
	2. Responsible for electric quarterly report (EQR) filing.
5. Special Projects
	1. Other activities as assigned

**EDUCATION AND EXPERIENCE:**

1. Bachelor Degree in economics, engineering, or related field.
2. Master of Business Administration preferred.
3. Registered Professional Engineer preferred.
4. Ten years of experience in power supply planning, rates, and load forecasting.
5. Travel is periodically required.

**REPORTS TO**: President and CEO

**SUPERVISES:** Market Operations Engineer/Analyst

*This job description does not constitute an employment agreement between the employer and employee.*